**Bright from the Start Georgia Department of Early Care and Learning**
**2 Martin Luther King Jr. Drive SE, 670 East Tower**
**Atlanta, GA 30334**
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

## Cover Sheet

**Date:** 10/6/2022 **VisitType:** Licensing Study **Arrival:** 9:55 AM **Departure:** 12:15 PM

**CCLC-53256**

**Primavera Preschool, LLC**

1561 McLendon Avenue, NE Atlanta, GA 30307 DeKalb County
(404) 394-0123 carlalkey@gmail.com

**Regional Consultant**

Verlyn Gant

Phone: (404) 591-6059
Fax: (404) 591-6060
verlyn.gant@decal.ga.gov

**Mailing Address**
Same

Quality Rated: No

| Compliance Zone Designation | | |
|---|---|---|
| 10/06/2022 | Licensing Study | Good Standing |
| 03/25/2022 | Monitoring Visit | Good Standing |
| 08/24/2021 | Initial Licensing Study | Good Standing |

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.
**Support** - Program performance is demonstrating a need for improvement in meeting rules.
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|---|---|---|---|---|---|---|---|---|---|---|
| Main | A (1L)- 3-10 yrs | Two Year Olds | 1 | 7 | C | 12 | C | NA | NA | Snack,Outside |
| Main | B (2L) - 1 yr | One Year Olds | 2 | 9 | C | 12 | C | NA | NA | Outside |
| Main | C (3L) - 2 year old | Two Year Olds | 1 | 8 | C | 12 | C | NA | NA | Outside |
| Main | D (2R)- 2 yrs | Two Year Olds | 1 | 7 | C | 9 | C | NA | NA | Outside |
| Main | E (1R)- 3- 10 year | Three Year Olds and Four Year Olds and Five Year Olds | 1 | 9 | C | 13 | C | NA | NA | Outside |
| | | Total Capacity @35 sq. ft.: 56 | | | Total Capacity @25 sq. ft.: 0 | | | Building @35 capacity limited by Zoning | | |
| Total # Children this Date: 40 | | Total Capacity @35 sq. ft.: 56 | | | Total Capacity @25 sq. ft.: 0 | | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|---|---|---|---|
| Main | Playground A- 1 - 10 yrs | 21 | C |

**Comments**
An in-person inspection was conducted on October 06, 2022 with the Director. Background checks were all reviewed on October 06, 2022.

An Administrative Review was conducted on October 06, 2022. Staff files, children's files, and training documentation were all reviewed.

The Consultant completed the exit conference, and a copy of the Licensing Study Visit report was given to the Director on October 06, 2022.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

QUALITY RATED CHILD CARE

CAPS

**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk a1 855-800-7747 or** qualityrated@decal.ga.gov **for more information. Free techincal assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Carla Key, Program Official Date

Verlyn Gant, Consultant Date

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**Findings Report**

**Date:** 10/6/2022 **VisitType:** Licensing Study **Arrival:** 9:55 AM **Departure:** 12:15 PM

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**The following information is associated with a Licensing Study:**

## Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)** **Technical Assistance**

**Comment**
A variety of equipment and toys were observed throughout the center.

**Technical Assistance**
591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over.

Please ensure chairs not stacked while children are active and awake.

**Correction Deadline: 10/6/2022**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **N/A**

**Comment**
Center does not provide swimming activities.

## Facility

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**
Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Not Met**

**Comment**
Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

**Finding**
591-1-1-.25(12) requires heating and cooling equipment to be protected to prevent children from touching it. Fans, space heaters, etc. shall be positioned or installed so as to be inaccessible to the children. It was determined based on observation that there were air filter machines stored at low level accessible to children.

**POI (Plan of Improvement)**
The Center will re-position or re-install equipment, as needed, and will make all such equipment inaccessible to children.

**Correction Deadline: 10/6/2022**

**Technical Assistance**
591-1-1-.25(8) requires protective caps on all unused electrical outlets within children's reach and requires that electrical outlets in use be made inaccessible to children.

Please ensure that protective caps are placed on all unused electrical outlets.

**Correction Deadline: 10/6/2022**

**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**
Playground observed to be clean and in good repair.

## Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**
Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**
Staff were observed to remind children to wash hands.

**591-1-1-.20 Medications(CR)** **N/A**

**Comment**
The Provider currently does not dispense/administer medication.

## Safety

**591-1-1-.05 Animals** **N/A**

**Comment**
Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**
Age-appropriate discussion and/or redirection observed.

**591-1-1-.13 Field Trips(CR)** **N/A**

**Comment**
Center does not participate in field trips at this time.

**591-1-1-.36 Transportation(CR)** **N/A**

**Comment**
Center does not provide routine transportation.

## Sleeping & Resting Equipment

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**
The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

## Staff Records

**Records Reviewed: 12** **Records with Missing/Incomplete Components: 4**

Staff # 1 Met
Date of Hire: 10/06/2022
Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 2 Met
Date of Hire: 08/05/2019

Staff # 3 Not Met
Date of Hire: 08/05/2019
"Missing/Incomplete Components"
.33(5)-10 Hrs. Annual Training

Staff # 4 Not Met
Date of Hire: 09/14/2020
"Missing/Incomplete Components"
.33(5)-10 Hrs. Annual Training

Staff # 5 Met
Date of Hire: 05/25/2021

Staff # 6 Met
Date of Hire: 12/14/2020

Staff # 7 Met
Date of Hire: 08/01/2022
Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 8 Not Met
Date of Hire: 01/14/2019
"Missing/Incomplete Components"
.33(5)-10 Hrs. Annual Training

Staff # 9 Met
Date of Hire: 09/14/2020

Staff # 10 Not Met
Date of Hire: 09/14/2020
"Missing/Incomplete Components"
.33(5)-10 Hrs. Annual Training

| Records Reviewed: 12 | Records with Missing/Incomplete Components: 4 |
|---|---|

Staff # 11 — Met

Date of Hire: 09/29/2022 — Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 12 — Met

Date of Hire: 06/06/2022

**Staff Credentials Reviewed: 3**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**
Criminal record checks were observed to be complete.

**Correction Deadline: 3/25/2022**

**Corrected on 10/6/2022**
**.09(1)(a) - Previous citation was observed to be corrected during this visit, in that based on a review of records that all staff members had submitted both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required.**

**Correction Deadline: 3/25/2022**

**Corrected on 10/6/2022**
**.09(1)(c) - Previous citation was observed to be corrected during this visit, in that based on a review of records all staff members has a valid and current satisfactory Comprehensive Records Check Determination on file as required.**

**Correction Deadline: 3/25/2022**

**Corrected on 10/6/2022**
**.09(1)(j) - Previous citation was observed to be corrected during this visit, in that based on a review of records the most recently issued determination letter for staff was on file as required.**

**591-1-1-.14 First Aid & CPR** **Met**

**Comment**
Evidence observed of 50% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training** **Not Met**

**Finding**
91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on a review of records that staff member # 3, staff member # 4, staff member #8 and staff member # 10 had not completed ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source as required.

**POI (Plan of Improvement)**
The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 11/5/2022**

**591-1-1-.31 Staff(CR)** **Met**

**Comment**
Staff observed to be compliant with applicable laws and regulations.

## Staffing and Supervision

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**
Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)** **Met**

**Comment**
Adequate supervision observed on this date.