



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 3/10/2022 **VisitType:** Monitoring Visit

Arrival: 10:00 AM **Departure:** 11:00 AM

CCLC-14753

The Ford Academy at Richmond Hill

10730 Ford Avenue Richmond Hill, GA 31324 Bryan County
 (912) 756-2524 d.duffie@thefordacademy.com

Regional Consultant

Kimberly Stoy

Phone: (678) 747-6836

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kimberly.stoy@decal.ga.gov

Mailing Address

P.O. Box 789
 Richmond Hill, GA 31324

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/10/2022	Monitoring Visit	Good Standing	
08/24/2021	Licensing Study	Good Standing	
01/13/2021	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	B Entry Room		0	0	C	12	C	NA	NA	
Main	Center Back Left	Three Year Olds and Four Year Olds	2	21	C	22	C	NA	NA	Centers,Art
Main	Center Back Right	One Year Olds	4	16	C	17	C	NA	NA	Nap,Lunch
Main	Center Middle	Infants and One Year Olds	3	13	C	15	C	NA	NA	Floor Play,Nap,Feeding
Main	Front Left	Two Year Olds	2	12	C	12	C	NA	NA	TV
Main	Front Right	Four Year Olds and Five Year Olds	2	21	C	22	C	NA	NA	Free Play,Art
Main	Front Right Back	Two Year Olds	3	22	C	22	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 122					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 105					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	8	C
Main	Playground	48	C

Comments

This is the second visit of the fiscal year. The program does not provide medication, swimming, or routine transportation.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Deana Duffie, Program Official

Date

Kimberly Stoy, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Discussed movement of children to maintain capacities.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)	N/A
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Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)	Met
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Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)	Met
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Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)	Met
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Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Technical Assistance
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Comment

Discussed SIDS and infant sleeping position.

Technical Assistance

591-1-1-.30(1)(d) - Discussed with Director about the spacing of mats during nap time.

Correction Deadline: 3/10/2022

Staff Records

Records Reviewed: 30

Records with Missing/Incomplete Components: 0

Staff # 1	Met
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Date of Hire: 10/12/2020

Staff # 2	Met
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Staff # 3	Met
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Date of Hire: 02/14/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 4	Met
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Date of Hire: 10/19/2020

Staff # 5	Met
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Date of Hire: 09/11/2013

Staff # 6	Met
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Date of Hire: 01/26/2009

Staff # 7 Met

Date of Hire: 07/10/2019

Staff # 8 Met

Date of Hire: 12/27/2021 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 9 Met

Date of Hire: 10/18/2021

Staff # 10 Met

Date of Hire: 09/13/2021

Staff # 11 Met

Date of Hire: 01/10/2014

Staff # 12 Met

Staff # 13 Met

Date of Hire: 08/02/2021

Staff # 14 Met

Date of Hire: 09/09/2014

Staff # 15 Met

Date of Hire: 10/25/2010

Staff # 16 Met

Date of Hire: 10/14/2011

Staff # 17 Met

Date of Hire: 01/04/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 18 Met

Date of Hire: 11/09/2020

Staff # 19 Met

Date of Hire: 08/16/2021

Staff # 20 Met

Date of Hire: 01/07/2019

Staff # 21 Met

Date of Hire: 09/13/2021

Records Reviewed: 30**Records with Missing/Incomplete Components: 0**

Staff # 22 Met

Date of Hire: 11/15/2006

Staff # 23 Met

Staff # 24 Met

Date of Hire: 03/07/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 25 Met

Date of Hire: 12/07/2020

Staff # 26 Met

Date of Hire: 08/03/2007

Staff # 27 Met

Date of Hire: 09/05/2006

Staff # 28 Met

Date of Hire: 05/03/2021

Staff # 29 Met

Date of Hire: 05/31/2021

Staff # 30 Met

Date of Hire: 11/09/2020

Staff Credentials Reviewed: 11**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Director provided eight file(s) for employees hired since last visit. Criminal record checks were complete on this date.

591-1-1-.31 Staff(CR) Met**Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met**Comment**

Adequate supervision observed on this date.

