Bright from the Start - Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404)657-5562 www.decal.ga.gov

(Cover Sheet)

Date: 4/3/2025 **VisitType:** EX-Monitoring **Arrival:** 1:55PM **Departure:** 4:30PM

EX-50371 EXMT-15477 EX-1 - Government
F.A.S.T ASPire

11365 Crabapple Road, Roswell GA 30075 Fulton County
(678) 321-1100 tatiane.smith@fastk8.org

Mailing Address

Same

Exemption Unit Consultant

Keia Cole

Phone: (678) 717-5146
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Joint with:

Compliance Zone Designation		
4/3/2025	EX-Monitoring	Intermediate

Prevention Action Category	IntermediateAction Category	Dismissal Action Category
Prevention Level 1 (P1)	**Intermediate Level 1 (I1)**	**Dismissal (D)**
Technical Assistance	Corrective Action Plan	Dismissal
	Office Conference	Disqualification
Prevention Level 2 (P2)	**Intermediate Level 2 (I2)**	
Citation	Fine (Level1 or 2)	
Plan of Improvement		
Prevention Level 3 (P3)	**Intermediate Level 3 (I3)**	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Room 109		0	0	Y	
Room 110		0	0	Y	
Room 209	, Fives, Six and older	1	16	Y	
Room 214	, Six and older	2	7	Y	

Group Sizes Met? Y Total # Non-Care Staff Present: 0 #Staff Count: 3 #Children Count: 23

Comments:
The child care program is in compliance with the approved exemption category.

Corrective Action Plan:Developed This Date

Please refer the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to the GACAPS Program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature______________________________

Printed Name____ Date_____________________

Specialist Signature____ Date_____________________

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(Findings Report)

Date: 4/3/2025 **VisitType:** EX-Monitoring **Arrival:** 1:55PM **Departure:** 4:30PM

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Joint with:

The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-.A Activities **Met**

Comment
It was observed throughout the Program that all areas used by the participants appeared to be clean and maintained.

EX-HS-.F Equipment & Toys(CS) **Met**

Comment
The equipment and furniture observed to be properly secured, as applicable.

EX-HS-.Q Swimming Pools & Water-related Activities(CS) **N/A**

Comment
Program does not provide swimming activities.

Children's Records

EX-HS-.C Children's Records **Not Met**

Finding
EX-HS-.C(2) requires program staff to maintain a file for each child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations for each child enrolled in the program on a form approved by the department and to allow no child to continue enrollment in the program for more than thirty (30) days without such evidence. It was determined based on investigation that the Program did not have access to children's immunization records.

POI (Plan of Improvement)
Program staff will have and use a plan to track immunization forms for all enrolled children and ensure the form or affidavit is obtained from the parent or guardian within 30 days of enrollment. The form must be in the child's record and be accessible during the Department's visit. Parents will be informed their child cannot remain enrolled in the program without this documentation. A follow-up will be completed during the next monitoring visit for re-evaluation.

Correction Deadline: 4/13/2025

Exemptions

EX-HS-.X Exemption Requirements **Not Met**

Finding
EX-HS-.X(4) requires the program to comply with local, regional, and state health department, fire marshal, fire prevention, and building/zoning guidelines. It was determined based on review of records that the Program did not have evidence of a recent Fire Marshal inspection available for review during the visit.

POI (Plan of Improvement)
The Program shall contact all appropriate municipalities to obtain adequate documentation of compliance. The Program will maintain these reports and/or documents for future inspections. A follow-up will be completed during the next monitoring visit for re-evaluation.

Correction Deadline: 4/3/2025

Facility

EX-HS-.B Bathrooms **Met**

Comment
Bathrooms located on each floor in or adjacent to child care areas and rooms.

EX-HS-.L Physical Plant(CS) **Met**

Comment
Observed approval from the Department on this date.

Comment
Please be mindful to keep items that pose a hazard inaccessible to children.

Comment
Program appears clean and well maintained.

EX-HS-.M Playgrounds(CS) **N/A**

Comment
The program does not use a playground. The Program uses a turf area of which was evaluated. The turf area appeared to be clean and in good repair.

Health and Hygiene

EX-HS-.U Diapering Areas & Practices(CS) **N/A**

Comment
No diapered children are enrolled

EX-HS-.H Hygiene **Not Met**

Finding
EX-HS-.H(1) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids, and after contamination by any other means. It was determined based on investigation that children do not wash their hands properly while attending the program.

POI (Plan of Improvement)
The Program will train staff on required handwashing for children and staff. The Program will ensure children's hands are washed when required. The director will monitor for compliance. A follow-up will be completed during the next monitoring visit for re-evaluation.

Correction Deadline: 4/3/2025

Finding
EX-HS-.H(2) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids, and after contamination by any other means. It was determined based on investigation that staff do not wash their hands properly while in the program.

POI (Plan of Improvement)
The Program will ensure liquid soap and warm running water are available for handwashing and train staff on the handwashing requirements. The Program will review the requirements with staff periodically and monitor handwashing. A follow-up will be completed during the next monitoring visit for re-evaluation.

Correction Deadline: 4/3/2025

EX-HS-.I Medications(CS) **N/A**

Comment
Medication is not dispensed

Policies and Procedures

EX-HS-.J Operational Policies & Procedures **Not Met**

Comment
Determined age-appropriate discipline is communicated to staff on this date.

Comment
It was determined that the program provides Parents a copy of the Program's written policies and procedures.

Comment
Observed evidence of written drills conducted within the Program on this date.

Comment
Observed the Program's written emergency plan on this date.

Finding
EX-HS-.J(1)(a-i) requires the Program to establish and implement written policies and procedures that describe the Program's operations as follows: (a) the exclusion of children with contagious illness; (b) notification of parents in the event their child becomes ill while at the facility; (c) the notification of all parents of enrolled children when a reportable contagious illness is present in the facility; (d) the prevention of and response to food and allergic reactions; (e) emergency preparedness and response. A written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the program. The program will have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and will include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions. Such plan shall include assurance that no Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals; (f) the handling and appropriate disposal of bodily fluids and storage of hazardous materials (soiled clothing and bedding); (g) recognition and reporting of child abuse and neglect; (h) fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Program shall maintain documentation of the dates and times of these drills for two years; (i) provide to Parents a copy of the Program's written policies and procedures. It was determined based on review of records on this date that the Program did not have a functioning policies and procedures document containing the listed required information applicable to the designated category.

POI (Plan of Improvement)
The Program shall develop a policies and procedures document and ensure that it contains all required content. A follow-up will be completed during the next monitoring visit for re-evaluation.

Correction Deadline: 4/8/2025

EX-HS-.T Required Reporting **Met**

Comment
There were no incidents or injuries that required reporting.

Safety

EX-HS-.E Discipline(CS) **Technical Assistance**

Comment
Determined age-appropriate discipline is communicated to staff on this date.

Technical Assistance
It was discussed with the director on this date to add age-appropriate discipline to the Program's policy.

Comment
Staff were observed to maintain an age appropriate learning environment on this date.

EX-HS-.S Field Trips **N/A**

Comment
No field trips are offered

EX-HS-.R Transportation(CS) **N/A**

Comment
Program does not provide routine transportation.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements(CS) **Met**

Comment
No infants are enrolled.

Comment
No safe sleep policies are necessary.

Staff Records

EX-HS-.D Criminal Records and Comprehensive Background Checks(CS) **Met**

Comment
Criminal record checks were observed to be complete for four (4) out of four (4) staff members.

EX-HS-.W First Aid & CPR **Not Met**

Finding
EX-HS-.W(2) requires staff who provide direct care to children must satisfactorily obtain certification in first aid and pediatric CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on review of records that four (4) out of four (4) staff members did not have evidence of pediatric CPR and first aid training.

POI (Plan of Improvement)
The program will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and pediatric CPR training by the specified date. The Program shall have the three (3) out of four (4) staff members complete pediatric CPR and first aid training. Copies of all certificates will be obtained and maintained on-site in staff files for future review by the Department. A follow-up will be completed during the next monitoring visit for re-evaluation.

Correction Deadline: 5/3/2025

EX-HS-.K Personnel Records — Not Met

Finding
EX-HS-.K(1) requires the program to maintain a personnel file on the director, all employees, provisional employees, personnel, staff, students-in-training, volunteers, clerical, housekeeping, maintenance, and other support staff for the duration of the term of employment plus one calendar year, and it shall contain the following: identifying information to include: name, date of birth, social security number, current address and current telephone number; employment history; as applicable to the position held: evidence of education and qualifying work experience; evidence of all training required by these rules, which shall include: title of training, date of training, trainer's signature, location of training and number of clock hours obtained; a statement completed by the staff member that the information provided is true and accurate; any other records required by these rules; and, as applicable to the position held, evidence of required orientation, including date and signature of person providing the orientation. It was determined based on review of records that the Program did not have required training verification in staff records.

POI (Plan of Improvement)
The Program will secure required information for all personnel. The Program will ensure that all complete information is in the personnel file for all directors, employees, provisional employees, personnel, staff, students-in-training, volunteers, clerical, housekeeping, maintenance, and other support staff. A follow-up will be completed during the next monitoring visit for re-evaluation.

Correction Deadline: 4/8/2025

EX-HS-.N Staff Requirements — Not Met

Finding
EX-HS-.N(1) requires the program to have a director who is responsible for the supervision, operation, and maintenance of the program and is on the program's premises. If the Director is absent from the program at any time during the hours of the program’s operation, there shall be an officially designated person on the program site to assume responsibility for the operation of the program, and this person shall have full access to all records required to be maintained under these rules. It was determined based on investigation that the Program did not have a back-up person in place when the director of the program is not available.

POI (Plan of Improvement)
The Program will ensure a director responsible for the supervision, operation, and maintenance of the program is on the premises. The Program will officially designate a person to assume responsibility for the operation of the program when the director is not present who has full access to all records. A follow-up will be completed during the next monitoring visit for re-evaluation.

Correction Deadline: 4/3/2025

EX-HS-.P Staff Training — Not Met

Comment
Observed initial orientation for all staff on this date.

Finding
EX-HS-.P(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016, and staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of records that four (4) out of four (4) staff members were missing the completion of the Health and Safety orientation training.

POI (Plan of Improvement)
The Program will develop and implement a plan to schedule and track this training for all employees based on their hire dates. The Program shall have the four (4) out of four (4) staff members complete the Health and Safety orientation training. All training certificates will be obtained and maintained on-site for future review by the Department. A follow-up will be completed during the next monitoring visit for re-evaluation.

Correction Deadline: 5/3/2025

Finding
EX-HS-.P(4) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver personnel, except independent contractors, students-in-training, and volunteers, to attend ten (10) clock hours of training that is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university, vocational program, or other department-approved source. It was determined based on review of records that four (4) out of four (4) staff members did not have evidence of ten (10) additional hours of child-related task-focused training.

POI (Plan of Improvement)
The program will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed. The Program shall have all staff members comply with the required ten (10) additional hours of child-related task-focused training. The Program will maintain copies of all annually completed training certificates from all staff members in staff files for future review by the Department. A follow-up will be completed during the next monitoring visit for re-evaluation.

Correction Deadline: 5/3/2025

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision(CS) **Met**

Comment
Adequate supervision observed on this date.

Comment
Program observed to maintain appropriate staff: child ratios.