



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/18/2025 **VisitType:** Incident Investigation & Follow Up **Arrival:** 1:55 PM **Departure:** 4:25 PM

CCLC-27666

LeapFrog Early Learning Academy

3740 Flat Shoals Road Union City, GA 30291 Fulton County
(770) 306-8181 lisapolkleapfrogacademies@yahoo.com

Special Investigations Unit Sr. Specialist

Lesley Barrett

Phone: (404) 478-8125

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Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/18/2025	Incident Investigation & Follow Up	Good Standing	
07/26/2024	Complaint Closure	Good Standing	
07/11/2024	Complaint Investigation & Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left	One Year Olds	1	8	C	14	C	NA	NA	Nap
Main	1st Right	Infants	2	10	C	14	C	NA	NA	Outside
Main	2nd Left	Two Year Olds	2	12	C	20	C	NA	NA	Nap
Main	2nd Right	One Year Olds and Two Year Olds	2	15	C	15	C	21	C	Nap, Snack, Transitioning
Main	Down Front	Four Year Olds and Five Year Olds	2	13	C	26	C	37	C	Snack
Main	Down Rear	Three Year Olds	2	11	C	19	C	27	C	Transitioning, Nap, Snack

Total Capacity @35 sq. ft.: 108

Total Capacity @25 sq. ft.: 133

Total # Children this Date: 69

Total Capacity @35 sq. ft.: 108

Total Capacity @25 sq. ft.: 133

Building	Playground	Playground Occupancy	Playground Compliance
Main	Large Playground	91	C
Main	Side Playground	23	C

Comments

The purpose of the investigation was to conduct an incident investigation and follow up the previous visit conducted on July 11, 2024.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.decgal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@decgal.ga.gov for more information. Free technical assistance is available!



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(Findings Report)

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The following information is associated with a Incident Investigation & Follow Up:

		Facility
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Records Reviewed: 15

Records with Missing/Incomplete Components: 1

Staff # 12

Not Met

Date of Hire: 08/19/2014

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 8/10/2024

Corrected on 3/18/2025

.25(11) - Previously cited rule violation was corrected on this date. The carpet in the 2nd left classroom was observed to be in good repair and cleaned,

Correction Deadline: 7/11/2024

Corrected on 3/18/2025

.25(13) - Previously cited rule violation was corrected in this date. No Hazards were observed accessible to the children in classrooms.

		Staff Records
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Records Reviewed: 15

Records with Missing/Incomplete Components: 1

Staff # 12

Not Met

Date of Hire: 08/19/2014

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Finding

591-1-1-.09(1.) (b) requires the Center to ensure that every Director has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Director has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records that staff # 12 was present at the center without a valid and current satisfactory Comprehensive Records Check Determination on file with the Department.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that the Director has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Director has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will ensure the CRC rules are maintained.

Correction Deadline: 3/18/2025

Finding

591-1-1-.09(1)(l)3. requires the Center to immediately require a new Comprehensive Records Check Determination for a Director, Employee or Provisional Employee at least once every five years. It was determined based on a review of records that Staff # 12 was present at the center without having obtained a new comprehensive records check determination from the Department after their comprehensive records check determination had expired on September 24, 2024.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that each Director, Employee and Provisional Employee has a Comprehensive Records Check Determination on file that has been issued within the past five years. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure CRC rules are maintained.

Correction Deadline: 3/18/2025