



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 12/12/2022 **VisitType:** Monitoring Visit

Arrival: 9:30 AM

Departure: 11:30 AM

CCLC-2533

LEARNING TREE EDUCATIONAL CENTER

601 CARROL LANE Sylvester, GA 31791 Worth County
 (229) 463-7177 phill31791@yahoo.com

Mailing Address

P. O. BOX 5346
 SYLVESTER, GA 31791

Regional Consultant

Charlene Story

Phone: (770) 405-7942

Fax: (770) 408-0759

charlene.story@dec.al.ga.gov

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/12/2022	Monitoring Visit	Good Standing	
05/20/2022	Licensing Study	Good Standing	
11/10/2021	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A Left Room	Infants and One Year Olds	1	4	C	6	C	NA	NA	Floor Play
Main	B - Middle Room	Two Year Olds and Three Year Olds	1	6	C	22	C	NA	NA	Art
Main	C - Right Room		0	0	C	8	C	NA	NA	
Total Capacity @35 sq. ft.: 36			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 10			Total Capacity @35 sq. ft.: 36							
			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	42	C

Comments

The purpose of this visit was to conduct a Monitoring Review visit. All requested documents were available for consultant to view.

An exit conference discussing the Monitoring report was conducted with the Director on this date.

Previous citations were corrected and there were no citations found on this visit.

Plan of Improvement: No Plan Developed 01/01/0001

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Pamela Hill, Program Official

Date

Charlene Story, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 12/12/2022 **VisitType:** Monitoring Visit

Arrival: 9:30 AM

Departure: 11:30 AM

CCLC-2533

LEARNING TREE EDUCATIONAL CENTER

601 CARROL LANE Sylvester, GA 31791 Worth County
(229) 463-7177 phill31791@yahoo.com

Mailing Address

P. O. BOX 5346
SYLVESTER, GA 31791

Regional Consultant

Charlene Story

Phone: (770) 405-7942

Fax: (770) 408-0759

charlene.story@decal.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Evening Care

591-1-1-.32 Staffing/Supervision(CR)

Met

Comment

No evening care hours provided

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 6/20/2022

Corrected on 12/12/2022

.26(4) - This citation was observed to be corrected on this date. Consultant observed the fence, to measure four (4) feet and one (1) inch.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands after completing art project in Classroom B-Middle Room.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Correction Deadline: 5/25/2022

Corrected on 12/12/2022

.21(p) - This citation was observed to be corrected on this date. An Emergency Response Plan was observed to be completed by the Director on this date.

Correction Deadline: 5/25/2022

Corrected on 12/12/2022

.21(3) - This citation was observed to be corrected on this date. Consultant observed that Fire Drill had been conducted during the months of June, July, August, September, October and November 2022.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Discipline was discussed with staff on this date.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 5/20/2022

Corrected on 12/12/2022

.30(1)(a)3 - This citation was observed to be corrected on this date. Staff member stated that sheets are changed and washed daily.

Correction Deadline: 5/20/2022

Corrected on 12/12/2022

.30(1)(b)3 - This citation was observed to be corrected on this date. Consultant observed that all children had mats and sheet provided as required for nap time.

Staff Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Staff # 2 Met

Date of Hire: 01/02/2019

Staff # 3 Met

Staff # 4 Met

Date of Hire: 11/14/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.