



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/19/2023 **VisitType:** Licensing Study

Arrival: 10:00 AM

Departure: 2:40 PM

CCLC-52054

Primrose School of Woodstock

401 Sherwood Dr. Woodstock, GA 30188 Cherokee County
 (770) 924-0084 Director@PrimroseWoodstock.com

Regional Consultant

Marquita Brown-Opeloyeru

Phone: (706) 434-6831

Fax: (706) 434-7709

marquita.brown-

opeloyeru@dec.al.ga.gov

Mailing Address
 Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/19/2023	Licensing Study	Good Standing	
08/16/2023	Incident Investigation Closure	Good Standing	
06/26/2023	Incident Investigation & Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A2	One Year Olds	2	11	C	14	C	NA	NA	Transitioning
Main	B1	Infants	3	10	C	10	C	NA	NA	Feeding
Main	B2	Infants	3	7	C	11	C	NA	NA	Diapering
Main	B3	Two Year Olds and Three Year Olds	3	22	C	24	C	NA	NA	Centers
Main	C1	Two Year Olds	3	11	C	15	C	NA	NA	Music
Main	C2	Four Year Olds and Five Year Olds	2	12	C	15	C	NA	NA	Art
Main	D1	One Year Olds and Two Year Olds	4	17	C	20	C	NA	NA	Floor Play,Circle Time
Main	D2	Three Year Olds and Four Year Olds	2	15	NC	19	C	27	C	Outside
Main	E1	Three Year Olds and Four Year Olds	2	18	C	25	C	35	C	Outside
Main	E2	Four Year Olds and Five Year Olds	2	18	C	24	C	34	C	Transitioning

Total Capacity @35 sq. ft.: 177

Total Capacity @25 sq. ft.: 205

Total # Children this Date: 141

Total Capacity @35 sq. ft.: 177

Total Capacity @25 sq. ft.: 205

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	13	C

Main	B	30	C
Main	C	37	C
Main	Preschool	60	C

Comments

The purpose of this visit was to conduct a Licensing Study and to follow up with the previous visit conducted May 13, 2023.

Plan of Improvement: Developed This Date 12/19/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Brianna Garcia, Program Official

Date

Marquita Brown-Opeloyeru, Regional Consultant

Date



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Consultant observed a variety of equipment and toys throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Not Evaluated

Comment

Center does not provide swimming activities during this time.

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Consultant observed children records that were complete and well organized.

Comment

Consultant observed parent authorizations that were obtained and completed on this date.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Consultant observed bathrooms that were clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained.

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Met**

Correction Deadline: 6/13/2023

Corrected on 12/19/2023

.26(9) - Previous citation was corrected. Consultant observed the playgrounds to be kept clean with no chipped paint and free of hazards on this date.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Consultant observed the center menu to meet USDA guidelines.

591-1-1-.18 Kitchen Operations**Met****Comment**

Consultant observed the kitchen to appear clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Consultant observed proper hand washing throughout the center.

Comment

Consultant observed staff to remind children to wash hands throughout the center on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

Consultant discussed proper medication documentation and procedures on this date.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

Program observed complete emergency drills. The last tornado drill was conducted December 14, 2023 at 10:32 a.m. and the last fire drill was conducted December 4, 2023 at 3:46 p.m.

591-1-1-.27 Posted Notices**Met****Comment**

Consultant observed all required posted notices.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Consultant observed a positive learning environment throughout the center on this date.

Comment

Consultant observed age-appropriate discussion and/or redirection throughout the center..

591-1-1-.13 Field Trips(CR) **Met**

Comment

Consultant observed complete field trip documentation. The last field trip was taken November 28 and 30 of 2023 at Publix.

591-1-1-.36 Transportation(CR) **Met**

Comment

Consultant observed a current/completed inspection for one vehicle used in transporting children on this date. The vehicle is not on the property but at a storage and only used for field trips during the Summer and special events.

Comment

Per the Owner, the center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Correction Deadline: 6/13/2023

Corrected on 12/19/2023

.30(2) - Previous citation was corrected. Consultant asked infant teachers how they place infants to sleep and they stated on their backs.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Consultant observed complete criminal record checks.

591-1-1-.33 Staff Training **Met**

Comment

Consultant observed documentation of required staff training.

Comment

Please ensure completed orientation checklists are documented and signed (include date of employment at the top) of all staff.

591-1-1-.31 Staff(CR) **Met**

Comment

Consultant discussed with the provider that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Comment

Consultant observed all staff to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Not Met**

Comment

Consultant observed staff provide direct supervision and were attentive to children's needs throughout the center.

Finding

591-1-1-.32(4)(b) allows children who turn three years old during the regular school year to remain with two year olds for the remainder of the school year but requires agreement from the older child's Parent(s) for the continued placement. It was determined based on observation in Room B3 there were four (two-year-olds) with eighteen (three-year-olds) without a parental agreement form.

POI (Plan of Improvement)

The Center will secure parental permission and keep it on file.

Correction Deadline: 12/19/2023

591-1-1-.32 Supervision(CR)**Met****Comment**

Consultant discussed combining children of mixed ages and provided mixed age parent form with the provider on this date.

Comment

Consultant observed the center to maintain appropriate staff:child ratios.