



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/14/2023 **VisitType:** Monitoring Visit **Arrival:** 9:50 AM **Departure:** 2:00 PM

CCLC-2121

Oak Meadow Montessori School

2145 Collins Hill Road Lawrenceville, GA 30043 Gwinnett County
 (770) 963-8303 mail@oakmeadowmontessori.com

Enforcement Unit Consultant

Ashley Shirah

Phone: (770) 357-7050

Fax: (770) 357-7049

ashley.shirah@dec.al.ga.gov

Joint with: Tracey Caine

Mailing Address

2145 Collins Hill Rd.
 Lawrenceville, GA 30043

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/14/2023	Monitoring Visit	Good Standing	
04/28/2023	Monitoring Visit	Good Standing	
09/20/2022	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1R	One Year Olds and Two Year Olds	2	12	C	12	C	NA	NA	Transitioning, Outside
Main	2R	One Year Olds and Two Year Olds	2	10	C	12	C	17	C	Outside
Main	Lower Elementary 1 (LE1)	Six Year Olds and Over	2	19	C	26	C	NA	NA	Centers
Main	Lower Elementary 2 (LE2)	Six Year Olds and Over	2	18	C	24	C	NA	NA	Centers
Main	P 1	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	3	17	C	25	C	NA	NA	Centers
Main	P 2	Three Year Olds and Four Year Olds and Five Year Olds	2	16	C	25	C	NA	NA	Centers
Main	P3	Three Year Olds and Four Year Olds and Five Year Olds	2	16	C	25	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 149					Total Capacity @25 sq. ft.: 154					
Total # Children this Date: 108					Total Capacity @25 sq. ft.: 154					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Front	105	C
Main	PG B- Behind the Building	170	C

Comments

The purpose of the today's visit was to conduct a Monitoring Visit. The program also operates and exempt school-age program located in the back trailer.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Lynn Nehez, Program Official

Date

Ashley Shirah, Enforcement Unit Consultant

Date

Tracey Caine, Special Investigations Unit Specialist

Date



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(Findings Report)

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were accessible to children as follows: Classroom LE-1-floral cutters were located in the cabinet at the sink; Classroom LE-2-staff bags were located in an unlocked cabinet.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items. It was observed that staff in LE-2 removed their bags during the Monitoring Visit.

Correction Deadline: 9/14/2023

Technical Assistance

591-1-1-.25(3) - Please ensure that the vinyl siding of the classroom sink of Classroom P-1, P-2, and LE-1 are replaced and/or repaired. The vinyl was observed to be broken, but not a hazard to children on this date.

Correction Deadline: 9/14/2023

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

591-1-1-.26(9) - Please spray paint tree roots near the concrete slab on the back playground are repainted to increase visibility. Tree roots were observed to be painted and visible in all other areas of the playground.

Correction Deadline: 9/14/2023

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff and children stated proper hand washing procedures.

591-1-1-.20 Medications(CR)

Met

Correction Deadline: 4/28/2023

Corrected on 9/14/2023

.20(3) - Correction of previous citation in that documentation of Medication was observed, complete and correct on this date.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)

Met

Correction Deadline: 6/9/2023

Corrected on 9/14/2023

.13(6) - Correction of citation regarding Field Trip Emergency Medical Forms for each child have been updated and all information provided per rule.

591-1-1-.36 Transportation(CR)

Not Met

Correction Deadline: 5/12/2023

Corrected on 9/14/2023

.36(3)(a-b) - Correction of previous citation in that all staff that participate or drive for field trips were observed to have completed the required transportation training on this date.

Technical Assistance

591-1-1-.36(3)(a-b) - Consultant observed that all parent drivers had satisfactory CBC records, annual vehicle inspections, a clear Department of Transportation driving record, first aid kit, fire extinguisher, and vehicle emergency. Please note that all drivers that transport children other than their own are required to take the transportation training.

Correction Deadline: 9/24/2023

Finding

591-1-1-.36(6) requires written Parental authorization for routine transportation provided by or on behalf of the Center. Written authorization must include the routine pick-up location, routine pick-up time, routine delivery location, routine delivery times and the name of any person authorized to receive the child. It was determined based on a review of records that on July 12, 2023, a field trip to Aurora Theater was conducted and three parent volunteers drove enrolled children without written authorization from the parents children they transported. A Oak Meadow Montessori staff person was with each parent drivers vehicle.

POI (Plan of Improvement)

The Center will obtain the required written parental authorization.

Correction Deadline: 9/15/2023

Correction Deadline: 4/29/2023

Corrected on 9/14/2023

.36(7)(c)2. - Correction of previous citation in that all children that participated in summer field trips were observed to be checked on and off the vehicle with a mark/symbol.

Correction Deadline: 4/29/2023

Corrected on 9/14/2023

.36(7)(c)3. - Correction of previous citation in that arrival and departure times were documented on field trip forms observed this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Pleasant naptime environment observed.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR

Met

Correction Deadline: 5/12/2023

Corrected on 9/14/2023

.14(2) - Correction of previous citation, in that staff #18 is current in CPR and 1st Aid.

591-1-1-.33 Staff Training

Met

Correction Deadline: 5/12/2023

Corrected on 9/14/2023

.33(3) -Correction of previous citation; staff #18 was observed to have Health and Safety as required.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.