



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/7/2024 **VisitType:** Licensing Study **Arrival:** 11:45 AM **Departure:** 3:30 PM

FR-000001732

**Special Investigations Unit
Specialist**

Homely, Stephanie

Tracey Caine

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Phone: (706) 497-1536
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Joint with: Colette Bolds

Mailing Address

1430 ELM CREEK LANE
NORCROSS, GA 30093

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/07/2024	Licensing Study	Good Standing	
08/23/2023	Monitoring Visit	Good Standing	
05/04/2023	Monitoring Visit	Good Standing	

Ratio Capacity					
Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	1	1	0	0	0
3 & 4 Years	2	2	0	0	0
School Age(5+) Years	0	2	0	0	0
Total Under 13 Years	3	5	0	0	0
Total Under 18 Years	3				
Children Present: 3 Total Children: 5 Caregivers/Helpers Present: 2 Total Caregivers/Helpers: 1					

Comments

The purpose of today's visit is to conduct a Licensing Study and follow up on previous citations.

Plan of Improvement: Developed This Date 02/07/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov for more information. Free technical assistance is available!

Stephanie Homely, Program Official

Date

Tracey Caine, Special Investigations Unit Specialist

Date

Colette Bolds, Child Care Services Manager

Date



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Technical Assistance

Comment

A variety of equipment and toys were observed.

Technical Assistance

290-2-3-.12(7) - The Consultant discussed with the Provider to ensure that the route used to take the children outside is cleared of hazards and excessive items. The current route used is as follows: side door, through the garage, and to the right gate to the back yard.

Correction Deadline: 2/7/2024

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Currently the provider is not caring for infants. (This rule was not evaluated on this date)

Comment

290-2-3-.19(1)(b) - The Provider had the appropriate number of cots for the children enrolled and are numbered for each child's individual use.

Correction Deadline: 2/17/2024

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Home does not provide swimming activities.

Children's Records

Child # 1	Not Met
<u>"Missing/Incomplete Components"</u>	
Mom Work # Missing -(.08)(1),Physician & Emergency Contact Information - (.08)(1)	
Child # 3	Not Met
<u>"Missing/Incomplete Components"</u>	
Mom Work # Missing -(.08)(1)	
Child # 4	Not Met
<u>"Missing/Incomplete Components"</u>	
Physician & Emergency Contact Information - (.08)(1)	

290-2-3-.08 Children's Records**Not Met****Finding**

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined based on a review of records that three of five children's records did not have the parent's work information and physician information as required.

POI (Plan of Improvement)

The Home Provider will contact the parents and obtain the missing information and maintain the Children's records as required.

Correction Deadline: 2/16/2024

290-2-3-.08 Parental Authorization(CR)**Met****Comment**

Parent authorizations obtained/completed for five of five children records reviewed.

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)**Not Met****Finding**

290-2-3-.11(2)(c) requires that documentation of drills required by these rules shall be maintained in the Home. The Home shall conduct drills for fire, tornado, and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Home shall maintain documentation of the dates and times of these drills for two years. It was determined based on observation that the Provider has not completed monthly fire drills or tornado drills every six months as required.

POI (Plan of Improvement)

The Provider will develop and implement a plan and schedule for conducting the required drills, completing the documentation, keeping the documentation on file for two years.

Correction Deadline: 3/8/2024

Comment

An operable and appropriately sized fire extinguisher was observed in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Not Met****Finding**

290-2-3-.13(1)(e) prohibits the use of multiple plugs and electric extension cords. Electrical outlets within reach of children shall be plugged or covered. It was determined based on observation that a black extension cord/surge protector was located on the floor in between the couch and chair on the left side of the room that is used to care for the children enrolled. The room is located on the lowest level of the home near the garage door entrance.

POI (Plan of Improvement)

The Provider will not use multiple plugs and electric extension cords and will check regularly to ensure electrical outlets are plugged or covered.

Correction Deadline: 2/9/2024**290-2-3-.13 Playgrounds(CR)****Not Met****Finding**

290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. It was determined based on observation that the following hazards were observed:

--Standing water in a toy kitchen located on the concrete slab in the backyard that is used by the children for outside play.

--Thorny vines and broken tree limbs were hanging over and through the fence.

POI (Plan of Improvement)

The Home will repair any and all identified outdoor hazards and will monitor playground daily or more often as needed to ensure that the Home's outdoor play area is kept clean, free of hazards, and standing water.

Correction Deadline: 3/7/2024**Comment**

Home does not provide swimming activities.

Health and Hygiene**290-2-3-.11 Children's Health and Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

290-2-3-.11 Diapering Areas & Practices(CR)**Met****Comment**

The provider stated appropriate diapering procedures.

290-2-3-.11 Medications(CR)**N/A****Comment**

Per the provider no medication is currently dispensed

Licensure**290-2-3-.04 Application Requirements(CR)****Met****Comment**

Appropriate number of children observed in Family Child Care Learning Home this date.

Safety and Discipline

290-2-3-.11 Animals

Not Met

Finding

290-2-3-.11(1)(n) requires pets in the Home be properly vaccinated in accordance with the requirements of the local county Boards of Health. Unconfined pets shall not be permitted in child care areas when any Child is present except for supervised learning experiences. It was determined based on a review of records that the rabies vaccination for the Provider's dog expired on June 15, 2023.

POI (Plan of Improvement)

The Home will ensure that all animals are properly vaccinated and that unconfined animals are not allowed in child care areas.

Correction Deadline: 2/7/2024

290-2-3-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

290-2-3-.11 First Aid Kit

Technical Assistance

Technical Assistance

290-2-3-.11(1)(e) - The Consultant discussed with the Provider to ensure to replace the following expired items within the First Aid Kit located within the home:

- Antibacterial ointment
- Antiseptic cleansing solution
- Insect sting preparation

Correction Deadline: 2/17/2024

290-2-3-.11 Transportation(CR)

Met

Comment

Complete documentation of transportation observed.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal records checks were observed to be complete.

290-2-3-.07 First Aid & CPR

Not Met

Finding

290-2-3-.07(8) requires the Home to maintain for the Provider and any Provisional Employee or Employee with direct care responsibilities current evidence of successful completion of a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid which have been offered by certified or licensed health care professionals or trainers and which dealt with emergency care for infants and children. Such training must be completed prior to initial licensure for the Provider and within 90 days from date of hire for Provisional Employees and Employees. The Provider, a Provisional Employee or Employee with current CPR and first aid training must always be on the Home's premises and on any field trip whenever any Child is present. It was determined based on a review of records that Staff #1 did not have a current CPR and first aid training certification on file on this date.

POI (Plan of Improvement)

The Home will obtain the required CPR and first aid training and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested. The Home will ensure that there is always a Staff person on the Home's premises and on any field trip whenever any Child is present.

Correction Deadline: 3/8/2024

290-2-3-.07 Other Staff Direct Contact with Children(CR)	Met
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Comment

The facility does not currently have any additional staff employed.

290-2-3-.07 Staff Qualifications(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations.

290-2-3-.07 Staff Training	Not Met
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Finding

290-2-3-.07(9) requires that every calendar year, after the first year of employment the Provider, and any Provisional Employees or and Employees, shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department- approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained in the Home by the Provider, as required by these rules. It was determined based on a review of records that the provider did not have evidence of annual training for 2023.

POI (Plan of Improvement)

The annual training for 2023 has ended and the Provider will ensure that the required ten hours of annual training for this year is completed by December 2024 and available upon request.

Correction Deadline: 12/31/2024

Recited on 2/7/2024

290-2-3-.07 Students-in-Training(CR)	N/A
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Comment

The facility does not currently have any students-in-training employed.

290-2-3-.07 Volunteers(CR)	N/A
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Comment

The facility does not currently have any volunteers employed.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)	Met
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Comment

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR)	Met
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Comment

Adequate supervision observed on this date.

