



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/13/2023 **VisitType:** Licensing Study

Arrival: 11:00 AM

Departure: 4:30 PM

CCLC-46646

Primrose School of Braselton

2711 Old Winder Highway Braselton, GA 30517 Gwinnett County
 (770) 904-9860 office@primrosebraselton.com

Regional Consultant

Lynn Schnitzer

Phone: (678) 717-5720

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lynn.schnitzer@decal.ga.gov

Mailing Address
 Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/13/2023	Licensing Study	Good Standing	
01/25/2023	LS POI Follow Up	Good Standing	
09/20/2022	Incident Investigation Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - R Hall 1R		0	0	C	13	C	NA	NA	
Main	B - R Hall 2R	Infants	3	6	C	13	C	NA	NA	Feeding, Floor Play
Main	B-Infant		0	0	C	13	C	NA	NA	
Main	C - R Hall 3R	Two Year Olds	2	10	C	16	C	NA	NA	Outside
Main	D - R Hall 2L	One Year Olds	2	11	C	17	C	NA	NA	Transitioning, Lunch
Main	E - R Hall 1L	One Year Olds	2	9	C	14	C	NA	NA	Lunch
Main	F - Back R	Four Year Olds and Five Year Olds	2	20	C	27	C	NA	NA	Transitioning, Outside
Main	G - Back L	Three Year Olds and Four Year Olds	2	15	C	27	C	NA	NA	Lunch
Main	H - L Hall School Age	Four Year Olds and Five Year Olds and Six Year Olds and Over	1	12	C	34	C	NA	NA	Lunch, Transitioning
Main	I - L Hall 2R	Two Year Olds and Three Year Olds and Four Year Olds	2	17	C	27	C	NA	NA	Nap, Transitioning
Main	J - L Hall 2L	Two Year Olds and Three Year Olds	2	10	C	26	C	NA	NA	Nap
Main	K - L Hall 1L	Two Year Olds	2	11	C	20	C	NA	NA	Transitioning

Total Capacity @35 sq. ft.: 247

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A - Garden - Right	10	C
Main	B - Infant	18	C
Main	C	47	C
Main	D	25	C
Main	E	37	C

Comments

The purpose of today's visit was to conduct a licensing study and to follow up from the previous visit conducted on January 25, 2023.

Plan of Improvement: Developed This Date 12/13/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Heather Couch, Program Official

Date

Lynn Schnitzer, Regional Consultant

Date



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that the red sofa had torn vinyl with exposed foam in classroom C.

POI (Plan of Improvement)

The Center will ensure that equipment and furniture are used by the age-appropriate group of children.

Correction Deadline: 12/13/2023

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Not Evaluated

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Parent authorizations obtained/completed.

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms**Technical Assistance****Technical Assistance**

591-1-1-.06(4) - Consultant discussed with director to ensure that ventilation in restrooms and over diapering areas is functioning as required.

Correction Deadline: 1/12/2024

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met**

Correction Deadline: 2/24/2023

Corrected on 12/13/2023

.25(11) - The previous citation was observed to be corrected. Consultant observed the floors throughout the center to tight, smooth, and in good repair.

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

591-1-1-.26(8) - Consultant discussed with director to ensure that uniform surface material is free from damage.

Correction Deadline: 12/23/2023

Food Service

591-1-1-.15 Food Service & Nutrition**Technical Assistance****Technical Assistance**

591-1-1-.15 -

Technical Assistance

591-1-1-.15 - Please ensure that infant feeding forms are updated every two to three months as required.

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff stated proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Not Met****Finding**

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation that the children did not wash their hands before eating lunch in classroom H.

POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 12/13/2023

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Program observed complete emergency drills

591-1-1-.27 Posted Notices **Met**

Comment

Observed all required posted notices.

Safety

591-1-1-.05 Animals **Not Evaluated**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR) **Not Met**

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on review of records that staff #2, date of hire September 19, 2022, did not complete required transportation training until December 13, 2022. Staff #2 was present on the vehicle during school transportation routes between November 27, 2023, and December 8, 2023. Further, staff #11's, date of hire January 16, 2002, transportation training expired on October 12, 2023.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 12/23/2023

Correction Deadline: 1/26/2023

Corrected on 12/13/2023

.36(7)(b) - The previous citation was observed to be corrected. Consultant observed complete emergency medical information record for thirteen of thirteen transported children.

Finding

591-1-1-.36(7)(c)3. requires that the driver or other designated person document in writing the date and time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on review of records that center staff did not record the time the vehicle arrived at the center after completing a school transportation route from Spout Springs Elementary School on December 1, 2023.

POI (Plan of Improvement)

The Center will ensure that each date and time of arrival and departure is documented by the driver or designated person with training, review and monitoring.

Correction Deadline: 12/14/2023

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

Technical Assistance

591-1-1-.30 - Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided sixteen files for employees hired since last visit January 25 2023.

591-1-1-.14 First Aid & CPR

Not Met

Correction Deadline: 2/24/2023

Corrected on 12/13/2023

.14(2) - The previous citation was observed to be corrected. Consultant observed 100 percent of staff to have evidence of current certification in first aid and CPR on file.

Finding

591-1-1-.14(3) requires the Center to have a first aid kit in each building of the Center and in any vehicle used by the Center for transportation of children, that contains scissors, tweezers, gauze pads, adhesive tape, thermometer, band-aids, assorted sizes, antibacterial ointment, insect-sting preparation, an antiseptic cleansing solution, triangular bandages, rubber gloves, protective eye wear, a protective face mask, and a cold pack. The first aid kit, together with a first aid instruction manual which must be kept with the kit at all times, shall be stored so that it is not accessible to children but is easily accessible to Staff. It was determined based on observation that the center first aid kit was missing tape and insect-sting preparation, the first aid kit on vehicle tag #RMX4413 was missing a thermometer, face masks, and a first aid instruction manual, and the first aid kit on vehicle tag #RJD8695 was missing a thermometer, tweezers, antibacterial ointment, antiseptic, face masks, and a first aid instruction manual.

POI (Plan of Improvement)

Center Staff will provide any missing first aid kits, add any missing items to each first aid kit and will develop and use a plan for checking the kits and replacing missing items in each kit in the future. First aid kits and instruction manuals will be stored so that they kits are not accessible to children but are easily accessible to Center Staff.

Correction Deadline: 12/15/2023

Recited on 12/13/2023

591-1-1-.33 Staff Training	Met
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Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)	Technical Assistance
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Technical Assistance

591-1-1-.32(7) - Consultant discussed with supervision rules with the director.

Correction Deadline: 12/13/2023