



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/21/2024 **VisitType:** Complaint Investigation Follow Up **Arrival:** 11:05 AM **Departure:** 4:00 PM

CCLC-52189

Kids Harbor of Hamilton Mill

2852 Hog Mountain Road Dacula, GA 30019 Gwinnett County
(770) 831-5454 director.hamiltonmill@kids-harbor.com

Regional Consultant

Lynn Schnitzer

Phone: (678) 717-5720

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lynn.schnitzer@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/21/2024	Complaint Investigation Follow Up	Good Standing	
09/06/2024	Incident Investigation Closure	Good Standing	
08/02/2024	Incident Investigation/Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L-Infants & 1's	Infants and One Year Olds	2	7	C	12	C	NA	NA	Nap
Main	B-2L-3's	Three Year Olds	2	13	C	20	C	28	C	Transitioning, Music
Main	C-3L-1's & 2's		0	0	C	15	C	NA	NA	
Main	D-4L-4's & 5's		0	0	C	20	C	27	C	
Main	E-5L-4's & 5's		0	0	C	24	C	34	C	
Main	F-6L-4's & Up	GA PreK	2	19	C	25	C	34	C	Outside
Main	G-7L-4's & Up		0	0	C	24	C	33	C	
Main	H-8R-4's & Up	GA PreK	2	17	C	25	C	35	C	Circle Time
Main	I-7R-4's & Up	GA PreK	2	18	C	25	C	35	C	Outside, Transitioning
Main	J-6R-3's	Three Year Olds and Four Year Olds	2	12	C	25	C	35	C	Centers
Main	K-5R-3's	Three Year Olds and Four Year Olds	1	11	C	19	C	26	C	Transitioning
Main	L-4R-4's & Up	Two Year Olds	2	11	C	14	C	20	C	Lunch
Main	M-3R-2's	Two Year Olds	2	9	C	17	C	NA	NA	Lunch
Main	N-2R-2's	Two Year Olds	2	14	C	19	C	NA	NA	Lunch
Main	O-1R-Infants	Infants	2	11	C	12	C	NA	NA	Floor Play, Nap
Total Capacity @35 sq. ft.: 296					Total Capacity @25 sq. ft.: 382					

Total # Children this Date: 142

Total Capacity @35 sq. ft.: 296

Total Capacity @25 sq. ft.: 382

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A-Front L- Infants,1's	14	C
Main	Playground B-Special use-Garden	36	C
Main	Playground C-Back L- 4's & Up	88	C
Main	Playground D-Back R- 4's & Up	140	C
Main	Playground E- Right Middle-3's	124	C
Main	Playground F-Special use-Splash	18	C
Main	Playground G-Front R-2's	33	C

Comments

The purpose of today's visit was to conduct a complaint investigation and to follow up from the previous visit conducted on August 2, 2024.

Plan of Improvement: Developed This Date 11/21/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!



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(Findings Report)

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The following information is associated with a Complaint Investigation Follow Up:

		Facility
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591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that bottles of essential oils were store within reach of children in the left restroom in classroom F6L.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 11/21/2024

591-1-1-.26 Playgrounds(CR) **Met**

Correction Deadline: 8/2/2024

Corrected on 11/21/2024

.26(4) - The previous citation was observed to be corrected. Consultant observed that the center added a post to the gate to ensure that the gap was no longer a hazard.

Correction Deadline: 8/12/2024

Corrected on 11/21/2024

.26(8) - The previous citation was observed to be corrected. Consultant observed the center to have sufficient mulch under and around the playground equipment.

		Safety
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591-1-1-.36 Transportation(CR) **Met**

Correction Deadline: 8/12/2024

Corrected on 11/21/2024

.36(3)(a-b) - The previous citation was observed to be corrected. Consultant observed that the staff had completed transportation training,

		Staff Records
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Comment

Director provided six files for employees hired since last visit August 2, 2024.

Finding

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on review of records that the center did not submit a portability request for staff #8's, date of hire unknown, satisfactory comprehensive determination letter. Staff member #8 was observed to have a satisfactory comprehensive determination letter dated for July 29, 2024. The consultant observed staff member #8 providing services in classroom H8R. The center director ported staff member #_s letter during the visit.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The center director will port staff member #8's letter before staff #8 returns to the center.. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure CRC rules are maintained.

Correction Deadline: 11/21/2024

591-1-1-.14 First Aid & CPR**Met**

Correction Deadline: 9/1/2024

Corrected on 11/21/2024

.14(2) - The previous citation was observed to be corrected. Consultant observed staff completed first aid/CPR training.

591-1-1-.33 Staff Training**Met**

Correction Deadline: 9/1/2024

Corrected on 11/21/2024

.33(3) - The previous citation was observed to be corrected. Consultant observed staff hired more than 90 days to have completed Health and Safety Orientation training.

Staffing and Supervision

591-1-1-.32 Supervision(CR)**Met**

Correction Deadline: 9/6/2024

Corrected on 11/21/2024

.32(7) - The previous citation was observed to be corrected. Consultant conducted a walk-through of the center and observed adequate supervision throughout.