



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/18/2026 **VisitType:** POI Follow Up

Arrival: 10:35 AM **Departure:** 11:55 AM

FR-35167

Woods, Patricia A

17 Piedmont Lane Cartersville, GA 30120 Bartow County
(470) 424-4705

Regional Consultant

Sharnette Glenn

Phone: (404) 334-4612

Fax: Sharnette Glenn

sharnette.glenn@dec.al.ga.gov

Mailing Address

Same

Quality Rated: No

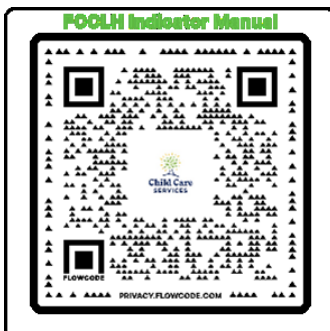
Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
05/18/2026	POI Follow Up	Good Standing	
04/20/2026	Monitoring Visit	Support	
09/02/2025	Licensing Study	Good Standing	
			Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
			Support - Program performance is demonstrating a need for improvement in meeting rules.
			Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratio Capacity					
Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	1	1	0	0	0
1 & 2 Years	2	2	0	0	0
3 & 4 Years	4	2	0	2	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	7	5	0	2	0
Total Under 18 Years	7				
Children Present: 7 Total Children: 7					
Caregivers/Helpers Present: 2 Total Caregivers/Helpers: 2					

Comments

The consultant completed a follow up with the provider.

Plan of Improvement: Developed This Date



For additional information regarding any licensing topics discussed during this visit, please consult the Rules and Regulations Indicator Manual. This manual provides comprehensive clarification of each rule, including evaluation indicators, related best practices, and relevant considerations to support your program's continued and sustained compliance.

To access the Indicator Manual, please scan the QR code below or visit our website at <https://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!



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Summary Report

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The following information is associated with a POI Follow Up:

Children's Records

290-2-3-.08 Children's Records

Not Met

Correction Deadline: 4/20/2026

Corrected on 5/18/2026

.08(1) - The previous citation was observed to be corrected on today's visit. The consultant reviewed all children's files on today visit.

Finding

290-2-3-.08(12) requires that documentation for the care of related children in the Home, other than the Providers own children, include a notarized statement of family relationships by the Parent(s). It was determined that based on review of children's files, child #6 did not have notarized affidavit on file on today's visit.

POI (Plan of Improvement)

The Home Provider will obtain and maintain documentation.

Correction Deadline: 5/18/2026

Finding

290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined, based on a review of the children's files, that children #3, and #6 did not have an immunization form on file.

POI (Plan of Improvement)

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 5/19/2026

Recited on 5/18/2026

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 5/18/2026

Corrected on 5/18/2026

.11(2)(f) - The previous citation was observed to be corrected on this date. The consultant did not observe any hazardous items accessible to the children during today's visit.

Comment

No hazards observed accessible to children on this date.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)

Met

Correction Deadline: 4/20/2026

Corrected on 5/18/2026

.21(1)(a) - The previous citation was observed to be corrected on this date. The consultant reviewed the staff members submitted Records Check Application to the Department and Fingerprints to an authorized fingerprinting site.

Correction Deadline: 4/20/2026

Corrected on 5/18/2026

.21(1)(b) - The previous citation was observed to be corrected on this date. The consultant reviewed the staff members Satisfactory Comprehensive Records check on this date.

Comment

Criminal records checks were observed to be complete.

Correction Deadline: 4/20/2026

Corrected on 5/18/2026

.21(1)(c) - The previous citation was observed to be corrected on this date. The consultant reviewed the staff member Satisfactory Comprehensive Records Check on file on this date.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)

Met

Comment

290-2-3-.07(16) - The consultant observed the Family provider was caring for 7 children. Of these, 4 children were unrelated and receiving care for compensation, and 3 children (identified as a niece, and second cousins) were receiving care without compensation. Additionally, 1 of the children in care were over the age of three. The consultant informed the Family provider that second cousins does not qualify for without compensation.

Correction Deadline: 5/28/2026