



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 10/30/2024 **VisitType:** Incident Investigation/Licensing Study

**Arrival:** 8:45 AM **Departure:** 2:30 PM

**CCLC-46236**

**Childcare Network #107**

105 Old Mill Road North LaGrange, GA 30241 Troup County  
(706) 407-0534 cni107@childcarenetwork.com

Regional Consultant

Neli Todorova

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**Mailing Address**

Same

**Quality Rated:** ★ ★ ★

| Compliance Zone Designation |                                            |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|-----------------------------|--------------------------------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 10/30/2024                  | Incident Investigation/Licensing Study     | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 08/28/2024                  | Complaint Closure                          | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 08/28/2024                  | Complaint Investigation & Monitoring Visit | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

**Ratios/License Capacity**

| Building                        | Room               | Age Group                          | Staff | Children | NC/C                          | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes                                |
|---------------------------------|--------------------|------------------------------------|-------|----------|-------------------------------|------------|--------------|------------|--------------|--------------------------------------|
| Main                            | Rm. A - 6wks-2yrs  |                                    | 0     | 0        | C                             | 8          | C            | NA         | NA           |                                      |
| Main                            | Rm. B- 6wks-2yrs   |                                    | 0     | 0        | C                             | 8          | C            | NA         | NA           |                                      |
| Main                            | Rm. C- 12mth-24mth | One Year Olds                      | 2     | 11       | C                             | 16         | C            | NA         | NA           | Circle Time,Breakfast, Transitioning |
| Main                            | Rm. D- 2's         | Two Year Olds                      | 2     | 20       | C                             | 21         | C            | NA         | NA           | Breakfast                            |
| Main                            | Rm. E- 3yrs-5yrs   |                                    | 0     | 0        | C                             | 17         | C            | NA         | NA           |                                      |
| Main                            | Rm. F- School age  |                                    | 0     | 0        | C                             | 26         | C            | NA         | NA           |                                      |
| Main                            | Rm. G- 3yrs-5yrs   | GA PreK                            | 2     | 16       | C                             | 23         | C            | NA         | NA           | Breakfast,Transitioning              |
| Main                            | Rm. H- 3yrs-5yrs   |                                    | 0     | 0        | C                             | 23         | C            | NA         | NA           |                                      |
| Main                            | Rm. I- 3's         |                                    | 0     | 0        | C                             | 18         | C            | NA         | NA           |                                      |
| Main                            | Rm. J- 3's         | Three Year Olds and Four Year Olds | 1     | 15       | C                             | 17         | C            | NA         | NA           | Transitioning                        |
| Main                            | Rm. K- 6wks-12mth  | Infants                            | 2     | 8        | C                             | 16         | C            | NA         | NA           | Floor Play,Nap                       |
| Total Capacity @35 sq. ft.: 193 |                    |                                    |       |          | Total Capacity @25 sq. ft.: 0 |            |              |            |              |                                      |
| Total # Children this Date: 70  |                    |                                    |       |          | Total Capacity @25 sq. ft.: 0 |            |              |            |              |                                      |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main     | A- Infants | 12                   | C                     |

|      |                    |     |   |
|------|--------------------|-----|---|
| Main | B- Preschool/PreK  | 114 | C |
| Main | C- ASP             | 55  | C |
| Main | D-2's and HS       | 33  | C |
| Main | E-EHS and Toddlers | 22  | C |

| Enrolled Children |         |         |         |         |                    |                   |
|-------------------|---------|---------|---------|---------|--------------------|-------------------|
| Under 1 years     | 1 years | 2 years | 3 years | 4 years | 5 years (Prekonly) | 5 years and older |
| 10                | 12      | 27      | 16      | 14      | 3                  | 34                |

### Comments

The purpose of the visit is to follow up on previous visit and conduct a Licensing Study and Complaint Investigation. The Investigation was not completed on the day of the visit. The outcome will be shared with the Director once the investigation is complete.

Plan of Improvement: Developed This Date 10/30/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### **Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov) for more information. Free technical assistance is available!**



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**(Findings Report)**

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The following information is associated with a Licensing Study Visit:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Children's Records**

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

**Facility**

**591-1-1-.06 Bathrooms**

**Met**

**Comment**

Bathrooms observed to be clean and well maintained.

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.25(13) - Please ensure that children's bags are checked each day and potentially hazardous items are removed.

**Correction Deadline: 10/30/2024**

**Correction Deadline: 9/4/2024**

Corrected on 10/30/2024

.25(3) - Previous citation was corrected as the back splash was observed to be attached and in good repair.

**Technical Assistance**

591-1-1-.25(3) - Please ensure that there is no dust on the exhaust vents in the bathrooms.

**Correction Deadline: 10/30/2024**

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**591-1-1-.26 Playgrounds(CR)**

**Technical Assistance**

**Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

**Comment**

Playground observed to be clean and in good repair.

**Technical Assistance**

591-1-1-.26(6) - Please ensure that there is no rust on the bottom of the tire swing chains on the Toddler Playground.

**Correction Deadline: 11/9/2024**

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition**

**Met**

**Comment**

Center menu meets USDA guidelines.

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**591-1-1-.18 Kitchen Operations**

**Met**

**Comment**

Kitchen appears clean and well organized.

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**Health and Hygiene**

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**591-1-1-.07 Children's Health**

**Not Met**

**Finding**

591-1-1-.07(5) requires Center Staff to not permit children to wear around their necks or attach to their clothing pacifiers or other hazardous items. It was determined based on observation that there were two Infants with attachments on their pacifiers in room K (first right).

**POI (Plan of Improvement)**

The Center will instruct Staff regarding this safety requirement.

**Correction Deadline: 10/30/2024**

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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Not Met**

**Comment**

Staff state proper knowledge of diapering procedures.

**Finding**

591-1-1-.10(1) requires Centers first licensed after March 1, 1991, and Centers that are renovated after March 1, 1991, to provide ventilation in the diapering areas with functioning exhaust fans and a duct system or by the required amount of window space provided by operable windows when open. It was determined based on observation that there was no exhaust vent in room D that was housing two-year-old children on the day of the visit. There were windows but they were not measured to determine compliance and the room was a non-diaper room on the license.

**POI (Plan of Improvement)**

The responsible person(s) at the center will ensure that the exhaust fans and duct systems are functioning or that the required amount of operable window space is provided in each diapering area.

**Correction Deadline: 11/5/2024**

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**591-1-1-.17 Hygiene(CR)**

**Technical Assistance**

**Comment**

Staff were observed to remind children to wash hands.

**Technical Assistance**

591-1-1-.17(8) - Please ensure that staff washes hands as they enter the rooms.

**Correction Deadline: 10/30/2024**

**591-1-1-.20 Medications(CR)****Not Met****Comment**

Discussed proper medication documentation and procedures. Please do not accept medication on 'as needed' basis.

**Finding**

591-1-1-.20(4) requires the Center to keep medication in a cabinet or container that is locked or otherwise not accessible to the children and to be stored separate from cleaning chemicals, supplies or poisons. Medications requiring refrigeration shall be placed in a leak-proof container in a refrigerator that is not accessible to the children. It was determined based on observation that two bottles of pediatric cough syrup were in a child's bag in room D-2's. The bag was stored on a low hook and accessible to the children. There was no incident or injury.

**POI (Plan of Improvement)**

Staff removed the bottles immediately. The Center will train Staff on the safe and proper storage of medication and monitor to ensure that the rule is met.

**Correction Deadline: 10/30/2024**

**Organization****591-1-1-.16 Governing Body & License****Technical Assistance****Technical Assistance**

591-1-1-.16(f) - Please submit an Amendment Application from your DECAL Koala account to change room D (4th room on the right) from non diaper to diaper room.

**Correction Deadline: 10/30/2024**

**Policies and Procedures****591-1-1-.21 Operational Policies & Procedures****Met****Comment**

Program observed complete emergency drills

**591-1-1-.29 Required Reporting****Met****Comment**

Thank you for reporting as required.

**Safety****591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

**591-1-1-.13 Field Trips(CR)****Met****Comment**

Center does not participate in field trips at this time.

**591-1-1-.36 Transportation(CR)****Not Met****Comment**

A current/completed inspection was observed for MFSB with license plate # PNR 1745 and #PNR 1744 used in transporting children this date.

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

**Finding**

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on review of records that the Director who is also a driver and the other driver did not have evidence of current Transportation training.

**POI (Plan of Improvement)**

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

**Correction Deadline: 11/9/2024**

**Correction Deadline: 8/29/2024**

**Corrected on 10/30/2024**

**.36(4)(b) - Previous citation was corrected as the inside of the buses appeared clean and in good repair.**

**Technical Assistance**

591-1-1-.36(7)(b) - Please ensure that the emergency medical documentation is available for all children on the buses and is placed in the appropriate book that goes on each bus.

**Correction Deadline: 10/31/2024**

|                                         |
|-----------------------------------------|
| <b>Sleeping &amp; Resting Equipment</b> |
|-----------------------------------------|

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

|                      |
|----------------------|
| <b>Staff Records</b> |
|----------------------|

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

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**591-1-1-.14 First Aid & CPR****Not Met****Comment**

Please replace/add missing/expired item(s) in first aid kit(s).

**Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on review of records that five staff did not have CPR/First aid training within 90 days of hire.

**POI (Plan of Improvement)**

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

**Correction Deadline: 11/29/2024**

**Comment**

Documentation observed of required staff training for 2023.

**Finding**

591-1-1-.33(2) requires the initial Center orientation to include the following subjects: the Center's policies and procedures; the portions of these rules dealing with the care, health and safety of children; the Staff person's assigned duties and responsibilities; reporting requirements for suspected cases of child abuse, neglect or deprivation; communicable diseases and serious injuries; emergency weather plans; the program's emergency preparedness plan; childhood injury control; the administration of medicine; reducing the risk of Sudden Infant Death Syndrome (SIDS); hand washing; fire safety; water safety; and prevention of HIV/AIDS and blood borne pathogens. It was determined based seven review of records that there was no evidence of Initial Staff Orientation for seven staff.

**POI (Plan of Improvement)**

The Center will provide orientation in all missing subjects to the employee(s) and will take steps to provide a complete orientation to new Employees in the future.

**Correction Deadline: 10/31/2024**

**Finding**

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on review of records that there was no evidence of Health and Safety Orientation training completed for three of 15 staff.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

**Correction Deadline: 11/29/2024**

**Finding**

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on review of records that there was no evidence of four hour Nutrition training for the Director and the cook. Staff was hired in August, 2023 and the training should have been completed by August, 2024.

**POI (Plan of Improvement)**

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

**Correction Deadline: 11/29/2024**

**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)****Technical Assistance****Technical Assistance**

591-1-1-.32(7) - Discussed that during meal times staff shall be seated within an arm's length away from children thirty-six (36) months of age and younger.

**Correction Deadline: 10/30/2024**

The following information is associated with a Incident Investigation Visit:

**Staffing and Supervision****591-1-1-.32 Supervision(CR)****Technical Assistance**

**Correction Deadline: 8/28/2024**

**Corrected on 10/30/2024**

.32(7) - Previous citation was corrected as staff stated proper knowledge and appropriate supervision was observed.