



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/6/2023 **VisitType:** Incident Investigation & Follow Up **Arrival:** 10:15 AM **Departure:** 1:15 PM

CCLC-2229

Special Investigations Unit Sr. Specialist

WOOD ACRES COUNTRY DAY SCHOOL, INC.

Chilon Martin

1772 Johnson Ferry Road Marietta, GA 30062 Cobb County
 (770) 971-1880 mmanning@woodacresschool.org

Phone: (404) 591-5648
 Fax: (404) 591-5650
 chilon.martin@decal.ga.gov

Joint with: Tracey Caine

Mailing Address
 Same

Quality Rated: No

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/06/2023	Incident Investigation & Follow Up	Good Standing	
06/20/2023	Monitoring Visit	Good Standing	
01/09/2023	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
4	N		0	0	C	21	C	NA	NA	Not In Use
4	O	Five Year Olds and Six Year Olds and Over	2	11	C	21	C	NA	NA	Centers
4	P		0	0	C	21	C	NA	NA	Not In Use
4	Q	Five Year Olds and Six Year Olds and Over	2	12	C	21	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.: 84					Total Capacity @25 sq. ft.: 0					
5	J	Four Year Olds and Five Year Olds	2	13	C	21	C	NA	NA	Outside
5	K	Four Year Olds	1	14	C	21	C	NA	NA	Outside
5	L	Four Year Olds and Five Year Olds	2	14	C	21	C	NA	NA	Outside
5	M	Four Year Olds and Five Year Olds	2	14	C	21	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 84					Total Capacity @25 sq. ft.: 0					
7	G	Three Year Olds and Four Year Olds	2	12	C	19	C	NA	NA	Transitioning
7	H	Three Year Olds and Four Year Olds	2	13	C	18	C	NA	NA	Outside
7	I	Three Year Olds and Four Year Olds	2	14	C	19	C	NA	NA	Story

Total Capacity @35 sq. ft.: 56					Total Capacity @25 sq. ft.: 0					
8	D		0	0	C	20	C	NA	NA	Not In Use
8	E		0	0	C	18	C	NA	NA	Not In Use
8	F	Two Year Olds	2	12	C	19	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 57					Total Capacity @25 sq. ft.: 0					
building 1 Room C		Two Year Olds and Three Year Olds	2	13	C	20	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 20					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 142		Total Capacity @35 sq. ft.: 301				Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

The purpose of this visit was to conduct an Incident Investigation and to follow up on the Monitoring Visit conducted on June 20, 2023.

The follow up report was discussed with the provider and a copy was left at the center.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Mary Manning, Program Official

Date

Chilon Martin, Special Investigations Unit Sr.
Specialist

Date

Tracey Caine, Special Investigations Unit Specialist

Date



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(Findings Report)

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The following information is associated with a Incident Investigation & Follow Up:

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Correction Deadline: 6/20/2023

Corrected on 10/6/2023

.09(1)(a) - Previous Citation corrected on this date in that all Staff Employees have a current Criminal Background Check on file.

Correction Deadline: 6/20/2023

Corrected on 10/6/2023

.09(1)(c) - Previous Citation Corrected in that all Staff Employees have a current and satisfactory Criminal Background Check on file on this date.