



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/2/2024 **VisitType:** Licensing Study

Arrival: 10:20 AM **Departure:** 4:30 PM

CCLC-56794
Children's Courtyard #3253
1195 Old Peachtree Rd. Lawrenceville, GA 30043 Gwinnett
County
(770) 676-6759 3253@childrenscourtyard.com

Regional Consultant
Lynn Schnitzer
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Mailing Address
21333 Haggerty Rd.
Novi, GA 48375

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/02/2024	Licensing Study	Good Standing	
08/23/2023	Monitoring Visit	Good Standing	
03/14/2023	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L-Infant	Infants and One Year Olds	2	6	C	18	C	NA	NA	Floor Play
Main	1R-Four to Five year old	GA PreK	2	18	C	35	C	NA	NA	Lunch
Main	2L-One Year Old	One Year Olds	2	7	C	15	C	NA	NA	Free Play,Story
Main	2R-Three Year Old	Three Year Olds and Four Year Olds	2	15	C	46	C	NA	NA	Lunch
Main	3L-Older One Year Old	One Year Olds and Two Year Olds	2	12	C	20	C	NA	NA	Free Play
Main	3R Private-Pre-K		2	0	C	31	C	NA	NA	Outside,Transiti oning
Main	4L-Two Year Old	Two Year Olds and Three Year Olds	3	13	C	25	C	NA	NA	Transitioning,Ce nters,Story
Main	5L-Pre-K	GA PreK	2	11	C	27	C	NA	NA	Centers
Main	Cafe Area	Five Year Olds and Six Year Olds and Over	2	29	NC	0	NC	NA	NA	
Main	Middle-Pre-K	GA PreK	2	11	C	29	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 246			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 122			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	34	C
Main	B	80	C
Main	C	199	C

Comments

The purpose of today's visit was to conduct a licensing study and to follow up from the previous visit conducted on August 23, 2023.

Plan of Improvement: Developed This Date 02/02/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the user id for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Natalia Espinosa Ballesteros, Program Official

Date

Lynn Schnitzer, Regional Consultant

Date



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

Technical Assistance

591-1-1-.12(2) - Consultant discussed with director to monitor vinyl furniture, changing pads, and play equipment for rips and tears.

Correction Deadline: 2/2/2024

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Not Evaluated

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Parent authorizations obtained/completed.

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.19 License Capacity(CR)**Not Met****Finding**

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that there were 29 students in the cafe area. The cafe area is designated for special use and is limited for use to no more than 30 minutes a day per group and the capacity of the area is limited to 22 children.

POI (Plan of Improvement)

The Center will limit the number of children in this space to the licensed capacity.

Correction Deadline: 2/2/2024

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Technical Assistance**

591-1-1-.25 - Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

Correction Deadline: 9/1/2023**Corrected on 2/2/2024**

.25(3) - The previous citation was observed to be corrected. Consultant observed the center to be clean and in good repair.

591-1-1-.26 Playgrounds(CR)**Met****Correction Deadline: 9/2/2023****Corrected on 2/2/2024**

.26(8) -The previous citation was observed to be corrected. Consultant observed sufficient resilient surfacing under the playground equipment.

Food Service

591-1-1-.15 Food Service & Nutrition**Not Met****Technical Assistance**

591-1-1-.15(1) - Consultant discussed with director to ensure that snacks served have two components.

Correction Deadline: 2/2/2024**Finding**

591-1-1-.15(2) requires that a signed written feeding plan for children less than one (1) year of age shall be obtained from Parent(s) and that instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the child's assigned room and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies. It was determined based on observation that five of five infants did not have updated signed, written feeding plans posted in the classroom.

POI (Plan of Improvement)

The Center Director will develop and implement a plan to obtain and post the completed feeding plan as part of the enrollment process and to have parents update the plans every two to three months.

Correction Deadline: 2/2/2024

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff stated proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Not Met****Finding**

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation that a child did not wash their hands upon arrival and before eating lunch in classroom 2R.

POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 2/2/2024

591-1-1-.20 Medications(CR)**Not Met****Finding**

591-1-1-.20(1) requires Personnel to obtain specific written authorization from the child's physician or parent in order to dispense prescription or non-prescription medications, except for first aid. Such authorization will include when applicable, date; full name of the child; name of the medication; prescription number, if any; dosage; the dates to be given; the time of day to be dispensed; and signature of parent. It was determined based on review of records that the medication "albuteral" was to be administered on February 1, 2024 and February 2, 2024, at 10:00a.m. and 3:00 p.m. and the medication was not administered on February 1, 2024, at 3:00 p.m. or on February 2, 2024, and staff did not note the reason. Further, "nystatin" was to be administered on October 23, 2023, and the authorization form did not specify the time to be given. Medicine authorization forms used by the center were missing the prescription numbers for the medication.

POI (Plan of Improvement)

The Center will train Staff to obtain and review parental authorizations to ensure the authorization contains complete information. The designated person(s) will monitor daily.

Correction Deadline: 2/2/2024

Recited on 2/2/2024

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Technical Assistance****Technical Assistance**

591-1-1-.21(3) - Consultant discussed with director to ensure tornado and other emergency drills are conducted every six months as required.

Correction Deadline: 2/7/2024

591-1-1-.27 Posted Notices**Met****Comment**

Observed all required posted notices.

Safety

591-1-1-.05 Animals**Not Evaluated****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Correction Deadline: 8/25/2023

Corrected on 2/2/2024

.36(7)(b) - The previous citation was observed to be corrected. Consultant observed thirty emergency medical records for thirty children receiving school transportation services.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Not Met****Finding**

591-1-1-.30(1)(b)3 requires that sheets or similar coverings for cots or mats shall either be marked for individual use or laundered daily. If marked for individual use, they must be laundered weekly or more frequently if needed. It was determined based on observation that the children did not have sheets or other coverings on their cots in classrooms 1R, 2R, 3R, and 5L.

POI (Plan of Improvement)

The Center will ensure that no child sleeps on a bare, uncovered surface and that sheets cover the entire surface of the cot to provide a barrier between the child's body and the sleeping/resting equipment.

Correction Deadline: 2/2/2024

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided four files for employees hired since last visit August 23, 2023..

591-1-1-.14 First Aid & CPR**Not Met****Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on review of records that staff #29, date of hire September 18, 2023, did not have evidence of current certification in first aid and CPR on file.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 3/3/2024

591-1-1-.33 Staff Training**Met****Comment**

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.