Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/17/2024 **VisitType:** Licensing Study **Arrival:** 7:30 AM **Departure:** 3:30 PM

CCLC-49725
Richmond Hill Montessori Preschool
2933 U/S. Highway 17 Richmond Hill, GA 31324 Bryan County
(912) 756-4554 kimberly@richmondhillmontessoripreschool.com

Lead Consultant
Kimberly Stoy
Phone: (678) 747-6836
Fax: (706) 314-7859
kimberly.stoy@decal.ga.gov

Mailing Address
Same

Quality Rated: ★ ★

Compliance Zone Designation		
12/17/2024	Licensing Study	Good Standing
11/19/2024	Complaint Closure	Good Standing
11/19/2024	Complaint Investigation Follow Up	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Infants and One Year Olds	1	8	NC	10	C	NA	NA	Floor Play
Main	B	Infants and One Year Olds	2	10	C	16	C	NA	NA	Floor Play
Main	C	One Year Olds	1	9	NC	16	C	NA	NA	Free Play
Main	Cafeteria	Five Year Olds and Six Year Olds and Over	1	10	C	13	C	18	C	Free Play
Main	D	One Year Olds	2	14	C	16	C	NA	NA	Free Play
Main	E	One Year Olds and Two Year Olds	1	6	C	21	C	NA	NA	Free Play
Main	F	Two Year Olds	1	11	NC	22	C	NA	NA	Free Play
Main	G	Two Year Olds and Three Year Olds	1	13	NC	28	C	NA	NA	Free Play
Main	H	Two Year Olds and Three Year Olds	2	17	C	28	C	NA	NA	Free Play
Main	I	Three Year Olds and Four Year Olds	2	20	C	28	C	NA	NA	Art,Free Play
Main	J	GA PreK	2	17	C	22	C	NA	NA	Snack
Main	K	GA PreK	2	17	C	22	C	NA	NA	Circle Time
Main	L	GA PreK	2	19	C	22	C	NA	NA	Circle Time
Main	M	Four Year Olds	2	9	C	19	C	NA	NA	Free Play
Main	N	One Year Olds and Two Year Olds	2	10	C	18	C	NA	NA	Snack
		Total Capacity @35 sq. ft.: 301			Total Capacity @25 sq. ft.: 306					
Total # Children this Date: 190		Total Capacity @35 sq. ft.: 301			Total Capacity @25 sq. ft.: 306					

Building	Playground	Playground Occupancy	Playground Compliance
Main	A (Right)	83	C
Main	B (Front L)	29	C
Main	C (Middle L)	43	C
Main	D (Back L)	67	C

Enrolled Children						
Under 1 years	**1 years**	**2 years**	**3 years**	**4 years**	**5 years (Prekonly)**	**5 years and older**
11	44	44	53	68	13	32

Comments

The purpose of this visit was for licensing study.

Plan of Improvement: Developed This Date 12/17/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk a1 855-800-7747 or qualityrated@decal.ga.gov **for more information. Free techincal assistance is available!**

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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Not Met**

Finding
591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that the play kitchen in room F had a broken corner on the front right exposed a 1 1/2" screw with sharp edges and that the blue couch had tears on the front left side and the arm rest on the right side.

POI (Plan of Improvement)
The Center will ensure that equipment and furniture are used by the age-appropriate group of children.

Correction Deadline: 12/17/2024

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **N/A**

Comment
Center does not provide swimming activities.

Children's Records

Records Reviewed: 14 **Records with Missing/Incomplete Components: 2**

Child # 3 Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

Child # 6 Not Met

"Missing/Incomplete Components"

.08(1)-Parent Names, Work Numbers

591-1-1-.08 Children's Records **Met**

Comment
Discussed paperwork with person in charge on this date.

Facility

591-1-1-.06 Bathrooms **Met**

Comment
Please monitor bathrooms for necessary supplies.

591-1-1-.19 License Capacity(CR) **Met**

Correction Deadline: 8/26/2024

Corrected on 12/17/2024
.19(1) - Consultant observed the program to meet licensed capacity on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Finding
591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were accessible to children on this date:
- Room A: the cabinet lock under the changing pad was broken which contained Clorox wipes, plastic bags and gloves.
- Room C: a broom and mop were accessible to children in the classroom. Also, there was Orajel and a first aid kit accessible in a child's backpack.
- Room D: trash bags were accessible in a drawer where the drawer lock was broken.
- Room E: Off bug spray was accessible in a child's backpack and plastic bags and a first aid kit were accessible in a drawer where the drawer lock was broken.
- Room G: the broom, mop, gloves, baby wipes, first aid kit, and a plunger in a plastic bag were accessible to children. There was also an unlocked cabinet that contained baby wipes and art supplies.
- Room H: there were plastic bags hanging on the bathroom doorknob as well as gloves, trash bags, and baby wipes in an unlocked drawer.
- Room I: toothpaste was in a child's backpack accessible to the children, there was disinfectant spray and a broom in the bathroom.
- Room J: had Revive room spray, a broom, and dust pan accessible to the children.
- Room M: had gloves, trash bags, and office supplies in an unlocked drawer. There was also a broom, dust pan, and mop accessible to the children.
- Room N: there was a broom, dust pan, vacuum, and mop accessible in the bathroom. There was also an unlocked drawer with gloves and trash bags accessible to the children.
- Cafeteria: there was a broom, vacuum, Clorox cleaner, and body wash accessible to the children.

POI (Plan of Improvement)
The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 12/17/2024

Finding
591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the drawer front under the sink in room A was missing leaving exposed sharp staples accessible to the children.

POI (Plan of Improvement)
The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 12/17/2024

591-1-1-.26 Playgrounds(CR) **Met**

Comment
Discussed maintenance of resilient surface. Please fluff and redistribute.

Food Service

591-1-1-.15 Food Service & Nutrition **Not Met**

Finding
591-1-1-.15(2) requires that a signed written feeding plan for children less than one (1) year of age shall be obtained from Parent(s) and that instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the child's assigned room and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies. It was determined based on a review of records and staff statements that room A was missing one out of five feeding plans and that room B was missing five out of eleven feeding plans on this date.

POI (Plan of Improvement)
The Center Director will develop and implement a plan to obtain and post the completed feeding plan as part of the enrollment process and to have parents update the plans on a regular basis that will include center staff involved with enrollment and those working in the infant classrooms.

Correction Deadline: 12/17/2024

Finding
591-1-1-.15(6)(b) requires that food and beverages be served in individual plates or bowls and with individual glasses or cups. It was determined based on observation that the children in room B were being fed directly from a baby food jar or with food placed directly on a high chair and not in individual plates or bowls.

POI (Plan of Improvement)
The center will use individual food service items to serve food and beverages.

Correction Deadline: 12/17/2024

Health and Hygiene

591-1-1-.07 Children's Health **Met**

Correction Deadline: 9/9/2024

Corrected on 12/17/2024
.07(2) - Consultant discussed parental notification with staff on this date and staff stated proper knowledge.

591-1-1-.10 Diapering Areas & Practices(CR) **Not Met**

Finding
591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on observation that the changing pads in rooms A, C, and N were torn leaving a nonporous surface.

POI (Plan of Improvement)
The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

Correction Deadline: 12/17/2024

591-1-1-.17 Hygiene(CR) **Not Met**

Finding
591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation that children in room B did not wash their hands after cleaning their nose and children in room C did not wash hands after diapering or after cleaning their nose.

POI (Plan of Improvement)
The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 12/17/2024

Finding
591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on observation that staff in room B did not wash their hands after cleaning a child's nose and staff in room C did not wash their hands after changing a diaper or wiping a child's nose.

POI (Plan of Improvement)
The Center will ensure liquid soap and warm running water are available for handwashing, train Staff on the handwashing requirements, review the requirements with Staff periodically, and monitor handwashing.

Correction Deadline: 12/17/2024

591-1-1-.20 Medications(CR) **Not Met**

Finding
591-1-1-.20(1) requires Personnel to obtain specific written authorization from the child's physician or parent in order to dispense prescription or non-prescription medications, except for first aid. Such authorization will include when applicable, date; full name of the child; name of the medication; prescription number, if any; dosage; the dates to be given; the time of day to be dispensed; and signature of parent. It was determined based on a review of records that an Albuterol treatment was dispensed not according to the parental authorization. The medication was to be dispensed at 11 am and 2 pm from October 9 through October 13, 2024. The records indicate that the medication was not dispensed at 2 pm on October 9th, at 11 am or 2 pm on October 10th, and was dispensed at 12 pm on October 11th.

POI (Plan of Improvement)
The Center will train Staff to obtain and review parental authorizations to ensure the authorization contains complete information. The designated person(s) will monitor daily.

Correction Deadline: 12/17/2024

Finding
591-1-1-.20(2) requires that written authorization to dispense medication is limited to two weeks unless otherwise prescribed by a physician or authorized under Georgia law. Medication shall only be dispensed out of its original container which must be labeled with the child's name or as authorized under Georgia law. It was determined based on a review of records that an Albuterol Inhaler was dispensed beyond two week without a new authorization form. The medication was dispensed on August 28, 2024, October 15, 2024, and October 16, 2024.

POI (Plan of Improvement)
The Center will train all Staff on the medication requirements. The designated person(s) will monitor the dispensing of medications.

Correction Deadline: 12/17/2024

Finding
591-1-1-.20(4) requires the Center to keep medication in a cabinet or container that is locked or otherwise not accessible to the children and to be stored separate from cleaning chemicals, supplies or poisons. Medications requiring refrigeration shall be placed in a leak-proof container in a refrigerator that is not accessible to the children. It was determined based on observation that in room H there were two prescription medications, Ondansetron and Neo Poly-Dex eye drops, in a child's backpack accessible to children.

POI (Plan of Improvement)
The Center will train Staff on the safe and proper storage of medication and monitor to ensure that the rule is met.

Correction Deadline: 12/17/2024

Organization

591-1-1-.16 Governing Body & License **Technical Assistance**

Technical Assistance
591-1-1-.16(g) - Discussed with person in charge about ensuring employees do not falsify information to consultant during inspections.

Correction Deadline: 12/17/2024

Safety

591-1-1-.05 Animals **Met**

Comment
Animals maintained clean and appropriately caged.

591-1-1-.11 Discipline(CR) **Met**

Comment
Please be mindful of voice tone in redirecting children.

591-1-1-.13 Field Trips(CR) **Not Evaluated**

Comment
Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Not Met**

Finding
591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined based on a review of records that the center did not have an annual safety check completed for the vehicle that is currently being used.

POI (Plan of Improvement)
The Center will obtain the annual vehicle inspection.

Correction Deadline: 12/22/2024

Technical Assistance
591-1-1-.36(6) - Discussed with person in charge about ensuring all students have a completed parental authorization on file. Consultant observed one to be missing on this date.

Correction Deadline: 12/18/2024

Technical Assistance
591-1-1-.36(7)(b) - Consultant discussed with person in charge about ensuring all paperwork was completed. Consultant observed one emergency medical authorization paper to be missing on this date.

Correction Deadline: 12/18/2024

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Not Met**

Technical Assistance
591-1-1-.30(1)(a)2 - Discussed with person in charge about ensuring mattresses fit in accordance with safety standards. Consultant observed one mattress not in use in room B that was not tight fitting.

Correction Deadline: 12/17/2024

Technical Assistance
591-1-1-.30(1)(b)1 - Discussed with person in charge about ensuring cots are in good repair. Consultant observed one out of eleven cots in room C that had a cracked corner on this date.

Correction Deadline: 12/17/2024

Finding
591-1-1-.30(4). requires that if cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them and to allow maximum use of play space. When storage is available and used for the storage of cots and mats that allows the cots, mats and any bedding to be stored without touching any other cots, mats or bedding, the bedding may be left on the cot or mat. When such storage is not available for the cots and mats, each child’s bedding shall be kept separate from other children’s bedding and stored in containers marked for individual use, such as, but not limited to, bins, cubbies, or bags. It was determined based on observation that the cots in rooms C, G, M, and N were not covered on this date.

POI (Plan of Improvement)
The Center will store cots and mats so children do not have access to them and they don't take up play space and will store them so each child's bedding is separate from the others.

Correction Deadline: 12/17/2024

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Correction Deadline: 8/26/2024

Corrected on 12/17/2024
.09(1)(c) - Consultant observed that all employees had current comprehensive satisfactory background checks on this date.

Correction Deadline: 8/26/2024

Corrected on 12/17/2024
.09(1)(l)3. - Consultant observed that all employees had current comprehensive satisfactory background checks on this date.

591-1-1-.14 First Aid & CPR **Not Met**

Finding
591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on a review of records that the Director and 37 out of 59 staff members did not have current evidence of approved CPR and first aid training on this date.

POI (Plan of Improvement)
The Center Director and at least 50% of the caregiver Staff will complete the needed training. The Director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection.

Correction Deadline: 1/16/2025

Finding
591-1-1-.14(1)(a) requires, in a Center that provides transportation, that either the driver or another Staff person present on the vehicle have current evidence of successful completion of a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid offered by certified or licensed health care professionals or trainers and which dealt with the provision of emergency care to infants and children. It was determined based on a review of records that the program did not have a staff member with approved current CPR and first aid training on the vehicle while transporting children.

POI (Plan of Improvement)
The Center will verify proof of CPR/1st aid training and schedule Staff so that there is always a staff person on the vehicle with this training.

Correction Deadline: 12/17/2024

591-1-1-.24 Personnel Records — Not Met

Finding

591-1-1-.24(1) requires the center to maintain a personnel file on the Director, all Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance, and other Support Staff for the duration of the term of employment plus one calendar year, and it shall contain the following: identifying information to include: name, date of birth, social security number, current address and current telephone number; employment history; as applicable to the position held: evidence of education and qualifying work experience; evidence of all training required by these rules which shall include: title of training, date of training, trainer's signature, location of training and number of clock hours obtained; a statement completed by the staff member that the information provided is true and accurate; any other records required by these rules; and as applicable to the position held, evidence of required orientation including date and signature of person providing the orientation; It was determined based on a review of records that the program did not have personnel records for six of the fifty-nine employees on this date.

POI (Plan of Improvement)

The Center will secure required information for all Personnel. The Center will ensure that complete information is in the personnel file for all Directors, Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance and other Support Staff.

Correction Deadline: 12/22/2024

591-1-1-.33 Staff Training — Not Met

Finding

591-1-1-.33(1) requires all Employees and Provisional Employees to receive Initial Center orientation prior to assignment to children or task. It was determined based on a review of records that employee #24, hired on July 19, 2024, did not have evidence of orientation on this date.

POI (Plan of Improvement)

The Center will develop and provide orientation for all new Staff prior to their staff's assignment to children or task.

Correction Deadline: 12/17/2024

Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that employee #48, hired on July 25, 2024, did not have evidence of health and safety orientation training within the first 90 days of employment.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 1/16/2025

Finding
91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on a review of records that employee #4, hired on June 2, 2021, and employee #44, hired on November 20, 2020, did not complete the ten hours of annual training for 2023.

POI (Plan of Improvement)
The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 1/16/2025

591-1-1-.31 Staff(CR) **Not Met**

Finding
591-1-1-.31(13) prohibits Center Staff from committing any criminal act, as defined under Georgia law, in the presence of any child enrolled in the Center and requires Center staff to comply with all applicable laws and regulations. It was determined based on observation that the center is currently using a vehicle that has tags that expired in March 2024.

POI (Plan of Improvement)
The Center will ensure that all Staff comply with all applicable laws and regulations.

Correction Deadline: 12/17/2024

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Not Met**

Finding
591-1-1-.32(1) requires the Center to maintain the required Staff:child ratios as follows: under 1 year or under 18 months if not walking = 1:6; 1 year and walking = 1:8; 2 years = 1:10; 3 years = 1:15; 4 years = 1:18; 5 years = 1:20;and 6 years and older = 1:25. A Center must establish groupings of children for care with maximum group sizes as follows: under 1 year = 12; under 18 months/not walking = 12; 1 year and walking = 16; 2 years = 20; 3 years = 30; 4 years = 36; 5 years = 40; and 6 years and older = 50. It was determined based on observation that there was one staff member in room C with nine one-year-olds when two staff members were required. It was further observed that there was one staff member in room G with thirteen two-year-olds where two staff members were required.

POI (Plan of Improvement)
The Center will hire additional Staff or reschedule current Staff to meet required Staff:child ratios and will organize children into groups that meet requirements.

Correction Deadline: 12/17/2024

Finding
591-1-1-.32(2) requires the Center maintain Staff:child ratios in mixed-age groups based on the age of the youngest group of children that includes more than twenty percent of the total number of children in the mixed-age group. It was determined based on observation that there was one staff member in room A with seven infants and 1 one-year-old where two staff members were required.

POI (Plan of Improvement)
The Center will provide adequate staff when there is a mixed-age group.

Correction Deadline: 12/17/2024

591-1-1-.32 Supervision(CR) **Not Met**

Finding

591-1-1-.32(7) requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. It was determined based on observation that:

- the staff in rooms C, D, E, F, G, H, and N were not within arms reach during lunch time.
- staff in rooms F and K were in the hallway talking while children were present in the rooms without being supervised.
- staff in room N allowed the children to leave room E prior to the staff and had eight children in the hallway unsupervised before staff came out into the hallway.

POI (Plan of Improvement)

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

Correction Deadline: 12/17/2024