



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/18/2024 VisitType: Licensing Study

Arrival: 10:10 AM Departure: 4:15 PM

CCLC-162

The Sunshine House #92

5470 Spalding Dr Norcross, GA 30092 Gwinnett County
(770) 840-7404 center92@sshouse.com

Regional Consultant

Sherra Jones

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Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/18/2024	Licensing Study	Support	
05/14/2024	Licensing Study	Good Standing	
10/13/2023	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Infants	1	5	C	15	C	NA	NA	Transitioning, Diapering, Feeding, Floor Play
Main	1R	GA PreK	2	17	C	21	C	NA	NA	Outside, Circle Time, Transitioning
Main	2L	One Year Olds and Two Year Olds	1	6	C	16	C	NA	NA	Transitioning, Lunch, Art
Main	2R	GA PreK	2	17	C	20	C	NA	NA	Outside
Main	3L		0	0	C	18	C	NA	NA	Not In Use
Main	3R		0	0	C	20	C	NA	NA	Not In Use
Main	4L		0	0	C	26	C	NA	NA	Not In Use
Main	4R	Three Year Olds	1	7	C	16	C	NA	NA	Lunch, Transitioning
Total Capacity @35 sq. ft.: 152					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 52					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	141	C

Enrolled Children						
Under 1 years	1 years	2 years	3 years	4 years	5 years (Prekonly)	5 years and older
6	6	2	8	36	1	14

Comments

The purpose of this visit is to conduct a LS

Plan of Improvement: To Be Submitted 10/02/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.decga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@decga.gov for more information. Free technical assistance is available!



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(Findings Report)

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Mailing Address

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The following information is associated with a Licensing Study:

Activities and Equipment

Records Reviewed: 10

Records with Missing/Incomplete Components: 5

Staff # 1 Not Met

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 3 Not Met

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 5 Not Met

"Missing/Incomplete Components"

.24(1)-Education Experience Missing,.16(b)-40 Hr. Director Training Missing

Staff # 6 Not Met

Date of Hire: 06/19/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 10 Not Met

Date of Hire: 10/18/2021

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

591-1-1-.12 Equipment & Toys(CR)

Met

Correction Deadline: 5/14/2024

Corrected on 9/18/2024

.12(2) -Based on observation the center cabinets have been cleaned to remove dirt and grime however the center is plan to replace the cabinets underneath the sink in two classrooms.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**Met****Comment**

Center does not provide swimming activities.

Facility**Records Reviewed: 10****Records with Missing/Incomplete Components: 5**

Staff # 1

Not Met

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 3

Not Met

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 5

Not Met

"Missing/Incomplete Components"

.24(1)-Education Experience Missing,.16(b)-40 Hr. Director Training Missing

Staff # 6

Not Met

Date of Hire: 06/19/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 10

Not Met

Date of Hire: 10/18/2021

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

591-1-1-.06 Bathrooms**Met****Comment**

Please monitor bathrooms for necessary supplies. Ensure bathroom vent are clean.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

Health and Hygiene**Records Reviewed: 10****Records with Missing/Incomplete Components: 5**

Staff # 1

Not Met

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 3

Not Met

.33(5)-10 Hrs. Annual Training

Not Met

.24(1)-Education Experience Missing,.16(b)-40 Hr. Director Training Missing

Not Met

.33(5)-10 Hrs. Annual Training

Not Met

.33(5)-10 Hrs. Annual Training

Met

Proper diapering procedures observed.

Not Met

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation in classroom 2(L), the children hands were not wash prior to serving the children lunch.

Met

Discussed proper medication documentation and procedures. No medication dispense at this time/

Policies and Procedures

Not Met

.33(5)-10 Hrs. Annual Training

Not Met

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 5

Not Met

"Missing/Incomplete Components"

.24(1)-Education Experience Missing,.16(b)-40 Hr. Director Training Missing

Staff # 6

Not Met

Date of Hire: 06/19/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 10

Not Met

Date of Hire: 10/18/2021

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

591-1-1-.21 Operational Policies & Procedures**Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined that fire drills were not conducted for May, 2024 and June, 2024. The biannual drills were also not conducted for tornado and other emergency situations.

Correction Deadline: 9/23/2024**Safety**

Staff # 1

Not Met

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 3

Not Met

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 5

Not Met

"Missing/Incomplete Components"

.24(1)-Education Experience Missing,.16(b)-40 Hr. Director Training Missing

Staff # 6

Not Met

Date of Hire: 06/19/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 10

Not Met

Date of Hire: 10/18/2021

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Not Met****Finding**

591-1-1-.36(4)(b) requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. It was determined based on observation of the vehicle seats, one seat buckle was missing and the tape on the seat was unraveled, exposing the foam on the seat.

Correction Deadline: 9/18/2024

Recited on 9/18/2024**Finding**

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined that the center did not maintain medical information for one child being transported.

Correction Deadline: 9/19/2024

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center.

It was determined that on September 17, 2024, a mark or symbol to account for one child listed on the transportation checklist was not marked to indicate the child exited the vehicle.

Correction Deadline: 9/19/2024

Sleeping & Resting Equipment

Records Reviewed: 10Records with Missing/Incomplete Components: 5

Staff # 1Not Met

"Missing/Incomplete Components"
.33(5)-10 Hrs. Annual Training

Staff # 3Not Met

"Missing/Incomplete Components"
.33(5)-10 Hrs. Annual Training

Staff # 5Not Met

"Missing/Incomplete Components"
.24(1)-Education Experience Missing,.16(b)-40 Hr. Director Training Missing

Staff # 6Not Met

Date of Hire: 06/19/2023

"Missing/Incomplete Components"
.33(5)-10 Hrs. Annual Training

Staff # 10Not Met

Date of Hire: 10/18/2021

"Missing/Incomplete Components"
.33(5)-10 Hrs. Annual Training

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)Met

Comment

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Staff Records

Staff # 1 Not Met
"Missing/Incomplete Components"
.33(5)-10 Hrs. Annual Training

Staff # 3 Not Met
"Missing/Incomplete Components"
.33(5)-10 Hrs. Annual Training

Staff # 5 Not Met
"Missing/Incomplete Components"
.24(1)-Education Experience Missing,.16(b)-40 Hr. Director Training Missing

Staff # 6 Not Met
Date of Hire: 06/19/2023
"Missing/Incomplete Components"
.33(5)-10 Hrs. Annual Training

Staff # 10 Not Met
Date of Hire: 10/18/2021
"Missing/Incomplete Components"
.33(5)-10 Hrs. Annual Training

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR Met

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Not Met

Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined that ten (10) clock hours of training was not completed for 5 of 10 staff members.

591-1-1-.31 Staff(CR)**Not Met****Finding**

591-1-1-.31(1)(b)2 requires the Director to possess at least one of the sets of minimum academic requirements and qualifying child care experience listed in Rule 591-1-1-.31(1)(b)2.(i-xiii)

It was determined that the Director has High School Diploma however the Director does not have the minimum academic requirement or 5 years of qualifying child care experience.

Correction Deadline: 9/18/2024

Staffing and Supervision**Records Reviewed: 10****Records with Missing/Incomplete Components: 5**

Staff # 1 Not Met

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 3 Not Met

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 5 Not Met

"Missing/Incomplete Components"

.24(1)-Education Experience Missing,.16(b)-40 Hr. Director Training Missing

Staff # 6 Not Met

Date of Hire: 06/19/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 10 Not Met

Date of Hire: 10/18/2021

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

Comment

Staff observed to provide direct supervision and be attentive to children's needs.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.