



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 3/28/2022 **VisitType:** Licensing Study

Arrival: 10:20 AM **Departure:** 12:10 PM

CCLC-158

The Sunshine House #80

3238 Brushy Drive Loganville, GA 30052 Gwinnett County
 (770) 466-2433 center80@sshhouse.com

Regional Consultant

Dianne Clarke

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Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
03/28/2022	Licensing Study	Good Standing	
02/23/2022	Incident Investigation Closure	Good Standing	
02/03/2022	Incident Investigation & Follow Up	Good Standing	
			Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Left Wing- 1L	GA PreK	4	41	C	41	C	NA	NA	Circle Time,Outside
Main	Left Wing- Back	GA PreK	4	36	C	51	C	NA	NA	Outside,Centers
Main	Right Wing- 1L	Two Year Olds and Three Year Olds	2	10	C	42	C	58	C	Transitioning,Circle Time
Main	Right Wing- 1R	Infants	2	6	C	14	C	NA	NA	Free Play,Floor Play
Main	Right Wing- 2 L		0	0	C	35	C	NA	NA	
Main	Right Wing- 2 R	One Year Olds	2	11	C	18	C	NA	NA	Transitioning
Main	Right Wing- Back Middle	Three Year Olds and Four Year Olds	2	22	C	22	C	NA	NA	Outside
			Total Capacity @35 sq. ft.: 223			Total Capacity @25 sq. ft.: 239				
Total # Children this Date: 126			Total Capacity @35 sq. ft.: 223			Total Capacity @25 sq. ft.: 239				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG- A Left Side	85	C
Main	PG- B Center	124	C
Main	PG- C Right	30	C

Comments

On this date, consultant followed up to previous visit and conducted an on-site Licensing study. Consultant requested provider submit required documents for the Administrative Review process.

Reminders: Please be sure to contact the Jackson County Department of Health if there are positive COVID-19 cases immediately and get their guidance. Please also complete a Required Report in DECAL KOALA for all communicable diseases within 24 hours. Be sure to select "Notifiable Communicable Diseases" to report closures for COVID cases.

Please be sure to enter all temporary closures in DECAL KOALA under the Required Report tab whenever your facility closed temporarily for one day or more.

Incident Reports are to be submitted via DECAL KOALA with all signed staff statements for staff and the director.

As of August 2, 2021, all amendments are required to be entered in DECAL KOALA.

Please be sure to hide staff who are no longer employed in your DECAL KOALA account. Please reach out for help with this, if needed.

If your center conducts transportation, please remember that the transportation training certificates must be renewed every two years for everyone participating in transportation including the director.

Plan of Improvement: Developed This Date 03/28/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Linda Russell, Program Official

Date

Dianne Clarke, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08(1) - Please ensure that the full street address is recorded in children's enrollment application for emergency contact and parent information.

Correction Deadline: 3/28/2022

Facility**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children. Ensure teachers are checking child proof locks to ensure that they are working properly.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures**591-1-1-.21 Operational Policies & Procedures****Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that the review of emergency plans procedures was not recorded within the six month period as required. The last date recorded was July 12, 2021.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 4/29/2022

Safety**591-1-1-.11 Discipline(CR)****Met**

Correction Deadline: 2/17/2022

Corrected on 3/28/2022

.11(2) - The previous citation was observed to be corrected in that appropriate discipline was observed and staff stated that redirection is used. The center has also had staff re-take discipline training. Please be sure to review center procedures and department discipline rules and regulations with staff regularly.

591-1-1-.36 Transportation(CR)

Technical Assistance

Technical Assistance

591-1-1-.36(7)(b) - Please ensure that the medical facility the center uses is recorded on all children's medical emergency forms by the center.

Correction Deadline: 3/29/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

Technical Assistance

591-1-1-.30(1)(b)1 - Please ensure that staff are keeping mats in good repair, using tape when needed, until they can be replaced.

Correction Deadline: 3/28/2022

Staff Records

Records Reviewed: 24

Records with Missing/Incomplete Components: 1

Staff # 1 Met

Date of Hire: 01/27/2021

Staff # 2 Met

Date of Hire: 08/16/2021

Staff # 3 Met

Date of Hire: 07/15/2021

Staff # 4 Met

Date of Hire: 11/06/2019

Staff # 5 Met

Date of Hire: 07/29/2014

Staff # 6 Met

Date of Hire: 03/08/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 7 Met

Date of Hire: 07/31/2017

Staff # 8 Met

Date of Hire: 07/31/2017

Staff # 9 Met

Records Reviewed: 24**Records with Missing/Incomplete Components: 1**

Date of Hire: 08/16/2021

Staff # 10

Met

Date of Hire: 03/02/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 11

Met

Date of Hire: 10/18/2021

Staff # 12

Met

Date of Hire: 01/24/2022

Staff # 13

Met

Date of Hire: 01/11/2021

Staff # 14

Met

Date of Hire: 07/16/2016

Staff # 15

Met

Date of Hire: 02/22/2023

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 16

Not Met

Date of Hire: 08/27/2004

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 17

Met

Date of Hire: 08/12/2008

Staff # 18

Met

Date of Hire: 02/18/2019

Staff # 19

Met

Date of Hire: 01/24/2019

Staff # 20

Met

Date of Hire: 03/02/1998

Staff # 21

Met

Date of Hire: 02/10/1992

Staff # 22

Met

Staff # 23

Met

Date of Hire: 07/14/2020

Staff # 24

Met

Date of Hire: 02/28/2022

Reminder - Health & Safety training is required within 90 calendar days of hired**Staff Credentials Reviewed: 12****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

- Please ensure that applicants/staff are listing exact dates (including month/day/year) on 10 year work history form in order to determine any breaks in service from the child care industry.

- Please ensure that records checks are redone if there is a six-month break in service.

- Please also ensure that satisfactory records checks are updated before the expiration date.

- Ensure that all therapists and other independent contractors have an updated records check on file, before being present at the center.

- Please ensure that staff with a national background check is always present with a staff who has a comprehensive background check. Staff should never be by themselves.

591-1-1-.14 First Aid & CPR**Met****Correction Deadline: 3/11/2022****Corrected on 3/28/2022**

.14(2) - The previous citation was observed to be corrected in that all staff has current CPR and First Aid. Please ensure that staff completes the required CPR and First Aid training within their 90 day period and training is renewed accordingly and kept on file.

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that staff #16 did not have current evidence of their Health and Safety Orientation training.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 4/27/2022**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date. Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.