Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/25/2022 **VisitType:** Licensing Study **Arrival:** 11:25 AM **Departure:** 12:45 PM

CCLC-24644
Happy 2 Tots

103 Horizon Park Drive Savannah, GA 31405 Chatham County
(912) 663-0985 trish310@bellsouth.net

SysAdmin
Chrissy Miller

Phone: (770) 408-5457
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Mailing Address
Same

Quality Rated: ★

Compliance Zone Designation		
08/25/2022	Licensing Study	Good Standing
04/12/2022	Monitoring Visit	Good Standing
09/30/2021	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
I	Room A		0	0	C	10	C	NA	NA	
I	Room B	Infants	2	12	C	12	C	NA	NA	Nap,Floor Play
I	Room C	One Year Olds	2	11	C	14	C	NA	NA	Lunch,Transitioning
I	Room D		0	0	C	12	C	NA	NA	
I	Room E	Three Year Olds	1	7	C	12	C	NA	NA	Centers
I	Room F	Two Year Olds	2	12	C	14	C	NA	NA	Centers
I	Room G		0	0	C	10	C	NA	NA	
		Total Capacity @35 sq. ft.: 84			Total Capacity @25 sq. ft.: 0					
II	3's		0	0	C	21	C	NA	NA	
		Total Capacity @35 sq. ft.: 21			Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 42		Total Capacity @35 sq. ft.: 105			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
I	Playground	33	C

Comments
This is the first regulatory visit of the fiscal year.

Per the Director, the center does not currently dispense medication, provide field trips, or swimming activities.

Plan of Improvement: Developed This Date 08/25/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
2) On the home page scroll down to the Inspection Reports and select ‘Refute Citation’ for the visit report in dispute
3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child’s last date of attendance. (O.C.G.A. Section 20-1A-4)

QUALITY™ RATED CHILD CARE

CAPS CHILDCARE AND PARENT SERVICES

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk a1 855-800-7747 or qualityrated@decal.ga.gov for more information. Free techincal assistance is available!

Natasha Duncan, Program Official	Date	Chrissy Miller, SysAdmin	Date

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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Technical Assistance**

Technical Assistance
591-1-1-.12(2) - Discussed removing the two indoor bounce houses from classroom G due to the bounce house being close to the wall and not being completely closed in posing a hazard to the children in care that could lead to injury.

Correction Deadline: 8/25/2022

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **N/A**

Comment
Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records **Met**

Comment
Parent authorizations obtained/completed.

Correction Deadline: 5/20/2022

Corrected on 8/25/2022
.08(1) - The consultant observed this rule to be corrected. Please ensure that the parent's work numbers and pick-up addresses are updated on the new enrollment forms.

Evening Care

591-1-1-.32 Staffing/Supervision(CR) **Not Evaluated**

Comment
No evening care hours observed during the visit.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment
Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment
Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR) **Technical Assistance**

Comment
Discussed maintenance of resilient surface. Please fluff and redistribute.

Technical Assistance
591-1-1-.26(9) - Discussed removing the hanging cords from the roof near the playground and also discussed removing the small wasp nest under the wooden pavilion before children are allowed to enter onto the playground.

Correction Deadline: 8/25/2022

Food Service

591-1-1-.15 Food Service & Nutrition **Technical Assistance**

Technical Assistance
591-1-1-.15(2) - Please ensure that all children less than one (1) year of age who are enrolled at the center have a signed written feeding plan, as required. The feeding plan should be updated regularly as new foods are added or other dietary changes are made. The consultant observed two out of twelve infant feeding plans not submitted by the center.

Correction Deadline: 8/25/2022

Health and Hygiene

591-1-1-.07 Children's Health **Technical Assistance**

Technical Assistance
591-1-1-.07(5) - Discussed that Center Staff should not permit children to wear around their necks or attach to their clothing pacifiers or other hazardous items. The consultant observed one out of twelve children in classroom B wearing a beaded necklace around their neck.

Correction Deadline: 8/25/2022

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment
Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment
Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **N/A**

Comment
The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.27 Posted Notices **Met**

Comment
Please make sure that all required signs are posted and up to date.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment
Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR) **Not Met**

Comment
A current/completed inspection was observed for all vehicles used in transporting children this date. The inspection was observed to be completed on August 2, 2022.

Comment
The vehicle had an approved fire extinguisher and first aid kit on this date.

Finding
591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on the consultant's review of records that the center did not submit evidence of obtaining two (2) hours of state-approved or state-accepted transportation training for the staff who participated in transportation training during the week of August 15, 2022 to August 19, 2022, as requested.

POI (Plan of Improvement)
The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 9/30/2022

Finding
591-1-1-.36(6) requires written Parental authorization for routine transportation provided by or on behalf of the Center. Written authorization must include the routine pick-up location, routine pick-up time, routine delivery location, routine delivery times and the name of any person authorized to receive the child. It was determined based on the consultant's review of records that two out of seven children transported during the week of August 15, 2022 to August 19, 2022 from Haven Elementary to the center did not have Haven Elementary listed as a pick-up location for the PM route on the parental authorization form, as required.

POI (Plan of Improvement)
The Center will obtain the required written parental authorization.

Correction Deadline: 9/30/2022

Recited on 8/25/2022

Finding
591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on the consultant's review of records that a check or other mark/symbol was not used to document and account for one out of seven children listed on the passenger transportation checklist each time a child enters, exits the vehicle, or absent on August 16, 2022 and August 19, 2022 for PM transport from Haven Elementary to the center.

POI (Plan of Improvement)
The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 8/26/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment
Cleaning and disinfecting of mats was discussed with the staff on this date.

Comment
Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 15 **Records with Missing/Incomplete Components: 13**

Staff # 1 Not Met

Date of Hire: 08/05/2019

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing,.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 2 Not Met

Date of Hire: 03/29/2021

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 3 Not Met

Date of Hire: 03/22/2021

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 4 Not Met

Date of Hire: 04/16/2000

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 5 Not Met

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 6 Not Met

Date of Hire: 01/18/2016

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 7 Not Met

Date of Hire: 03/02/2018

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 8 Not Met

Date of Hire: 07/01/2020

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 9 Not Met

Date of Hire: 02/16/2018

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 10 Not Met

Date of Hire: 12/19/2021

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate

Staff # 12 Not Met

Date of Hire: 02/17/2020

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 13 Not Met

Date of Hire: 03/03/2018

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 14 Not Met

Date of Hire: 11/11/2017

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.,.33(3)-Health & Safety Certificate

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment
Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR **Not Met**

Finding
591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on the consultant's review of records that the center did not submit evidence of the Director and center staff's CPR and first aid training, as requested.

POI (Plan of Improvement)
The Center Director and at least 50% of the caregiver Staff will complete the needed training. The Director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection.

Correction Deadline: 10/14/2022

591-1-1-.33 Staff Training **Not Met**

Finding
591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on the consultant's review of records that the center did submit evidence of health and safety training for staff member #10 and staff member #14, as requested.

POI (Plan of Improvement)
The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 10/7/2022

Finding
591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on the consultant's review of records that the center did not submit evidence of four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage for staff member #14, as requested.

POI (Plan of Improvement)
The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

Correction Deadline: 10/7/2022

Defer
591-1-1-.33(5)- The staff must complete at least ten (10) annual training hours by December 31, 2022 to be in compliance with this rule. This rule will be evaluated at the first visit in 2023.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2022

591-1-1-.31 Staff(CR) **Not Met**

Finding
591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on the consultant's review of records that staff member #1 did not have evidence of meeting the minimum academic requirements for the Lead Teacher position, as required.

POI (Plan of Improvement)
A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

Correction Deadline: 8/25/2022

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Not Met**

Finding
591-1-1-.32(1) requires the Center to maintain the required Staff:child ratios as follows: under 1 year or under 18 months if not walking = 1:6; 1 year and walking = 1:8; 2 years = 1:10; 3 years = 1:15; 4 years = 1:18; 5 years = 1:20;and 6 years and older = 1:25. A Center must establish groupings of children for care with maximum group sizes as follows: under 1 year = 12; under 18 months/not walking = 12; 1 year and walking = 16; 2 years = 20; 3 years = 30; 4 years = 36; 5 years = 40; and 6 years and older = 50. It was determined based on the consultant's observation that classroom F did not meet the ratio requirements due to a staff member leaving the classroom. Classroom F's ratio was 1:12 which consisted of twelve (12) two-year-old children with one staff member present, where a ratio of at least 1:10 or 2:20 is required.

POI (Plan of Improvement)
The Center will hire additional Staff or reschedule current Staff to meet required Staff:child ratios and will organize children into groups that meet requirements.

Correction Deadline: 8/25/2022

591-1-1-.32 Supervision(CR) **Met**

Comment
Adequate supervision observed on this date.