



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/27/2024 **VisitType:** Complaint Investigation Follow Up **Arrival:** 12:05 PM **Departure:** 4:30 PM

CCLC-56794

Children's Courtyard #3253

1195 Old Peachtree Rd. Lawrenceville, GA 30043 Gwinnett County
(770) 676-6759 3253@childrenscourtyard.com

Regional Consultant

Lynn Schnitzer

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Mailing Address

21333 Haggerty Rd.
Novi, GA 48375

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/27/2024	Complaint Investigation Follow Up	Good Standing	
02/02/2024	Licensing Study	Good Standing	
08/23/2023	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L-Infant	Infants and One Year Olds	2	7	C	18	C	NA	NA	Nap
Main	1R-Four to Five year old	Four Year Olds and Five Year Olds	2	23	C	35	C	NA	NA	Transitioning, Nap
Main	2L-One Year Old	One Year Olds and Two Year Olds	2	10	C	15	C	NA	NA	Nap
Main	2R-Three Year Old	Three Year Olds and Four Year Olds	2	20	C	46	C	NA	NA	Nap
Main	3L-Older One Year Old	One Year Olds	2	13	C	20	C	NA	NA	Nap
Main	3R Private-Pre-K	GA PreK	2	17	C	31	C	NA	NA	Transitioning
Main	4L-Two Year Old	Two Year Olds and Three Year Olds	3	17	C	25	C	NA	NA	Nap, Transitioning
Main	5L-Pre-K	GA PreK	3	19	C	27	C	NA	NA	Transitioning, Lunch
Main	Cafe Area	GA PreK	2	20	C	0	NC	NA	NA	
Main	Middle-Pre-K		0	0	C	29	C	NA	NA	
Total Capacity @35 sq. ft.: 246					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 146					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	34	C
Main	B	80	C
Main	C	199	C

Comments

The purpose of today's visit was to conduct a complaint investigation and to follow up from the previous visit conducted on February 2, 2024.

Plan of Improvement: Developed This Date 03/27/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the user id for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Natalia Espinosa Ballesteros, Program Official

Date

Lynn Schnitzer, Regional Consultant

Date



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(Findings Report)

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The following information is associated with a Complaint Investigation Follow Up:

Facility	
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591-1-1-.19 License Capacity(CR)

Not Met

Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that 17 students were seated in the hallway while waiting for lunch in the cafeteria. Only licensed space can be utilized for the care of children.

POI (Plan of Improvement)

The Center will not use the unlicensed area for the care of children.

Correction Deadline: 3/27/2024

Recited on 3/27/2024

Food Service	
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591-1-1-.15 Food Service & Nutrition

Not Met

Finding

591-1-1-.15(2) requires that a signed written feeding plan for children less than one (1) year of age shall be obtained from Parent(s) and that instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the child's assigned room and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies. It was determined based on review of records that there was not evidence that four of six feeding plans had been updated within the last three months as required.

POI (Plan of Improvement)

The Center Director will develop and implement a plan to obtain and post the completed feeding plan as part of the enrollment process and to have parents update the plans every two to three months.

Correction Deadline: 3/27/2024

Recited on 3/27/2024

Health and Hygiene

591-1-1-.17 Hygiene(CR)

Met

Correction Deadline: 2/2/2024

Corrected on 3/27/2024

.17(7) -The previous citation was observed to be corrected. Consultant observed proper hand washing throughout the center.

591-1-1-.20 Medications(CR)

Not Met

Finding

591-1-1-.20(1) requires Personnel to obtain specific written authorization from the child's physician or parent in order to dispense prescription or non-prescription medications, except for first aid. Such authorization will include when applicable, date; full name of the child; name of the medication; prescription number, if any; dosage; the dates to be given; the time of day to be dispensed; and signature of parent. It was determined based on review of records that the authorization forms for "diazapan," "epi-pens," and "albuteral" did not have prescription numbers. Further, there was no action plan for a child needing "benadryl" for allergies. The action plan for another child needing "benadryl" did not have the dosage.

POI (Plan of Improvement)

The Center will train Staff to obtain and review parental authorizations to ensure the authorization contains complete information. The designated person(s) will monitor daily.

Correction Deadline: 3/27/2024

Recited on 3/27/2024

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 2/2/2024

Corrected on 3/27/2024

.30(1)(b)3 - The previous citation was observed to be corrected. Consultant observed there to be sufficient coverings for all cots.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit February 2, 2024.

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on review of records that the center did not require a new comprehensive records check determination for staff #13, date of hire March 13, 2019. Staff member #13's previous determination expired February 4, 2024. The consultant did not observe staff member #13 working in a classroom during the walk-through, but staff member #13 was in classroom 3L when the consultant observed that their background check had expired. The center sent staff # 13 to obtain a new background check.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will ensure the CRC rules are maintained.

Correction Deadline: 3/27/2024

Finding

591-1-1-.09(1)(l)3. requires the Center to immediately require a new Comprehensive Records Check Determination for a Director, Employee or Provisional Employee at least once every five years. It was determined based on review of records that the center did not require a new comprehensive records check determination for staff #13, date of hire March 13, 2019. Staff member #13's previous determination expired February 4, 2024. The consultant did not observe staff member #13 working in a classroom during the walk-through, but staff member #13 was in classroom 3L when the consultant observed that their background check had expired. The center sent staff # 13 to obtain a new background check.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that each Director, Employee and Provisional Employee has a Comprehensive Records Check Determination on file that has been issued within the past five years. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure CRC rules are maintained.

Correction Deadline: 3/27/2024

591-1-1-.14 First Aid & CPR**Met**

Correction Deadline: 3/3/2024

Corrected on 3/27/2024

.14(2) - The previous citation was observed to be corrected. Consultant observed that staff have current certification in CPR/first aid.