Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/11/2023 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 10:30 AM **Departure:** 5:10 PM

CCLC-1543

Childtime Childcare #1150

2230 Hewatt Road Snellville, GA 30039 Gwinnett County
(770) 972-5286 1150@childtime.com

Lead Consultant

Dianne Clarke

Phone: (770) 357-4923
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dianne.clarke@decal.ga.gov

Mailing Address
Same

Quality Rated: ★ ★

Compliance Zone Designation		
07/11/2023	Complaint Investigation & Monitoring Visit	Good Standing
03/07/2023	Monitoring Visit	Good Standing
09/21/2022	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Infants	2	7	C	13	C	NA	NA	Free Play,Floor Play
Main	1R	Two Year Olds	3	12	C	23	C	NA	NA	Outside
Main	2L	One Year Olds	2	16	C	23	C	NA	NA	Diapering,Free Play
Main	2R	Four Year Olds and Five Year Olds	2	25	C	25	C	35	C	Outside
Main	3L	Three Year Olds and Four Year Olds	3	18	C	32	C	45	C	Circle Time
Main	3R	Five Year Olds and Six Year Olds and Over	2	31	C	31	C	44	C	Outside
		Total Capacity @35 sq. ft.: 147			Total Capacity @25 sq. ft.: 147					
Total # Children this Date: 109		Total Capacity @35 sq. ft.: 147			Total Capacity @25 sq. ft.: 147					

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A	124	C
Main	PG B	0	C

Comments

Reminders: Refer to the published communicable disease chart for guidance regarding communicable diseases. In most scenarios, only outbreaks/clusters should be reported to the local health districts.

Please be sure to contact the Gwinnett County Department of Health, if there are outbreaks/clusters of positive COVID-19 cases immediately, and get their guidance. Please be sure to also complete a Required Report in DECAL KOALA for all individual cases of communicable diseases within 24 hours. Be sure to select “Notifiable Communicable Diseases” to report closures for COVID cases.

You must be sure to enter all temporary closures (vacation, emergencies, holidays etc…) in DECAL KOALA at all times under the Required Report tab whenever your facility is closed temporarily because you are not caring for children for one day or more.

Incident Reports are to be submitted via DECAL KOALA with all signed staff statements for staff and the director.

All amendments are required to be electronically entered in DECAL KOALA effective August 2, 2021.

Please be sure to hide staff who are no longer employed in your DECAL KOALA account. Please reach out for help with this, if needed.

Please ensure that director and staff responsible for food preparation completes the four (4) hours of nutrition training as soon as possible but within the first year of employment.

For centers conducting transportation, please remember that the transportation training certificates must be renewed every two years for everyone participating in transportation including the director. Please ensure that directors ensure that they also complete the transportation training upon being hired at the center.

Provided updated orientation checklist.

Plan of Improvement: Developed This Date 07/11/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
2) On the home page scroll down to the Inspection Reports and select ‘Refute Citation’ for the visit report in dispute
3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

QUALITY RATED CHILD CARE

CAPS CHILDCARE AND PARENT SERVICES

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk a1 855-800-7747 or qualityrated@decal.ga.gov **for more information. Free techincal assistance is available!**

Kimberly Reed, Program Official	Date	Dianne Clarke, Lead Consultant	Date

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(Findings Report)

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) — **Technical Assistance**

Technical Assistance
591-1-1-.12(2) - Please ensure to remove equipment and toys from the classroom when in need of repair.

Correction Deadline: 7/11/2023

591-1-1-.35 Swimming Pools & Water-related Activities(CR) — **Met**

Comment
Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) — **Met**

Comment
Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) — **Not Met**

Finding
591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the following items are need of repair:

-1R: A carpet in the library area was observed to be fraying and could cause a tripping hazard. Also, the Linoleum was observed to be cracked in the bathroom.
-3L: There was a cabinet observed to be missing a door under the hand washing sink. Also, the Linoleum in the boys bathroom was observed to be cracking and in need of repair.

POI (Plan of Improvement)
The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 7/25/2023

Recited on 7/11/2023

591-1-1-.26 Playgrounds(CR) **Not Met**

Comment
Discussed maintenance of resilient surface. Please fluff and redistribute.

Finding
591-1-1-.26(3) requires that the playground be adjacent to the Center or in an area which can be reached by a safe route or method approved by the Department. Except in School-age Centers, the playground shall have shaded areas. It was determined based on observation that the tarp on the shaded area has not been replaced on Playground B.

POI (Plan of Improvement)
The Center will identify a safe route or method to reach any non-adjacent playground and submit it for approval. The Center will install structures to provide shade if there is not sufficient natural shade on the playground. The director will ensure to submit the request to have the tarp replaced.

Correction Deadline: 8/10/2023

Finding
591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the following hazards were observed:

-There was a cap missing on the gate which connects PG A and PG B.
-There was a gap observed at the top of the second section of the fence which connects PG A and PG B.

POI (Plan of Improvement)
The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use. The director stated that they will send request to have repairs done immediately.

Correction Deadline: 7/25/2023

Recited on 7/11/2023

Correction Deadline: 3/7/2023

Corrected on 7/11/2023
.26(9) - The previous citation was observed to be corrected in that the gumballs and pinecones were removed and the nails were observed to be flushed on the border. Please ensure that the gumballs and pinecones are removed regularly and the nailheads remain flushed at all times.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Correction Deadline: 3/10/2023

Corrected on 7/11/2023
.10(4) - The previous citation was observed to be corrected in that there was a new pad purchased. Please ensure that the surface that diapers are changed on is non porous at all times.

591-1-1-.17 Hygiene(CR) **Met**

Comment
Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment
The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment
Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR) **Not Met**

Finding
591-1-1-.13(6) requires Center Staff to have emergency medical information on each child who goes on a field trip that includes allergies, special medical needs and conditions, current prescribed medications required to be taken on a daily basis for a chronic condition, the name and phone number of the child's doctor, the local medical facility the Center uses in the area where the Center is located, and the telephone numbers where the parent can be reached. The emergency medical information shall be left at the Center as well as taken on the trip in the possession of the adult in charge of the trip. It was determined based on a review of records that on June 23, 2023, four children did not have their medical emergency form and attended a field trip to Stevie B's Pizza Buffet.

POI (Plan of Improvement)
Center Staff will review emergency medical information for each child who goes on a field trip and obtain any missing information. The Center will ensure that this information is in the possession of both the Center and the required adult on the trip. Will ensure that a third person from management signs off on the checklist.

Correction Deadline: 7/11/2023

591-1-1-.36 Transportation(CR) **Not Met**

Finding
591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on observation that staff #3 did not have evidence of the transportation training completed. The certificate expired on January 11, 2023.

POI (Plan of Improvement)
The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training. The staff completed the training during the visit.

Correction Deadline: 8/1/2023

Recited on 7/11/2023

Finding
591-1-1-.36(4)(b) requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. It was determined based on observation that several seats on vehicle tag number EVV 411 were observed to have the vinyl peeled off and the cloth exposed.

POI (Plan of Improvement)
The center will maintain that all transportation vehicles are clean, in safe repair, and free from hazards. The provider will temporarily use tap and ensure that the staff maintain the tape. The director stated that they will contact the individual to put the order in to have the seats repaired.

Correction Deadline: 8/10/2023

Recited on 7/11/2023

Correction Deadline: 3/7/2023

Corrected on 7/11/2023
.36(4)(c) - The previous citation was observed to be corrected in that the fire extinguisher was observed to be serviced in April 2023. Please ensure that the fire extinguishers are maintained at all times.

Finding
591-1-1-.36(7)(c)3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on a review of records that the driver did not record when the children arrived back to the center from a field trip from Stevie B's Pizza Buffet on June 23, 2023.

POI (Plan of Improvement)
The Center will ensure that each time of arrival and departure is documented by the driver or designated person with training, review and monitoring. Will retrain the staff regarding transportation to ensure that the checklist is completed.

Correction Deadline: 7/12/2023

Finding
591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on a review of records that the second check signature was not recorded for a field trip to Stevie B's Pizza Buffet on June 23, 2023.

POI (Plan of Improvement)
The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor. Will have a third member of management review the checklist.

Correction Deadline: 7/11/2023

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment
Pleasant naptime environment observed.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) — Met

Comment
Director provided two files for employees hired since last visit.

591-1-1-.14 First Aid & CPR — Not Met

Finding
591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that staff #4 hired on February 27, 2023, staff #6 hired on March 6, 2023, staff #11 hired on April 10, 2023, staff #14 hired on February 20, 2023 and staff #23 hired on January 16, 2023, did not have current evidence of having completed CPR and First Aid.

POI (Plan of Improvement)
The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 8/10/2023

591-1-1-.33 Staff Training — Not Met

Finding
591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that staff #4, hired on February 27, 2023, staff #6 hired on March 6, 2023, staff #11 hired on April 10, 2023, and staff #23 hired on January 16, 2023, did not have evidence of having completed their Health and Safety Orientation Training.

POI (Plan of Improvement)
The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 8/10/2023

591-1-1-.31 Staff(CR) — Met

Comment
Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) — Met

Comment
Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment
Adequate supervision observed on this date. Discussed revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.