

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

**(Cover Sheet)****Date:** 4/24/2023**VisitType:** EX-Monitoring**Arrival:** 3:00PM**Departure:** 5:30PM**EX-43907 EXMT-6414 EX-1 - Government  
DeKalb County Schools ASED - Princeton**

1321 South Deshon Road, Lithonia GA 30058

DeKalb County

(678) 875-3002

kimberly\_mitchell@dekalbschools.ga.gov

**Mailing Address**

Same

**Regional Consultant**

Melissa Malone

Phone: (770) 359-5224

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melissa.mcfarlin@dec.state.ga.us

Joint with:

| <b>Compliance Zone Designation</b> |               |            | <b>Prevention Action Category</b> | <b>Intermediate Action Category</b> | <b>Dismissal Action Category</b> |
|------------------------------------|---------------|------------|-----------------------------------|-------------------------------------|----------------------------------|
| 4/24/2023                          | EX-Monitoring | Prevention | <b>Prevention Level 1 (P1)</b>    | <b>Intermediate Level 1 (I1)</b>    | <b>Dismissal (D)</b>             |
|                                    |               |            | Technical Assistance              | Corrective Action Plan              | Dismissal                        |
|                                    |               |            |                                   | Office Conference                   | Disqualification                 |
|                                    |               |            | <b>Prevention Level 2 (P2)</b>    | <b>Intermediate Level 2 (I2)</b>    |                                  |
|                                    |               |            | Citation                          | Fine (Level 1 or 2)                 |                                  |
|                                    |               |            | Plan of Improvement               |                                     |                                  |
|                                    |               |            | <b>Prevention Level 3 (P3)</b>    | <b>Intermediate Level 3 (I3)</b>    |                                  |

**Staff: Child Ratios**

| Room Description | Age Groups             | Staff Count | Children Count | State Ratio Met | Notes |
|------------------|------------------------|-------------|----------------|-----------------|-------|
| Art Room         |                        | 0           | 0              | Y               |       |
| Cafe             | , Six and older        | 1           | 12             | Y               |       |
| Gym              |                        | 0           | 0              | Y               |       |
| PG               | , Fives, Six and older | 1           | 14             | Y               |       |
| Room 121         | , Six and older        | 1           | 12             | Y               |       |
| Room 122         |                        | 0           | 0              | Y               |       |
| Room 149         |                        | 0           | 0              | Y               |       |
| Room 183         | , Six and older        | 1           | 12             | Y               |       |
| Room 203         |                        | 0           | 0              | Y               |       |
| Room 245         |                        | 0           | 0              | Y               |       |
| Room 130         |                        | 0           | 0              | Y               |       |

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 4

#Children Count: 50

**Comments:**

On April 24, 2023, an in-person visit was conducted for the purpose of a CAPS Monitoring Visit. In addition, an administrative review was conducted on this date to review required documents. The visit report could not be marked as complete due to errors. The development team has been notified. The program was cited for less than six (6) inches of resilient surfacing in the fall zones of the slides. The program was also cited for missing CRC's for S. Green, K. Wright, B. Urke, J. Dinkins, K. Plunkett and N. Jones. As of, April 26, 2023 the CRC's for N. Jones is Comprehensive Satisfactory Determination. The other staff members on the CRC 1-Day letter is no longer employed with the program.



Please refer the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to the GACAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

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**(Findings Report)****Date:** 4/24/2023**VisitType:** EX-Monitoring**Arrival:** 3:00PM**Departure:** 5:30PM**EX-43907 EXMT-6414 EX-1 - Government  
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Joint with:

**The following information is associated with a Exemption Monitoring:****Activities and Equipment****EX-HS-.F Equipment & Toys (CS)****Met****Comment**

Equipment and furniture observed to be properly secured, as applicable.

**EX-HS-.Q Swimming Pools & Water-related Activities (CS)****Met****Comment**

Program does not provide swimming activities.

**Exemptions****EX-HS-.X Exemption Requirements (NCP)****Met****Comment**

Observed compliance with the local zoning authorities, fire safety agencies and local building authorities on this date.

**Facility****EX-HS-.L Physical Plant (NCP)****Met****Comment**

No hazards observed accessible to children on this date.

**Health and Hygiene****EX-HS-.U Diapering Areas & Practices (CS)****Met****Comment**

No diapered children are enrolled.

**EX-HS-.H Hygiene (NCP)****Met****Comment**

Hand washing was not observed during the visit but proper hand washing rules were discussed.

**EX-HS-.I Medications (CS)****Met****Comment**

Medication is not dispensed.

**Policies and Procedures**

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|                                                  |     |
|--------------------------------------------------|-----|
| EX-HS-.J Operational Policies & Procedures (NCP) | Met |
|--------------------------------------------------|-----|

**Comment**

Observed evidence of written policies and procedures that describe the Program's operations on this date.

**Comment**

Observed the Program's written emergency plan on this date.

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|                                   |     |
|-----------------------------------|-----|
| EX-HS-.T Required Reporting (NCP) | Met |
|-----------------------------------|-----|

**Comment**

There were no incidents or injuries that required reporting.

|  |               |
|--|---------------|
|  | <b>Safety</b> |
|--|---------------|

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|          |     |
|----------|-----|
| EX-HS-.S | Met |
|----------|-----|

**Comment**

No field trips are offered.

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|                          |     |
|--------------------------|-----|
| EX-HS-.E Discipline (CS) | Met |
|--------------------------|-----|

**Comment**

Observed age-appropriate discipline policies on this date.

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|                              |     |
|------------------------------|-----|
| EX-HS-.R Transportation (CS) | Met |
|------------------------------|-----|

**Comment**

Program does not provide routine transportation.

|  |                                         |
|--|-----------------------------------------|
|  | <b>Sleeping &amp; Resting Equipment</b> |
|--|-----------------------------------------|

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|                                                      |     |
|------------------------------------------------------|-----|
| EX-HS-.V Safe Sleeping and Resting Requirements (CS) | Met |
|------------------------------------------------------|-----|

**Comment**

No infants are enrolled.

|  |                      |
|--|----------------------|
|  | <b>Staff Records</b> |
|--|----------------------|

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|                                                                    |         |
|--------------------------------------------------------------------|---------|
| EX-HS-.D Criminal Records and Comprehensive Background Checks (CS) | Not Met |
|--------------------------------------------------------------------|---------|

**Finding**

EX-HS-.D(1) requires every staff member with direct care responsibilities must have a Satisfactory Criminal Records Check Determination before the individual is present at the program while any child is present for care. It was determined based on the consultant's observation that six (6) of sixteen staff did not have a criminal records check.

**POI (Plan of Improvement)**

The Program will ensure that staff has criminal records check prior to working with the children in the program.

**Correction Deadline: 4/24/2023**

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|                                |     |
|--------------------------------|-----|
| EX-HS-.W First Aid & CPR (NCP) | Met |
|--------------------------------|-----|

**Comment**

Observed evidence of staff training in CPR and first aid on this date.

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|                               |     |
|-------------------------------|-----|
| EX-HS-.P Staff Training (NCP) | Met |
|-------------------------------|-----|

**Comment**

Observed training for all staff members on this date.

Comment

Adequate supervision observed on this date.