



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/4/2025 **VisitType:** Licensing Study

Arrival: 10:10 AM **Departure:** 3:40 PM

CCLC-262
West Chatham YMCA Child Learning Center
167 Isaac G Laroche Drive Pooler, GA 31322 Chatham County
(912) 748-1408 sara.kennedy@ymcaofcoastalga.org

Regional Consultant
Rebecca Owsley
Phone: (229) 238-2130
Fax:
rebecca.owsley@decal.ga.gov

Mailing Address
Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/04/2025	Licensing Study	Good Standing	
08/29/2024	Complaint Closure	Good Standing	
08/26/2024	Complaint Investigation & Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
A/S building	adult gym		0	0	C	108	C	NA	NA	Not In Use
A/S building	conference room		0	0	C	13	C	NA	NA	Not In Use
A/S building	Gym		0	0	C	163	C	NA	NA	Not In Use
A/S building	kid fit gym		0	0	C	28	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 175					Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Insufficient Toilets/Sinks			
Child Learning Center	1st left	Two Year Olds	1	7	C	13	C	NA	NA	Outside
Child Learning Center	1st right	Infants	2	3	C	10	C	NA	NA	Floor Play,Diapering
Child Learning Center	2nd left(PK)	Two Year Olds	2	11	C	19	C	NA	NA	Free Play
Child Learning Center	2nd right	Infants and One Year Olds	2	6	C	14	C	NA	NA	Feeding,Floor Play
Child Learning Center	3rd left	Two Year Olds and Three Year Olds	2	13	C	17	C	NA	NA	Outside
Child Learning Center	3rd right	One Year Olds	2	9	C	15	C	NA	NA	Outside

Child Learning Center	4th left	GA PreK	2	15	C	30	C	NA	NA	Centers
Child Learning Center	4th right(PK)	Three Year Olds and Four Year Olds	2	11	C	22	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 138					Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Insufficient Toilets/Sinks			
Total # Children this Date: 75			Total Capacity @35 sq. ft.: 313		Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Child Learning Center	back left, twos	46	C
Child Learning Center	front left, toddlers	35	C
Child Learning Center	preschool/AS PG	74	C

Enrolled Children						
Under 1 years	1 years	2 years	3 years	4 years	5 years (Prekonly)	5 years and older
9	12	19	21	21	12	85

Comments

An in person licensing study was conducted on this date.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

The Director stated the Center does not provide swimming activities.

Facility

591-1-1.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were accessible to children in the following classrooms:

-Child Learning Center 2nd Left: grocery bags that were storing items to the left side of the cots and a teacher's purse on top of the cots

-Child Learning Center 3rd Left: wipes in the unlocked cabinet below the changing table, plastic diaper bags and grocery bags in an unlocked cabinet below the sink, grocery bags on the children's hooks below their cubbies, and a large plastic storing sand toys in the front left corner of the classroom

-Child Learning Center 4th Left: zip top bags storing items in the children's cubbies

-Child Learning Center 4th Right (PK): zip top bags storing items in the children's cubbies

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 2/4/2025

591-1-1.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Comment

591-1-1-.26(8) - Please ensure children do not use the Preschool A/S PG back playground until the resilient surface that was delivered is finished being spread on the playground to maintain resiliency beneath equipment as required.

Correction Deadline: 2/14/2025

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)
Met
Comment

Proper diapering procedures observed.

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)
Met
Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)
N/A
Comment

The Director stated the Center currently did not have any students enrolled that need medication.

Organization

591-1-1-.16 Governing Body & License
Technical Assistance
Technical Assistance

591-1-1-.16(f) - Please ensure that the Center submits an application for an amended License at least 30 days prior to a change if there is a change in the name of the program or Center, changes in the ages of the children to be served, an increase in the regular hours of operation such that the Center would be providing evening or night-time care in addition to day-time care, changes in the services provided, or additions to or changes in the use of the building by the licensed Center. If an emergency situation arises which makes it impossible to give thirty (30) days' notice, the management of the Center shall notify the Department by telephone and shall submit an application for an amended License as soon as management becomes aware of the change that will be necessitated by the emergency situation. In no case, however, shall a new owner operate the Center without first securing a new License or Permit from the Department. Please submit an amendment to change Child Learning Center 2nd Left from a non diaper room to a diapering room. Additionally, please submit an amendment for the room changes that were a result of the construction in the A/S Building that eliminated the conference room and the kid fit gym.

Correction Deadline: 2/4/2025

Safety

591-1-1-.05 Animals
N/A
Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)
Met
Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)
N/A
Comment

The Director stated the Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)
Not Met
Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on a review of records that Staff #22, who signed for first checks on transportation forms in January 2025, did not complete two (2) hours of state-approved or state-accepted transportation training as required.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 2/14/2025

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

Comment

Please ensure that cribs/cots are labeled for individual use.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR**Not Met****Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that Staff #7, with a hire date of August 26, 2024, Staff #13, with an unknown hire date, Staff #16, with a hire date of September 9, 2024, Staff #27, with a hire date of August 1, 2024, Staff #34, with a hire date of September 19, 2024, Staff #35, with a hire date of July 15, 2024, and Staff # 39, with a hire date of October 28, 2024, did not obtain certification in first aid and CPR within 90 days of their hire date as required.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 2/22/2025

Finding

591-1-1-.24(1) requires the center to maintain a personnel file on the Director, all Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance, and other Support Staff for the duration of the term of employment plus one calendar year, and it shall contain the following: identifying information to include: name, date of birth, social security number, current address and current telephone number; employment history; as applicable to the position held: evidence of education and qualifying work experience; evidence of all training required by these rules which shall include: title of training, date of training, trainer's signature, location of training and number of clock hours obtained; a statement completed by the staff member that the information provided is true and accurate; any other records required by these rules; and as applicable to the position held, evidence of required orientation including date and signature of person providing the orientation; It was determined based on a review of records that Staff # 13 and Staff #37 did not have evidence of orientation maintained in their files as required and Staff #36 did not have personnel file maintained at the center.

POI (Plan of Improvement)

The Center will secure required information for all Personnel. The Center will ensure that complete information is in the personnel file for all Directors, Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance and other Support Staff.

Correction Deadline: 2/9/2025

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that Staff #13, with an unknown hire date, and Staff #16, with a hire date of September 9, 2024, did not complete healthy and safety orientation within the first 90 day of employment as required.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 3/6/2025

Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on a review of records that Staff #30 and Staff #38 did not complete ten (10) clock hours of diverse training in 2024 as required.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 3/6/2025

591-1-1-.31 Staff(CR)

Technical Assistance

Technical Assistance

591-1-1-.31(2)(b)3.(iii) - Please ensure the lead teacher's professional development plan is maintained in the file and available for inspection by Department staff upon request.

Correction Deadline: 2/4/2025

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Technical Assistance

Comment

Center observed to maintain appropriate staff:child ratios.

Technical Assistance

591-1-1-.32(4)(b) - Please ensure children who turn three years old during the regular school year and remain with two-year-olds for the remainder of the school year have an agreement from the older child's Parent(s) on file for the continued placement as required.

Correction Deadline: 2/4/2025

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.