



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/5/2023 **VisitType:** Monitoring Visit **Arrival:** 12:40 PM **Departure:** 2:50 PM

CCLC-54059

First Steps Child Development Center II

3460 Hwy 20 Conyers, GA 30013 Rockdale County
 (770) 679-0483 firststeps@gmx.us

Regional Consultant

Kajora McCoy

Phone: (678) 239-9361

Fax:

kajora.mccoy@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/05/2023	Monitoring Visit	Good Standing	
09/26/2022	Licensing Study	Good Standing	
04/06/2022	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main Building	Infants	Infants and One Year Olds	1	6	C	11	C	NA	NA	Diapering, Nap
Main Building	Pre-K/Afterschool		0	0	C	32	C	NA	NA	
Main Building	Three-Year-Olds	Two Year Olds and Three Year Olds	1	10	C	18	C	NA	NA	Nap
Main Building	Toddlers	One Year Olds	1	8	C	14	C	NA	NA	Nap
Main Building	Two-Year-Olds	Two Year Olds	1	10	C	16	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 91			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 34			Total Capacity @35 sq. ft.: 91							
			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

Consultant conducted an onsite monitoring visit on April 5, 2023.

Plan of Improvement: Developed This Date 04/05/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the user id for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

Travonna King, Program Official

Date

Kajora McCoy, Consultant

Date



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(Findings Report)

Date: 4/5/2023 VisitType: Monitoring Visit Arrival: 12:40 PM Departure: 2:50 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Discussed rotating toys to support the procedures of daily disinfecting.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards existed:

Three-Year-Old Classroom:

- There were plastic storage bags and wipes in the children's cubby storage accessible to the children.
- There was a broom and dust pan next to the bathroom accessible to the children.
- There were two permanent markers on a shelf in the middle of the classroom accessible to the children.

Two-Year-Old Classroom:

- There was a box of plastic gloves in the bathroom on top of the toilet accessible to the children.
- There were plastic storage bags and wipes in the children's cubby storage accessible to the children.

Toddlers Classroom:

- There was box of gloves, two packs of wipes, and a container of Vaseline on the diaper changing table accessible to the children.
- There was a broom and dust pan next to the diaper changing table accessible to the children.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 4/5/2023

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Comment**

Playground observed to be clean and in good repair.

Technical Assistance

591-1-1-.26(9) - Please ensure that tree roots are spray painted for visibility.

Correction Deadline: 4/5/2023

Food Service

591-1-1-.15 Food Service & Nutrition**Met**

Correction Deadline: 9/26/2022

Corrected on 4/5/2023

.15(2)(a) - This citation was corrected on this date. Consultant observed proper bottle feeding.

Health and Hygiene

591-1-1-.07 Children's Health**Met**

Correction Deadline: 9/26/2022

Corrected on 4/5/2023

.07(5) - This citation was corrected on this date. No pacifier straps were observed.

591-1-1-.10 Diapering Areas & Practices(CR)**Technical Assistance****Comment**

Proper diapering procedures observed.

Technical Assistance

591-1-1-.10(4) - Please remove the straps from the diaper changing pads.

Correction Deadline: 4/5/2023

591-1-1-.17 Hygiene(CR)**Met****Correction Deadline: 9/26/2022****Corrected on 4/5/2023****.17(8) - This citation was corrected on this date. Proper handwashing was observed.**

591-1-1-.20 Medications(CR)**Not Met****Comment**

The Provider currently does not dispense/administer medication.

Finding

591-1-1-.20(4) requires the Center to keep medication in a cabinet or container that is locked or otherwise not accessible to the children and to be stored separate from cleaning chemicals, supplies or poisons. Medications requiring refrigeration shall be placed in a leak-proof container in a refrigerator that is not accessible to the children. It was determined based on observation that there was a bottle of Dimetapp Cold and Cough in a child's bookbag in the Toddlers classroom.

POI (Plan of Improvement)

The Center will train Staff on the safe and proper storage of medication and monitor to ensure that the rule is met.

Correction Deadline: 4/5/2023

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Not Met****Correction Deadline: 9/27/2022****Corrected on 4/5/2023****.36(7)(b) - This citation was corrected on this date. Consultant observed vehicle emergency medical information for all children being transported by the center.****Finding**

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records that there was no load or unload indicated for the following:

-One child being transported to and from Kids R Kids on the morning and afternoon routes on April 1, 2023.

-Four children being transported to and from Honey Creek Elementary on the morning and afternoon routes on April 1, 2023.

-Two children being transported to and from Barksdale Elementary on the morning and afternoon routes on April 1, 2023.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 4/6/2023

Finding

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. It was determined based on a review of records that there was no first check indicated for the following:

- One child being transported to and from Kids R Kids on the morning and afternoon routes on April 1, 2023.
- Four children being transported to and from Honey Creek Elementary on the morning and afternoon routes on April 1, 2023.
- Two children being transported to and from Barksdale Elementary on the morning and afternoon routes on April 1, 2023.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 4/6/2023

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on a review of records that there was no second check indicated for the following:

- One child being transported to and from Kids R Kids on the morning and afternoon routes on April 1, 2023.
- Four children being transported to and from Honey Creek Elementary on the morning and afternoon routes on April 1, 2023.
- Two children being transported to and from Barksdale Elementary on the morning and afternoon routes on April 1, 2023.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 4/5/2023

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Correction Deadline: 9/26/2022

Corrected on 4/5/2023

.09(1)(j) - This citation was corrected on this date. All staff were ported electronically as required.

591-1-1-.14 First Aid & CPR	Met
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Correction Deadline: 10/26/2022

Corrected on 4/5/2023

.14(1) - This citation was corrected on this date. Consultant observed at least fifty percent of staff to have completed first aid and CPR training as required.

Correction Deadline: 9/26/2022

Corrected on 4/5/2023

.14(1)(a) - This citation was corrected on this date. First aid and CPR was observed for staff who are responsible for transportation.

591-1-1-.33 Staff Training	Defer
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Defer

591-1-1-.33(4)-This citation was deferred. Director and cook were hired within the past thirty days. Consultant will review nutrition training during licensing study.

POI (Plan of Improvement)

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

Correction Deadline: 10/26/2022

591-1-1-.31 Staff(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)	Met
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Comment

Adequate supervision observed on this date.