Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/7/2022 **VisitType:** Licensing Study **Arrival:** 11:20 AM **Departure:** 12:50 PM

CCLC-213
Skyline Christian Academy

2877 Bouldercrest Road Ellenwood, GA 30294 DeKalb County
(404) 241-7202 skyline2877@aol.com

Regional Consultant
Verlyn Gant
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verlyn.gant@decal.ga.gov

Mailing Address
Same

Quality Rated: ★

Compliance Zone Designation		
04/07/2022	Licensing Study	Good Standing
03/09/2022	Complaint Investigation by Phone	Good Standing
08/31/2021	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
BLD II	A	Four Year Olds	3	19	C	74	C	NA	NA	Circle Time
		Total Capacity @35 sq. ft.: 74			Total Capacity @25 sq. ft.: 0					
Main	2nd right		0	0	C	20	C	NA	NA	
Main	3rd Center		0	0	C	20	C	NA	NA	
Main	A, 1st Left	Three Year Olds	1	7	C	14	C	NA	NA	Nap
Main	B, 2nd Left	Infants	1	3	C	9	C	NA	NA	Free Play,Diapering
Main	C, 3rd Left		0	0	C	20	C	NA	NA	
Main	D, 1st Right	One Year Olds	1	6	C	19	C	NA	NA	Nap
Main	E, 1st center, infants		0	0	C	12	C	NA	NA	
Main	G, 2nd Center		0	0	C	19	C	NA	NA	
		Total Capacity @35 sq. ft.: 133			Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 35		Total Capacity @35 sq. ft.: 207			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
BLD II	A	227	C
Main	Back	22	C
Main	Large left	132	C
Main	Left, toddlers	18	C

Comments
On this date, the consultant followed up to previous visit and conducted an on-site Licensing Study. Consultant requested the provider submit required documents for the Administrative Review process.

An Administrative Review was conducted on April 07, 2022. Staff files, children’s files, training, and background checks were all reviewed.

The Consultant completed the exit conference virtually and a copy of licensing study/monitoring visit report was electronically emailed to the Program on April 07, 2022.

Plan of Improvement: Developed This Date 04/07/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
2) On the home page scroll down to the Inspection Reports and select ‘Refute Citation’ for the visit report in dispute
3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

<u>Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.</u> If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child’s last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk a1 855-800-7747 or qualityrated@decal.ga.gov **for more information. Free techincal assistance is available!**

Chars Virgil, Program Official	Date

Verlyn Gant, Consultant	Date

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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) — Not Met

Comment
Discussed adding equipment and toys to enhance variety in the Main D, 1st Right classroom.

Finding
591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that the following hazards were observed:

- BLD II A. The blue chair had exposed foam.
- Main A, 1st Left The brown sofa had exposed foam.
- Main B, 2nd Left. The teachers chair had exposed foam.

POI (Plan of Improvement)
The Center will ensure that equipment and furniture are used by the age-appropriate group of children.

Correction Deadline: 4/5/2022

Technical Assistance
591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over.

Please ensure that the trailing wire in the Main B, 2nd Left classroom is not accessible to children. Additionally, please ensure that chairs are not stacked while children are active and awake. Ensure that the red tables in Main 2nd Right classroom where the plastic is peeling on the surface are repaired or replaced.

Correction Deadline: 4/5/2022

591-1-1-.35 Swimming Pools & Water-related Activities(CR) — N/A

Comment
Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records **Technical Assistance**

Technical Assistance
591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child’s name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child’s primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child’s participation in the program.

Please ensure that the address of the release person is completed in full.

Correction Deadline: 4/5/2022

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment
Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Comment
Please secure cleaning tools (i.e., plunger) out of reach of children in the Main D, 1st Right classroom.

Finding
591-1-1-.25(11) requires that floor coverings be tight, smooth, free of odors and washable or cleanable. It was determined based on observation that the following hazards were observed:

• BLD II A - The carpet next to the floor divider, towards the back of the classroom, was frayed and posed a potential tripping hazard. Additionally, the rug in the classroom was frayed and posed a potential tripping hazard.
• Main A 1st Left - The rug in the classroom, was frayed posing a potential tripping hazard. Additionally, the carpet had been taped down and was lifting in some areas posing a potential tripping hazard.
• Main D, 1st Right - There was a crack in the white floor tile next to the windowsill that needed to be repaired.

POI (Plan of Improvement)
Floors will be maintained to be safe and sanitary.

Correction Deadline: 5/5/2022

Finding
591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were observed:

• Main 3rd Center - There were two Lysol aerosol cans on the windowsill in the girl’s restroom.
• Main A 1st Left - There was a rolled-up rug with loose ripped plastic covering it, stored at low level accessible to the children. Additionally, a teacher’s purse was stored at low level accessible to children.
• Main B, 2nd Left - During a diaper change a student was observed to pick up and play with diapers and a bag of baby wipes that were stored on the changing table.

POI (Plan of Improvement)
The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 4/5/2022

Finding
591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the following hazards were observed:

• BLD II A - One of the toilets in the classroom was not working and had a sign on the door saying out of order. This toilet needed to be repaired.
• Main 2nd right - The plaster on the lower left side of the wall in the girl’s restroom had fallen onto the floor and had not been cleaned up.
• Main 3rd Center - There was rust in the sink in the classroom. The duct tape on the bottom of the wall was coming off the wall, and posed a potential tripping hazard, and the black border on the wall next to the back door had peeled of the wall which also posed a potential tripping hazard. Additionally, the back of the two white storage units in the classroom had come loose and posed a potential pinching hazard.
• Main A 1st Left - On the wooden area next to the sink that had been painted red, the paint was peeling and needed to be repaired.
• Main B, 2nd Left - There was peeling paint on the back of the wall and the border near to the back exit door had become detached and needed to be repaired.

POI (Plan of Improvement)
The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 4/5/2022

Finding
591-1-1-.25(7) requires that doors to rooms not approved for child care, other than the kitchen doors, be latched or locked so children cannot wander into those areas. Except in School-age Centers, interior Center door locks shall permit Personnel to open the locked room from outside of the room in an emergency. It was determined based on observation that the cupboard containing the heating equipment in the Main A 1st Left classroom was unlocked. Additionally, the door leading to the basement where hazardous materials were stored was not locked.

POI (Plan of Improvement)
The Center will routinely check that doors to unapproved rooms remain latched or locked and that Staff can open the locked rooms in an emergency.

Correction Deadline: 4/5/2022

591-1-1-.25 Physical Plant-Structural/Mechanical **Not Met**

Finding
591-1-1-.25(14) requires the Center to be lighted with a minimum of twenty-five foot candles of illumination except during rest periods. Areas used for napping shall be lit dimly. Not all rooms were appropriately illuminated. It was determined based on observation that the boys restroom in the Main A 1st Left classroom had no working lighting.

POI (Plan of Improvement)
To ensure that appropriate lighting is provided, the center will ensure that bulbs are replaced.

Correction Deadline: 5/5/2022

591-1-1-.26 Playgrounds(CR) **Met**

Comment
Playground not observed on this date due to inclement weather.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment
Hand washing requirements for diapering were discussed with the director on this date.

591-1-1-.17 Hygiene(CR) **Technical Assistance**

Technical Assistance
591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. I

Please ensure that staff members wash their hands and the child's hands after diapering.

Correction Deadline: 4/5/2022

591-1-1-.20 Medications(CR) **N/A**

Comment
The Provider currently does not dispense/administer medication.

Safety

591-1-1-.05 Animals **N/A**

Comment
Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Correction Deadline: 3/9/2022

Corrected on 4/5/2022
.11(2) - Previous citation was observed to be corrected during this visit, in that staff members were not using profanity or belittling remarks about children or their families, or verbally abusive or humiliating language in the presence of children enrolled in the Center on the day that the visit was conducted.

591-1-1-.13 Field Trips(CR) **N/A**

Comment
Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment
A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment
591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached.

Please ensure complete information is recorded where parents can be reached.

Correction Deadline: 4/6/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Not Met**

Finding
591-1-1-.30(1)(b)3 requires that sheets or similar coverings for cots or mats shall either be marked for individual use or laundered daily. If marked for individual use, they must be laundered weekly or more frequently if needed. It was determined based on observation that children had been placed directly on mats with no fitted sheets or similar covering.

POI (Plan of Improvement)
The Center will ensure that sheets are marked for individual use or washed daily and that marked sheets are washed at least weekly.

Correction Deadline: 4/5/2022

Technical Assistance
591-1-1-.30(1)(d) requires that all sleeping and resting equipment shall be arranged to avoid obstructing access to exit doors, to provide the caregivers access to each child, and to prevent children's access to cords hanging from window treatments and other hazardous objects. To reduce the transfer of airborne diseases, sleeping and resting equipment shall be arranged as follows. There shall be a minimum of twenty-four inch (24") corridor between each row of sleeping or resting equipment. There shall be a minimum of twelve inches (12") between each piece of sleeping or resting equipment in each row of equipment. Children shall be placed on cots and mats so that one child's head is toward another child's feet in the same row.

Please ensure that children are placed on cots and mats so that one child's head is toward another child's feet in the same row.

Correction Deadline: 4/5/2022

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment
Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR **Met**

Comment
Please add missing items tweezers, scissors, gauze pads, triangular bandage, anti-bacterial ointment, insect-sting preparation, face mask and cold pack in first aid kits.

591-1-1-.33 Staff Training **Not Met**

Finding
91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on review of records that staff member #5, and staff member #8, had not completed the annual ten (10) hours of diverse training for the 2021 calendar year as required.

POI (Plan of Improvement)
The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 5/5/2022

591-1-1-.31 Staff(CR) **Met**

Comment
Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment
Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment
Adequate supervision observed on this date.