



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/23/2025 VisitType: Monitoring Visit

Arrival: 10:50 AM Departure: 1:20 PM

CCLC-23667

Pat-A-Cake Learning Academy

4 West 54th Street Savannah, GA 31405 Chatham County
(912) 232-2544 r.haynes401@gmail.com

Regional Consultant

Rebecca Owsley

Phone: (229) 238-2130

Fax:

rebecca.owsley@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/23/2025	Monitoring Visit	Good Standing	
07/16/2024	Licensing Study	Good Standing	
09/01/2023	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	B (Bk Lt.)	Infants and One Year Olds	2	8	C	11	C	NA	NA	Nap,Free Play
Main	A (Ft Lt.)		0	0	C	10	C	NA	NA	Not In Use
Main	C (Bk. Rt.)	Two Year Olds and Three Year Olds	1	5	C	13	C	NA	NA	Clean Up,Circle Time,Centers
Main	D (Ft. Rt.)		0	0	C	7	C	NA	NA	Not In Use
			Total Capacity @35 sq. ft.: 41		Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 13			Total Capacity @35 sq. ft.: 41		Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	14	C

Enrolled Children						
Under 1 years	1 years	2 years	3 years	4 years	5 years (Prekonly)	5 years and older
2	8	2	4	1	1	15

Comments

An in person monitoring visit was conducted on this date.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

Child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the CAPS/ QR Provisional Status, allowing for scholarships while working toward an initial star rating. Provisional Status eligibility will be determined at the time of CAPS enrollment as part of the CAPS application process.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov for more information. Free technical assistance is available!



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(Findings Report)

Date: 4/23/2025 **VisitType:** Monitoring Visit

Arrival: 10:50 AM **Departure:** 1:20 PM

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Mailing Address

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The following information is associated with a Monitoring Visit:

Activities and Equipment

Records Reviewed: 10

Records with Missing/Incomplete Components: 2

Staff # 9

Not Met

Date of Hire: 06/17/2024

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 10

Not Met

Date of Hire: 04/16/2025

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

Records Reviewed: 10

Records with Missing/Incomplete Components: 2

Staff # 9

Not Met

Date of Hire: 06/17/2024

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 10

Not Met

Date of Hire: 04/16/2025

Reminder - Health & Safety training is required within 90 calendar days of hired

Records Reviewed: 10

Records with Missing/Incomplete Components: 2

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Comment

Center appears clean and well maintained.

Technical Assistance

591-1-1-.25(13) Please ensure the lock on the cabinet that had a bottle of hand soap marked "Keep out of reach of children" in the bathroom for the Main D (Ft. Rt.) room is repaired or replaced.

Correction Deadline: 4/23/2025

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 7/30/2024

Corrected on 4/23/2025

.26(4) - This citation was corrected on this date. The Consultant observed that all gates for the Main Playground latched closed and the wood planks beneath the back right fencing were repaired.

Health and Hygiene

Records Reviewed: 10

Records with Missing/Incomplete Components: 2

Staff # 9

Not Met

Date of Hire: 06/17/2024

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 10

Not Met

Date of Hire: 04/16/2025

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

N/A

Comment

The Director stated the Center currently does not dispense/administer medication.

Safety

Records Reviewed: 10

Records with Missing/Incomplete Components: 2

Staff # 9

Not Met

Date of Hire: 06/17/2024

Records Reviewed: 10

Records with Missing/Incomplete Components: 2

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 10

Not Met

Date of Hire: 04/16/2025

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

N/A

Comment

The Director stated the Center does not provide routine transportation.

Sleeping & Resting Equipment

Records Reviewed: 10

Records with Missing/Incomplete Components: 2

Staff # 9

Not Met

Date of Hire: 06/17/2024

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 10

Not Met

Date of Hire: 04/16/2025

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 10

Records with Missing/Incomplete Components: 2

Staff # 9

Not Met

Date of Hire: 06/17/2024

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 10

Not Met

Date of Hire: 04/16/2025

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Not Met****Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records that Staff #9, a therapist who began visits on June 17, 2024, and Staff #10, a therapist-in-training, who began visits on April 16, 2025, did not submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site for the Center as required.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will immediately to ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will continue to ensure the CRC rules are maintained.

Correction Deadline: 4/23/2025**Finding**

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records that Staff #9, a therapist who began visits on June 17, 2024, and Staff #10, a therapist-in-training, who began visits on April 16, 2025, arrived at the center to work in Main Room C (Bk. Rt.) and did not have valid and current satisfactory Comprehensive Records Check Determinations on file for the center as required.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will immediately ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will continue to ensure the CRC rules are maintained.

Correction Deadline: 4/23/2025**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

Staff # 9

Not Met

Date of Hire: 06/17/2024

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 10

Not Met

Records Reviewed: 10

Records with Missing/Incomplete Components: 2

Date of Hire: 04/16/2025

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Technical Assistance

Technical Assistance

591-1-1-.32(4)(b) - Please ensure that there is a written agreement from the parent(s) on file for any child who turns three years old during the school year to remain in the same classroom as the children who are two years old.

Correction Deadline: 4/23/2025

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.