



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/25/2024 **VisitType:** Licensing Study

Arrival: 9:00 AM **Departure:** 2:45 PM

CCLC-22082

Tutor Time Child Care Learning Center

3620 South Cobb Drive Smyrna, GA 30080 Cobb County
(770) 319-9050 6038@tutortime.com

Regional Consultant

Kaiyah Werts

Phone: ()

Fax:

kaiyah.werts@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/25/2024	Licensing Study	Good Standing	
12/05/2023	Complaint Closure	Good Standing	
12/05/2023	Complaint Investigation & Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1st Left	GA PreK	2	2	C	30	C	NA	NA	Centers
Main	B-2nd Left	Infants and One Year Olds	2	8	C	13	C	NA	NA	Circle Time
Main	C1-3rd left LT	One Year Olds	1	8	C	12	C	NA	NA	Outside
Main	C2-3rd left RT		0	0	C	12	C	NA	NA	
Main	D1 Rear (Left)	Two Year Olds	1	8	C	10	C	NA	NA	Centers
Main	D2 Rear (right)	Two Year Olds	1	8	C	10	C	NA	NA	Free Play
Main	E-Rear Right	Three Year Olds and Four Year Olds	2	26	C	40	C	NA	NA	Centers
Main	F- Middle right/2nd R	GA PreK	1	17	C	28	C	NA	NA	Circle Time
Main	G- Middle Left	GA PreK	1	18	C	21	C	NA	NA	Circle Time
Main	H-Front R/ Village		0	0	C	30	C	NA	NA	
Total Capacity @35 sq. ft.: 206					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 95		Total Capacity @35 sq. ft.: 206			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Front infant	22	C
Main	Left Rear	59	C

Comments

The purpose of this visit is to conduct licensing study.

Plan of Improvement: Developed This Date 04/25/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Technical Assistance

591-1-1-.12(2) - Please ensure to monitor soft plush equipment and blocks for small tears.

Correction Deadline: 4/25/2024

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms

Technical Assistance

Comment

Bathrooms observed to be clean and well maintained.

Technical Assistance

591-1-1-.06(4) - Please ensure exhaust vents are dusted regularly.

Correction Deadline: 5/25/2024

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

Finding

591-1-1-.25(12) requires heating and cooling equipment to be protected to prevent children from touching it. Fans, space heaters, etc. shall be positioned or installed so as to be inaccessible to the children. It was determined based on observation that classrooms B, E, F, G had a large air conditioning unit that sat on the floor accessible to children.

POI (Plan of Improvement)

The Center will re-position or re-install equipment, as needed, and will make all such equipment inaccessible to children without limiting the capacity of the classroom..

Correction Deadline: 4/25/2024

Technical Assistance

591-1-1-.25(13) - Please ensure that secure hazards are locked. Staff member locked cabinet on this date.

Correction Deadline: 4/25/2024

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the following hazards were observed.

Classrooms A and E had a white pipe exposed, connected from the ceiling to the children's sink to prevent leaks which was and accessible to children. The white pipe was not leaking at the time of the visit.

Classroom C1, D1, D2 had peeling paint on the side of their diapering table.

Classroom D2 had peeling paint on the right wall by the yellow door.

Classroom E had peeling paint near the blue back door and a large hole in the red counter near the children's sink.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 4/25/2024

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Comment

Playgrounds were observed to be clean and well maintained on this date.

Technical Assistance

591-1-1-.26(9) - Please ensure outdoor gutters are free of exposed screws and outdoor faucets are free of leaks. Director stated a work order has already been placed for those repairs.

Correction Deadline: 4/25/2024

Food Service**591-1-1-.15 Food Service & Nutrition**

Technical Assistance

Comment

Center menu meets USDA guidelines.

Technical Assistance

591-1-1-.15(10) - Please ensure all unconsumed milk is thrown out after meal times.

Correction Deadline: 4/25/2024

Technical Assistance

591-1-1-.15(2) - Please ensure feeding plans do not have blank lines. Director stated parents are currently filling out new forms.

Correction Deadline: 4/25/2024

591-1-1-.18 Kitchen Operations

Met

Comment

Discussed proper steps for dishwashing with kitchen staff.

Comment

Kitchen appears clean and well organized.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff demonstrated proper diapering procedures on this date.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing was observed throughout the center on this date.

591-1-1-.20 Medications(CR)**N/A****Comment**

Directed stated center currently does not dispense/administer medication.

Policies and Procedures**591-1-1-.21 Operational Policies & Procedures****Met****Comment**

Program observed complete emergency drills

Safety**591-1-1-.05 Animals****N/A****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**N/A****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed on this date.

Comment

Current and completed inspection was not available for vehicle used for transporting children because vehicle was in the shop for repairs on this date.Center currently had a rental vehicle for transporting children, a white Chrysler Pacifica mini van with the license plate number CZI7352.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position with staff on this date.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
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Comment

Criminal record checks were observed to be complete on this date.

Comment

Director provided four files for employees hired since last visit.

591-1-1-.14 First Aid & CPR	Met
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Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training	Met
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Comment

Annual training documentation observed for each staff as required.

Comment

Completed Health and Safety Training for each staff as required.

591-1-1-.31 Staff(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Center observed to maintain appropriate staff:child ratios on this date.

591-1-1-.32 Supervision(CR)	Met
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Comment

Adequate supervision observed on this date.