

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

(Cover Sheet)**Date:** 9/10/2025**VisitType:** EX-CAPS-Monitoring**Arrival:** 4:35PM**Departure:** 6:00PM**EX-42915 EXMT-4859 EX-1 - Government
New Manchester Elementary (Douglas County
School ASP)**2242 Old Lower River Road, Douglasville GA 30135
Douglas County**Mailing Address****Exemption Unit Consultant**

Nilia Lalin

Phone: (770) 405-7929

Fax: (404) 591-4949

nilia.lalin@dec.state.ga.us

Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
9/10/2025	EX-CAPS-Monitoring	Prevention	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
315		0	0	Y	
501		0	0	Y	
ASP Office/classroom		0	0	Y	
Cafeteria	, Fives, Six and older	4	23	Y	The children were watching a movie.
Cafeteria 2		0	0	Y	
Gym		0	0	Y	
Music Room		0	0	Y	
Playground		0	0	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 4

#Children Count: 23

Comments:

The program was operating within the exemption approval.

Please refer to the Exemption page of the website, <https://www.decal.ga.gov/CCS/Exemptions.aspx> for information regarding Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the user id for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific standard number(s) that you are refuting, add the reason for disagreement regarding the standard citation, and upload supporting documentation.
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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(Summary Report)**Date:** 9/10/2025**VisitType:** EX-CAPS-Monitoring**Arrival:** 4:35PM**Departure:** 6:00PM**EX-42915 EXMT-4859 EX-1 - Government
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Joint with:

The following information is associated with a EX-CAPS-Monitoring:**Activities and Equipment****EX-HS-.A Activities****Met****Comment**

EX-HS-.A - Activities appropriate

EX-HS-.F Equipment & Toys**Met****Comment**

EX-HS-.F - Equipment Observed Secured

EX-HS-.Q Swimming Pools & Water-related Activities(CS)**N/A****Comment**

EX-HS-.Q - No Swimming Activities Provided

Children's Records**EX-HS-.C Children's Records****Met****Comment**

EX-HS-.C - Observed children's files as required

Exemptions**EX-HS-.X Exemption Requirements****Technical Assistance****Comment**

EX-HS-.X - Compliance observed - zoning, fire safety

Facility**EX-HS-.B Bathrooms****Met****Comment**

EX-HS-.B - Toilets and sinks available

EX-HS-.L Physical Plant(CS)**Not Met****Finding**

EX-HS-.L(2) requires the program to be in compliance with applicable laws and regulations issued by the state fire marshal, the proper local fire marshal, or state inspector, including a certificate of occupancy if required prior to receiving any children for care. It was determined based on the review of documentation that the program did not submit a fire inspection completed by the fire marshal within the last 12 months.

POI (Plan of Improvement)

The program will obtain appropriate approvals and is in compliance with applicable laws and regulations by the state fire marshal, proper local fire marshal, or state inspector, including a certificate of occupancy.

EX-HS-.M Playgrounds(CS)	Met
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Comment

EX-HS-.M - Observation-Clean/Good Repair

Health and Hygiene

EX-HS-.U Diapering Areas & Practices(CS)	N/A
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Comment

EX-HS-.U - No diapered children enrolled

EX-HS-.H Hygiene	Met
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Comment

EX-HS-.H - Hand washing not observed - hand washing discussed

EX-HS-.I Medications(CS)	N/A
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Comment

EX-HS-.I - Medication not dispensed

Policies and Procedures

EX-HS-.J Operational Policies & Procedures	Met
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Comment

EX-HS-.J - Written policies and procedures provided to parents

EX-HS-.T Required Reporting	Met
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Comment

EX-HS-.T - No incidents/injuries requiring reporting

Safety

EX-HS-.E Discipline(CS)	Met
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Comment

EX-HS-.E - Observed Age appropriate learning environment

EX-HS-.S Field Trips	N/A
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Comment

EX-HS-.S - No field trips

EX-HS-.R Transportation(CS)	N/A
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Comment

EX-HS-.R - No Routine Transportation Provided

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements(CS)	N/A
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Comment

EX-HS-.V - No infants enrolled

Staff Records

EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)	Met
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Comment

EX-HS-.D - Criminal Records Check complete

EX-HS-.G First Aid & CPR(CS)	Met
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Comment

EX-HS-.G - Please add or edit the comment under the view findings button.

EX-HS-.K Personnel Records**Technical Assistance****Comment**

EX-HS-.K - Personnel Records maintained

EX-HS-.N Staff Requirements**Met****Comment**

EX-HS-.N - Director available

EX-HS-.P Staff Training**Technical Assistance****Comment**

EX-HS-.P - Staff training observed

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision(CS)**Met****Comment**

EX-HS-.O - Observed-Appropriate Staff: Child Ratios