



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/3/2024 **VisitType:** Monitoring Visit

Arrival: 9:40 AM **Departure:** 1:15 PM

CCLC-61894
Tootcees Tiny Tots Learning Academy
2 Blossom Drive Savannah, GA 31405 Chatham County
(912) 712-3874 tootceestinytotslearningacademy@yahoo.com

Regional Consultant
Connie Boatright
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Joint with: Rebecca Owsley

Mailing Address
Same

Quality Rated: ★ ★ ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/03/2024	Monitoring Visit	Good Standing	
07/20/2023	Initial Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main Building	Room A	Four Year Olds and Five Year Olds	1	12	C	12	C	NA	NA	Free Play,Outside,Transitioning,Music
Main Building	Room B	One Year Olds and Two Year Olds	1	5	C	5	C	NA	NA	Free Play
Main Building	Room C	Infants	1	3	C	4	C	NA	NA	Free Play,Floor Play,Nap
Total Capacity @35 sq. ft.: 21					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 20					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main Building	Main Playground	37	C

Comments

An in person Monitoring Visit was conducted on this day. The center director stated no medication is administered, no field trips, routine transportation or swimming activities are provided. There is a total of 5 staff with 2 being new hires since the last visit.

Plan of Improvement: Developed This Date 06/03/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the user id for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

Child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the CAPS/ QR Provisional Status, allowing for scholarships while working toward an initial star rating. Provisional Status eligibility will be determined at the time of CAPS enrollment as part of the CAPS application process.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!



(Findings Report)

Date: 6/3/2024 VisitType: Monitoring Visit Arrival: 9:40 AM Departure: 1:15 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

Records Reviewed: 5

Records with Missing/Incomplete Components: 3

Staff # 1 Not Met

Date of Hire: 07/20/2023

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.,.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 2 Not Met

Date of Hire: 04/08/2024

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing,.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 3 Not Met

Date of Hire: 07/20/2023

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.,.33(3)-Health & Safety Certificate

591-1-1-.12 Equipment & Toys(CR) Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 3

Staff # 1 Not Met

Date of Hire: 07/20/2023

"Missing/Incomplete Components"

Records Reviewed: 5**Records with Missing/Incomplete Components: 3**

.33(4)-Food Prep Training Missing 4 hrs.,.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 2

Not Met

Date of Hire: 04/08/2024

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing,.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 3

Not Met

Date of Hire: 07/20/2023

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.,.33(3)-Health & Safety Certificate

Records Reviewed: 5**Records with Missing/Incomplete Components: 2**

Child # 3

Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities

Child # 4

Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities

591-1-1-.08 Children's Records**Technical Assistance****Technical Assistance**

The center will maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name (s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, intellectual disabilities or developmental disabilities which limit the child's participation in the program. (Child #4 and #5 were missing allergies and disabilities)

Correction Deadline: 6/3/2024

Facility

Records Reviewed: 5**Records with Missing/Incomplete Components: 3**

Staff # 1

Not Met

Date of Hire: 07/20/2023

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.,.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 2

Not Met

Date of Hire: 04/08/2024

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing,.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 3

Not Met

Date of Hire: 07/20/2023

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.,.33(3)-Health & Safety Certificate

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center. Today 21 children were observed to be present.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Technical Assistance**

The center will ensure that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. (Toilet brushes stored accessible to the children in both bathrooms)

Correction Deadline: 6/3/2024**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Technical Assistance**

The center will ensure climbing and swinging equipment have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. (No resilient surface was observed by the swings and the slide where 6 inches are required. The fall zone for the swing measured 9 feet 2 inches behind the swing's resting position. The fall zone for the swing must be the lengths of the swing chain, which was 5 feet, plus 7 feet, therefore there needs to be a 12 foot fall zone behind the swing and 12 feet in front of the swing)

Correction Deadline: 6/13/2024**Technical Assistance**

The center will ensure the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. (Two metal pipes observed to be sticking out of the ground near the merry go round, weeds were observed to be growing through the fence in several places, a brick was observed to be sticking out of the ground under one of the swings)

Correction Deadline: 6/3/2024**Food Service**

Staff # 1

Not Met

Date of Hire: 07/20/2023

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.,.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 2

Not Met

Date of Hire: 04/08/2024

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing,.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 3

Not Met

Date of Hire: 07/20/2023

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.,.33(3)-Health & Safety Certificate

Technical Assistance

The center will require that a signed written feeding plan for children less than one (1) year of age shall be obtained from Parent(s) and that instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the child's assigned room and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies.

Correction Deadline: 6/3/2024

Technical Assistance

Center will ensure that food and beverages be served in individual plates or bowls and with individual glasses or cups. (Baby food was observed to be fed directly from the jar instead of the food being placed in a separate dish).

Correction Deadline: 6/3/2024

Health and Hygiene

Records Reviewed: 5	Records with Missing/Incomplete Components: 3
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Staff # 1

Not Met

Date of Hire: 07/20/2023

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.,.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 2

Not Met

Date of Hire: 04/08/2024

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing,.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 3

Not Met

Date of Hire: 07/20/2023

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.,.33(3)-Health & Safety Certificate

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider stated the center currently does not dispense/administer medication.

Safety

Records Reviewed: 5	Records with Missing/Incomplete Components: 3
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Staff # 1

Not Met

Date of Hire: 07/20/2023

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.,.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 2 Not Met

Date of Hire: 04/08/2024

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing,.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 3 Not Met

Date of Hire: 07/20/2023

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.,.33(3)-Health & Safety Certificate

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Met

Comment

The provider stated the center does not provide routine transportation.

Sleeping & Resting Equipment

Staff # 1 Not Met

Date of Hire: 07/20/2023

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.,.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 2 Not Met

Date of Hire: 04/08/2024

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing,.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 3 Not Met

Date of Hire: 07/20/2023

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.,.33(3)-Health & Safety Certificate

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

Technical Assistance

The center will ensure that if cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them and to allow maximum use of play space. When storage is available and used for the storage of cots and mats that allows the cots, mats and any bedding to be stored without touching any other cots, mats or bedding, the bedding may be left on the cot or mat. When such storage is not available for the cots and mats, each child's bedding shall be kept separate from other children's bedding and stored in containers marked for individual use, such as, but not limited to, bins, cubbies, or bags. (Cots in classroom A and B were not fully covered)

Correction Deadline: 6/3/2024

Records Reviewed: 5

Records with Missing/Incomplete Components: 3

Staff # 1 Not Met

Date of Hire: 07/20/2023

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.,.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 2 Not Met

Date of Hire: 04/08/2024

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing,.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 3 Not Met

Date of Hire: 07/20/2023

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.,.33(3)-Health & Safety Certificate

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided 2] file(s) for employees hired since last visit.

591-1-1-.33 Staff Training

Technical Assistance

Technical Assistance

The center will require all Employees and Provisional Employees to receive Initial Center orientation prior to assignment to children or task (Staff #1, #2, and #5)

Correction Deadline: 6/3/2024

Technical Assistance

The center will require each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. (Staff #3 and #5)

Correction Deadline: 7/3/2024

Technical Assistance

The center will require within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. (Staff #1 and #3)

Correction Deadline: 7/3/2024

Technical Assistance

The center will require that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. (Staff #3)

Correction Deadline: 7/3/2024

591-1-1-.31 Staff(CR)**Technical Assistance****Technical Assistance**

The center will ensure that newly hired teachers who do not possess the educational and qualifying child care experience requirements must enroll in a program of study to obtain one of the educational credentials and qualifying experience requirements as required by these rules within six months after employment at the Center and complete the credential or degree within 18 months after enrollment. (Staff #1 and #2)

Correction Deadline: 6/3/2024

Technical Assistance

The Center will ensure it develops a written plan for newly hired teacher's who do not possess the educational credential or degree listed in 591-1-1-.31(2)(b)2.(i) through (xii). (Staff #1 and #2)

Correction Deadline: 6/3/2024

Staffing and Supervision

Records Reviewed: 5

Records with Missing/Incomplete Components: 3

Staff # 1

Not Met

Date of Hire: 07/20/2023

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.,.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 2

Not Met

Date of Hire: 04/08/2024

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing,.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 3

Not Met

Date of Hire: 07/20/2023

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.,.33(3)-Health & Safety Certificate

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Not Met

Finding

591-1-1-.32(1) requires the Center to maintain the required Staff:child ratios as follows: under 1 year or under 18 months if not walking = 1:6; 1 year and walking = 1:8; 2 years = 1:10; 3 years = 1:15; 4 years = 1:18; 5 years = 1:20;and 6 years and older = 1:25. A Center must establish groupings of children for care with maximum group sizes as follows: under 1 year = 12; under 18 months/not walking = 12; 1 year and walking = 16; 2 years = 20; 3 years = 30; 4 years = 36; 5 years = 40; and 6 years and older = 50. It was determined based on observation, upon the consultant's arrival, there were 1 staff member and 17 children with the youngest being the age of 1, where 3 staff were required.

POI (Plan of Improvement)

The Center will hire additional Staff or reschedule current Staff to meet required Staff:child ratios and will organize children into groups that meet requirements.

Correction Deadline: 6/3/2024

591-1-1-.32 Supervision(CR)**Not Met****Finding**

591-1-1-.32(7) requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. It was determined based on observation that staff #3 walked out of classroom B twice, leaving 5 children, the ages of 1 and 2 unsupervised for approximately 5 minutes. Additionally, 5 one and two year olds, located in classroom B, were seated at the table eating lunch and no staff member was sitting at the table or within arm's reach of the children. Additionally, staff #1 and staff #2 walked in and out of classroom A several times while serving lunch, leaving 12 three and four year old children unsupervised. Additionally, 12 three and four year olds, located in classroom A, were seated at tables eating lunch and no staff member was sitting at the table or within arm's reach of the children.

POI (Plan of Improvement)

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

Correction Deadline: 6/3/2024