



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/19/2022 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 8:15 AM **Departure:** 1:10 PM

CCLC-18446

YMCA Child Development Academy

1425 Walton Way Augusta, GA 30901 Richmond County
 (706) 922-9760 rbyars@thefamilyy.org

Regional Consultant

Kaycee Purvis

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Mailing Address

1058 Claussen Road, Suite 100
 Augusta, GA 30909

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/19/2022	Complaint Investigation & Licensing Study	Good Standing	
06/28/2022	Incident Investigation Closure	Good Standing	
06/14/2022	Complaint Investigation by Phone	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Back Right	Two Year Olds and Three Year Olds	2	6	C	21	C	29	C	Centers,Breakfast
Main	First Back Left	One Year Olds	1	8	C	17	C	NA	NA	Breakfast
Main	First Front Right		0	0	C	16	C	22	C	
Main	Front Left		0	0	C	13	C	NA	NA	
Main	Middle Back	Two Year Olds and Three Year Olds and Four Year Olds and Five Year Olds	2	12	C	21	C	29	C	Circle Time
Main	Second Back Left	Infants	1	6	C	21	C	NA	NA	Nap,Floor Play,Feeding
Main	Second Front Right		0	0	C	16	C	22	C	
Total Capacity @35 sq. ft.: 125			Total Capacity @25 sq. ft.: 153							
Total # Children this Date: 32			Total Capacity @35 sq. ft.: 125							
			Total Capacity @25 sq. ft.: 153							

Building	Playground	Playground Occupancy	Playground Compliance
Main	Front Right Yard	35	C
Main	Left Yard	21	C
Main	Rear Play Yard	48	C
Main	Right Rear Yard	14	C

Comments

The purpose of this visit was to conduct a Licensing Study.

Plan of Improvement: Developed This Date 09/19/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Ashley Byars, Program Official

Date

Kaycee Purvis, Consultant

Date



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(Findings Report)

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

591-1-1-.03(2) - The Consultant and Director discussed ensuring that staff post current lesson plans in each classroom.

Correction Deadline: 9/19/2022

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 5

Child # 1

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing,.08(1)(a)-Work Number Missing

Child # 2

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Home Number Missing,.08(1)(a)-Work Number Missing

Child # 3	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)(a)-Work Address Missing	
Child # 4	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(3)-Name of Release Person Missing	
Child # 5	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(3)-Address of Release Person Missing	

591-1-1-.08 Children's Records**Not Met****Finding**

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based upon observation that Child #1 was missing the parent's work address and phone number. It was further determined that Child #2 was missing the home phone number and parent's work phone number. It was further determined that Child #3 was missing the parent's work phone number. It was further determined that Child #4 was missing release person information. It was also determined that Child #5 was missing the release person's address.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 9/19/2022**Correction Deadline: 6/24/2022****Corrected on 9/19/2022**

.08(2) - Correction of previous citation in that the Director stated that they are currently at 100% compliance of immunizations on this date.

Facility**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met**

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based upon observation that the following hazards were observed accessible to children:

First Back Left Classroom:

- Four packs of Huggies Natural Care baby wipes, three packs of Water Wipes baby wipes, one pack of Huggies Simply Clean baby wipes, two packs of Members Mark baby wipes, three packs of Seventh Generation baby wipes, three packs of Pampers Sensitive baby wipes, and three packs of Babyganics baby wipes were in an unlocked cabinet under the diaper changing table.

Middle Back Classroom:

- A broom, dust pan, and vacuum were in an unlocked closet.
- A container of Clorox Disinfecting Wipes, a roll of trash bags, a bottle of Coppertone Kids Sunscreen, a bottle of Clorox four in one Disinfectant and Sanitizer, a plastic grocery bag, a glove, and a magic eraser were on top of the cubbies.
- A box of gloves, a bottle of Banana Boat Kids Sport Sunscreen, a bottle of Banana Boat Kids Free Sunscreen, a bottle of Equate Kids Sunscreen, and a stapler was on a low shelf.
- A plunger was in the left bathroom
- A pack of Royal baby wipes was on chair outside the right bathroom.
- A toilet brush was in the right bathroom.
- A First Aid Kit (containing: 110 alcohol swabs, twelve antiseptic wipes, six sting relief wipes, nine antibiotic ointment packets, ten first aid burn cream packets, a pair of tweezers, a pair of scissors, four pairs of gloves, and an instant cold pack) was stacked on top of other toys by the door.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 9/19/2022

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based upon observation that there was one pink tricycle that was rusted on the rear playground. It was further determined that there were two protruding bolts on the black barrier around the main playground equipment on the rear playground.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 9/29/2022

Food Service

591-1-1-.15 Food Service & Nutrition**Technical Assistance****Technical Assistance**

591-1-1-.15(5) - The Consultant and Director discussed ensuring that substitutions are records on the Menu as they occur.

Correction Deadline: 9/19/2022

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Not Met****Finding**

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based upon observation that two children in the First Back Left Classroom did not immediately wash hands upon arrival.

POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 9/19/2022

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based upon observation that the center failed to document in writing fire drills during the months of April 2022, May 2022, June 2022, July 2022, August 2022.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 9/30/2022

591-1-1-.22 Parental Access**Technical Assistance****Technical Assistance**

591-1-1-.22 - The Consultant and Director discussed allowing parents into the children's classrooms to allow for parental access.

Correction Deadline: 9/19/2022

Safety

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

Comment

Discussed SIDS and infant sleeping position.

Technical Assistance

591-1-1-.30(1)(a)3 - The Consultant and Director discussed ensuring that crib sheets do not pull crib mattresses upward.

Correction Deadline: 9/19/2022

Finding

591-1-1-.30(2)(c) requires that infants shall not sleep in equipment other than safety-approved cribs, such as, but not limited to, a car safety seat, bouncy seat, highchair, or swing. Infants who arrive at the Center asleep or fall asleep in such equipment, on the floor or elsewhere, shall be transferred to a safety-approved crib. It was determined based upon observation that staff in the Second Back Left Classroom allowed an infant to sleep on the floor.

POI (Plan of Improvement)

The Center will only place infants in safe cribs to sleep and will transfer them to a safe crib when the infants are asleep in other equipment.

Correction Deadline: 9/19/2022

Staff Records

Records Reviewed: 12

Records with Missing/Incomplete Components: 4

Staff # 3

Not Met

Date of Hire: 04/25/2022

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 4

Not Met

Date of Hire: 06/01/2022

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 8

Not Met

Date of Hire: 07/26/2022

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 9

Not Met

Date of Hire: 04/21/2022

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
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Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR	Met
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Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training	Not Met
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Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based upon a review of records that Staff #3, hired on April 25, 2022, Staff #4, hired on June 1, 2022, and Staff #9, hired on July 26, 2022, did not have evidence of completing health and safety orientation training on this date.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 10/19/2022

591-1-1-.31 Staff(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Not Met
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Finding

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children and cannot be mixed with older children except at specified times and circumstances. It was determined based upon observation that the Middle Back Classroom housed one two-year-old child with seven three-year-olds, three four-year-olds, and one five-year-old child at a time other than arrival and departure.

POI (Plan of Improvement)

The Center will maintain separation of these children under three years old.

Correction Deadline: 9/19/2022

591-1-1-.32 Supervision(CR)	Met
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Comment

Adequate supervision observed on this date.

The following information is associated with a Complaint Investigation Visit:

Safety

Correction Deadline: 6/28/2022

Corrected on 9/19/2022

.11(2) - Correction of previous citation in that the Consultant observed appropriate discipline and/or redirection on this date.