



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/3/2025 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 10:15 AM **Departure:** 4:45 PM

CCLC-103
Sheltering Arms - International Village Center
3375 Chamblee Dunwoody Road Atlanta, GA 30341 DeKalb County
(770) 454-6220 jaedwards@shelteringarmsforkids.com

Regional Consultant
Jessica Johnson
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Mailing Address
Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/03/2025	Complaint Investigation & Licensing Study	Good Standing	
10/03/2024	Incident Investigation Closure	Good Standing	
10/03/2024	Incident Investigation/Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	10th Rt- 4 y/o	GA PreK	1	9	C	30	C	NA	NA	Centers
Main	1st Rt- 0-12 mos	Infants and One Year Olds	3	7	C	17	C	NA	NA	Free Play,Nap
Main	2nd Rt- 0-12 mos		0	0	C	17	C	NA	NA	Not In Use
Main	3rd Rt- 3 y/o		0	0	C	17	C	NA	NA	Not In Use
Main	4th Rt- 2 y/o		0	0	C	20	C	NA	NA	
Main	5th Rt- 2-3 y/o	Two Year Olds and Three Year Olds	3	10	C	21	C	NA	NA	Outside
Main	6th Rt-1-2 y/o	One Year Olds and Two Year Olds	3	12	C	24	C	NA	NA	Centers
Main	7th Rt- 3-4 y/o	Three Year Olds and Four Year Olds	2	8	C	30	C	NA	NA	Centers
Main	8th Rt- 3 8 y/o	GA PreK	2	11	C	30	C	NA	NA	Centers
Main	9th Rt- 4-5 y/o	Four Year Olds and Five Year Olds	3	8	C	30	C	NA	NA	Centers
Main	A-1st Right		0	0	C	0	C	NA	NA	
Main	B-2nd Right		0	0	C	0	C	NA	NA	
Main	C-3rd Right		0	0	C	0	C	NA	NA	
Main	D-4th Right		0	0	C	0	C	NA	NA	
Main	E-5th Right		0	0	C	0	C	NA	NA	

Total Capacity @35 sq. ft.: 236

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 65

Total Capacity @35 sq. ft.: 236

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	0-1 y/o	21	C
Main	1-2 y/o	38	C

Enrolled Children						
Under 1 years	1 years	2 years	3 years	4 years	5 years (Prekonly)	5 years and older
7	13	14	9	27	19	0

Comments

An on-site inspection was conducted on February 3, 2025 with the Director Janice Edwards. Staff files, children's files, training, and background checks were all reviewed.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.decgal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!



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(Findings Report)

Date: 2/3/2025 VisitType: Complaint Investigation & Licensing Arrival: 10:15 AM Departure: 4:45 PM
Study

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

Records Reviewed: 25

Records with Missing/Incomplete Components: 1

Staff # 19

Not Met

Date of Hire: 05/16/2022

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Comment

A variety of equipment and toys were observed throughout the center.

Technical Assistance

591-1-1-.12(2) - The Consultant discussed monitoring the peeling sofa's in the classrooms. The Consultant discussed that all equipment and furniture must be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean.

Correction Deadline: 2/3/2025

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

Records Reviewed: 25

Records with Missing/Incomplete Components: 1

Staff # 19

Not Met

Date of Hire: 05/16/2022

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

Technical Assistance

591-1-1-.25(11) - The Consultant discussed with the Director repairing the broken floor tiles in the back of classroom #3. Classroom # 3 is not currently in use.

Correction Deadline: 3/5/2025

Technical Assistance

591-1-1-.25(13) - The Consultant discussed with the Director taping down the loose radio cord in classroom #8 and the loose phone cord in classroom #10.

Correction Deadline: 2/3/2025

Technical Assistance

591-1-1-.25(17) - The Consultant discussed with the Director storing the plant in classroom #10 to be inaccessible to children in care. The Consultant discussed that the Center premises must be free of plants and shrubs which are poisonous or hazardous.

Correction Deadline: 2/3/2025

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on a review of records that the following hazards were observed:

Classroom #1

- A damaged ceiling tile next to the second light fixture.

Classroom #5

- A broken toilet seat in the first rest room.

Classroom # 8

- A peeling floor boarder in the block area.

Classroom #9

- A peeling wall boarder in the block area.

Classroom #10

- Damaged ceiling tiles above the block and dramatic area.

Kitchen

- A light fixture not covered above the kitchen's entrance door.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 2/17/2025

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on a review of records that the following hazards were observed:

Playground middle

- Chipping paint on the red handle bars of the play structure.

Playground Pre-K

- Chipping paint on the red tricycles.

- Rust on the chains of the tire swing and swings.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 2/17/2025

Technical Assistance

591-1-1-.26(9) - The Consultant discussed with the Director cutting down the protruding tree roots behind the picnic tables. The Consultant discussed that the playground must be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete.

Correction Deadline: 2/3/2025

Food Service

Records Reviewed: 25

Records with Missing/Incomplete Components: 1

Staff # 19

Not Met

Date of Hire: 05/16/2022

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.

591-1-1-.15 Food Service & Nutrition**Technical Assistance****Technical Assistance**

591-1-1-.15(3) - The Consultant discussed with the Director adding a thermometer to the refrigerator in classroom # 1 to monitor the milk. The Consultant discussed that baby bottles must be refrigerated at a temperature of forty (40) degrees Fahrenheit or less.

Correction Deadline: 2/3/2025

Health and Hygiene

Records Reviewed: 25

Records with Missing/Incomplete Components: 1

Staff # 19

Not Met

Date of Hire: 05/16/2022

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

Technical Assistance

591-1-1-.17(7) - The Consultant discussed with the Director that children must wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means.

Correction Deadline: 2/3/2025

Technical Assistance

591-1-1-.17(8) - The Consultant discussed with the Director that staff must wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means.

Correction Deadline: 2/3/2025

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Policies and Procedures

Records Reviewed: 25

Records with Missing/Incomplete Components: 1

Staff # 19

Not Met

Date of Hire: 05/16/2022

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.

591-1-1-.21 Operational Policies & Procedures**Technical Assistance****Technical Assistance**

591-1-1-.21(3) -) The Consultant discussed with the Director updating the emergency situations form. The Consultant discussed that the Center must conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years.

Correction Deadline: 2/8/2025

Technical Assistance

591-1-1-.21(1)(p) - The Consultant discussed with the Director updating the Emergency Preparedness Plan. The Consultant discussed that the Center must have a written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the Center; to have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions and shall include assurance that no Center Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals.

Correction Deadline: 2/8/2025

Safety

Records Reviewed: 25

Records with Missing/Incomplete Components: 1

Staff # 19

Not Met

Date of Hire: 05/16/2022

Records Reviewed: 25

Records with Missing/Incomplete Components: 1

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.

591-1-1-.05 Animals

Technical Assistance

Technical Assistance

591-1-1-.05(2) - The Consultant discussed with the Director cleaning out the fish tank in classroom #10.

Correction Deadline: 2/3/2025

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)

Met

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

Records Reviewed: 25

Records with Missing/Incomplete Components: 1

Staff # 19

Not Met

Date of Hire: 05/16/2022

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 25

Records with Missing/Incomplete Components: 1

Staff # 19

Not Met

Date of Hire: 05/16/2022

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR

Met

Comment

Complete first aid kits observed in the center.

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on a review of records that Staff # 19 (hired on May 16, 2022) did not completed the four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage as required.

POI (Plan of Improvement)

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

Correction Deadline: 3/5/2025**591-1-1-.31 Staff(CR)****Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision**Records Reviewed: 25****Records with Missing/Incomplete Components: 1**

Staff # 19

Not Met

Date of Hire: 05/16/2022

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.