



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/3/2024 **VisitType:** Licensing Study **Arrival:** 8:30 AM **Departure:** 5:25 PM

CCLC-1789

McGinnis Woods Country Day School, Inc.

5380 Faircroft Drive Alpharetta, GA 30005 Forsyth County
(770) 664-7764 mrosdahl@mcginniswoods.org

Regional Consultant

Amanda Schofield

Phone: (404) 463-3585

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Mailing Address
Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/03/2024	Licensing Study	Good Standing	
10/31/2023	Incident Investigation Closure	Good Standing	
07/26/2023	Incident Investigation & Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bldg 2	Front/Right-side	Four Year Olds	3	21	C	40	C	NA	NA	Centers
Bldg 2	GYM	Two Year Olds	4	12	C	26	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 66					Total Capacity @25 sq. ft.: 0					
Elem. Bldg	101	Six Year Olds and Over	1	11	C	20	C	NA	NA	Free Play
Elem. Bldg	102	Six Year Olds and Over	2	12	C	20	C	NA	NA	Free Play
Elem. Bldg	103	Six Year Olds and Over	2	15	C	19	C	NA	NA	Free Play
Elem. Bldg	104	Six Year Olds and Over	2	16	C	20	C	NA	NA	Free Play
Elem. Bldg	105		0	0	C	24	C	NA	NA	
Elem. Bldg	106 STEM	Six Year Olds and Over	2	15	C	15	C	NA	NA	Music
Elem. Bldg	203		0	0	C	21	C	NA	NA	
Elem. Bldg	204	Six Year Olds and Over	2	15	C	20	C	NA	NA	Free Play
Elem. Bldg	205		0	0	C	16	C	NA	NA	
Elem. Bldg	206		0	0	C	16	C	NA	NA	
Elem. Bldg	207		0	0	C	20	C	NA	NA	

		Total Capacity @35 sq. ft.: 211				Total Capacity @25 sq. ft.: 0				
Gym Building	Art Room		0	0	C	16	C	NA	NA	
Gym Building	Gym		0	0	C	162	C	NA	NA	
		Total Capacity @35 sq. ft.: 178				Total Capacity @25 sq. ft.: 0				
Main bldg 1	C 3R	One Year Olds	1	5	C	13	C	NA	NA	Centers
Main bldg 1	B 2R	Infants	2	4	C	13	C	NA	NA	Floor Play
Main bldg 1	D RT Rear	One Year Olds	1	4	C	13	C	NA	NA	Free Play
Main bldg 1	E 2RT Rear	Two Year Olds	1	5	C	12	C	NA	NA	Centers
Main bldg 1	F 3Rt Rear		0	0	C	14	C	NA	NA	
Main bldg 1	G Middle	Three Year Olds	2	10	C	21	C	NA	NA	Circle Time
Main bldg 1	H LF Rear	Three Year Olds	2	8	C	16	C	NA	NA	Free Play
Main bldg 1	I FT Rear	One Year Olds	2	7	C	15	C	NA	NA	Transitioning
Main bldg 1	J LF FT	Two Year Olds and Three Year Olds	2	8	C	27	C	NA	NA	Centers
		Total Capacity @35 sq. ft.: 144				Total Capacity @25 sq. ft.: 0				
Main Building 1	A 1R	Infants	2	6	C	21	C	NA	NA	Feeding, Floor Play
		Total Capacity @35 sq. ft.: 21				Total Capacity @25 sq. ft.: 0				
Pre-k Bldg	1 LF	Four Year Olds	2	13	C	21	C	NA	NA	Transitioning
Pre-k Bldg	2 LF	Five Year Olds	2	17	C	22	C	NA	NA	Transitioning
Pre-k Bldg	3 LF	Four Year Olds	2	15	C	21	C	NA	NA	Transitioning
Pre-k Bldg	4 LF	Four Year Olds	2	13	C	21	C	NA	NA	Transitioning
		Total Capacity @35 sq. ft.: 85				Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 232		Total Capacity @35 sq. ft.: 705				Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

The purpose of this visit was to conduct Licensing Study. Staff file, children files, and criminal records checks were reviewed.

Reminders:

Please be sure to enter all temporary closures in DECAL KOALA under the Required Report tab whenever your facility is closed temporarily for one day or more.

Incident Reports are to be submitted via DECAL KOALA with all signed staff statements for staff and the director.

Provided director information about Exemptions and Amendments via email.

Plan of Improvement: Developed This Date 01/03/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

Maria Rosdahl, Program Official

Date

Amanda Schofield, Regional Consultant

Date



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazardous items were observed to be accessible to the children present for care during the visit:

- Classroom B: 2R - A packet of Huggies wipes and Aquaphor ointment were stored inside the bottom of an unlock drawer located on the left side of the Diapering Changing Area.
- Classroom H LF Rear- A box of staples stored in the second clear drawer located on left rear side of the classroom.
- Classroom J LF FT- A roll of white plastic trash bag stored under the second cabinet of the handwashing sink located in the right rear of the classroom.

Elementary Building:

Classroom 101- A brown teacher tote was stored under the teacher's work station located in the front middle of the classroom, Sun Burn sun screen was stored in a child's cubby area located in front left side of the classroom. There was also two tubes of opened toothpaste stored in a teacher desk located on the far right side of the class.

Classroom 105- A can of Lysol was stored on the second shelf in an unlock cabinet located in the front right of the classroom.

All items labeled "KEEP OUT OF REACH OF CHILDREN"

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 1/3/2024

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

591-1-1-.26 - Please monitor the playground area for the following hazardous items:

- Normal wear and tear of the fence surrounding the playground areas.
- Normal wear and tear of playground equipment (i.e., chipped paint,etc.).
- Refluff resilient surface as needed.

Technical Assistance

591-1-1-.26 - The consultant discussed to please ensure that all fall zones have at six inches of resilience surfacing or mats to prevent falls and injuries.

Food Service**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)	Technical Assistance
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Technical Assistance

591-1-1-.20 - Consultant discussed with Director the proper medication documentation and procedures.

Organization

591-1-1-.16 Governing Body & License	Not Met
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Finding

591-1-1-.16(f) requires the Center to submit an application for an amended License at least 30 days prior to a change if there is a change in the name of the program or Center, changes in the ages of the children to be served, an increase in the regular hours of operation such that the Center would be providing evening or night-time care in addition to day-time care, changes in the services provided, or additions to or changes in the use of the building by the licensed Center. If an emergency situation arises which makes it impossible to give thirty (30) days' notice, the management of the Center shall notify the Department by telephone and shall submit an application for an amended License as soon as management becomes aware of the change that will be necessitated by the emergency situation. In no case, however, shall a new owner operate the Center without first securing a new License or Permit from the Department. It was determined based on an observation that Classroom 202 located in the Elementary building occupied an unlicensed space for twelve school aged children for an in house field trip for over thirty minutes on this date.

POI (Plan of Improvement)

An application for amendment and all necessary documentation will be submitted.

Correction Deadline: 1/3/2024

Safety

591-1-1-.05 Animals	N/A
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Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)	Met
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Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)	N/A
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Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)	Technical Assistance
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Technical Assistance

591-1-1-.36 - The Consultant discussed with the Director to please ensure that the tag number of the buses used to transport children are listed on the Transportation Log.

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
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Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR	Met
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Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.31 Staff(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)	Met
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Comment

Staff observed to provide direct supervision and be attentive to children's needs.