Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 1/31/2022 **VisitType:** Monitoring Visit **Arrival:** 9:30 AM **Departure:** 10:30 AM

CCLC-53496

Primary Kids Academy 2

1519 Russell Parkway Warner Robins, GA 31088 Houston County
(478) 302-8029 2primarykids@gmail.com

Mailing Address
Same

Regional Consultant
Charlene Story
Phone: (770) 405-7942
Fax: (770) 408-0759
charlene.story@decal.ga.gov

Quality Rated: ★

Compliance Zone Designation		
01/31/2022	Monitoring Visit	Good Standing
10/18/2021	Complaint Closure	Good Standing
09/20/2021	Complaint Investigation Follow Up	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A - 1L		0	0	C	12	C	NA	NA	
Main	Room B - 2L	One Year Olds	1	8	C	12	C	NA	NA	Free Play
Main	Room C - Middle	Three Year Olds and Four Year Olds	1	15	C	18	C	NA	NA	Centers
Main	Room D - Back		0	0	C	20	C	NA	NA	
Main	Room E - 1R	Two Year Olds	1	10	C	18	C	NA	NA	Free Play
		Total Capacity @35 sq. ft.: 80			Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 33		Total Capacity @35 sq. ft.: 80			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A - Infant / Toddler	23	C
Main	Playground B - Three Plus Years	31	C

Comments
The purpose of this visit was to conduct a Monitoring Visit. This visit was conducted in person by the consultant on January 31, 2022.

An exit onference was conducted with the Provider on February 9, 2022.

Consultant emailed Monitoring Visit report to Provider for signature.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: https://qualityrated.decal.ga.gov/
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree.   To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1) Facility name, license number and visit date
2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Shona Smith, Program Official Date

Charlene Story, Consultant Date

Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 1/31/2022 **VisitType:** Monitoring Visit **Arrival:** 9:30 AM **Departure:** 10:30 AM

CCLC-53496

Primary Kids Academy 2

1519 Russell Parkway Warner Robins, GA 31088 Houston County
(478) 302-8029 2primarykids@gmail.com

Mailing Address
Same

Regional Consultant
Charlene Story
Phone: (770) 405-7942
Fax: (770) 408-0759
charlene.story@decal.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment
Equipment and furniture observed to be properly secured on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment
Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment
Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment
Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR) **Not Met**

Finding
591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that there was a four(4) inch gap at the bottom of the black iron fence, a five(5) inch gap at the bottom of the chain link fence near the basketball pole, and an eight(8) inch gap at the back right corner on Playground B. Further, the gate on the back left side was not locked allowing children access to air conditioner units, wood, and equipment on Playground B. A four(4) inch gap was observed at the bottom of the middle black iron fence on Playground A.

POI (Plan of Improvement)
The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 2/11/2022

Finding
591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the basketball pole, the blue tricycle merry-go-round, and the blue stationary bouncy equipment contained rust and chipped paint in several areas on Playground B. The consultant further observed rust on the hooks of the toddler swings on Playground A.

POI (Plan of Improvement)
The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 2/11/2022

Finding
591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that there was no resilient surface underneath the slide on Playground B.

POI (Plan of Improvement)
The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 2/11/2022

Finding
591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that children had access to exposed tree roots beneath the slide and the ground was not flushed with the concrete at the corner of the building and around the classroom doors on Playground B. The concrete measured between three (3) and four (4) inches high from the ground posing a potential tripping hazard. In addition, the consultant observed exposed tree roots at the back left of the playground beside the fence and in the middle of the playground near the play equipment on Playground A. Two white caps connected to the water system were protruding out of the ground posing a potential tripping hazard on Playground A.

POI (Plan of Improvement)
The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 2/11/2022

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment
Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment
Consultant observed staff remind child to wash hands after going to the bathroom. Proper hand washing of children and staff was discussed with the director on this date.

Comment
Please ensure lids remain on trash containing organic waste.

591-1-1-.20 Medications(CR) **Met**

Comment
The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.22 Parental Access **Met**

Correction Deadline: 10/18/2021

Corrected on 1/31/2022
.22 -Director stated that she is now allowing parents and visitors access to all areas of the building.

591-1-1-.29 Required Reporting **Met**

Comment
Thank you for reporting as required for your Monitoring Visit.

Correction Deadline: 10/18/2021

Corrected on 1/31/2022
.29(3) - Director is aware that she must report any emergency situation report or cause to be reported to the Department within twenty-four (24) hours or the next work day: any death of a child while in the care of the Center; any serious illness or injury requiring hospitalization or professional medical attention other than first aid of a child while in the care of the Center; any situation when a child in care becomes missing, such as, but not limited to, a child who is left on a vehicle, a child who leaves the building, playground, or property, or a child who is left behind on any trip; any fire; any structural disaster; any emergency situation that requires temporarily relocating children; and any time the program's operating status changes (i.e., open to closed or temporarily closed and temporarily closed to open).

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment
Consultant discussed with the Director to ensure staff are mindful of voice tone in redirecting children.

591-1-1-.36 Transportation(CR) **Not Met**

Finding
591-1-1-.36(4)(b) requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. It was determined based on observation that the inside of the left door where children load and unload on the vehicle was missing the interior cover leaving multiple openings that could pose a hazard to the children. It was also observed that the seat belts located by the window to the back and middle of the bus on the driver's side, were missing the cover posing a hazard to the children.

POI (Plan of Improvement)
The center will maintain that all transportation vehicles are clean, in safe repair, and free from hazards.

Correction Deadline: 2/11/2022

Finding
591-1-1-.36(4)(c) requires that each vehicle be equipped with a fire extinguisher maintained in working order and kept inaccessible to children. It was determined based on observation, that the vehicle was not equipped with a working fire extinguisher.

POI (Plan of Improvement)
The center will ensure that each vehicle has a working fire extinguisher and that the fire extinguisher is kept out of reach of children.

Correction Deadline: 2/9/2022

Finding
591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on review of transportation records that on January 24 and January 25, 2022 during the morning route from the facility to Shirley Hills Elementary School, two out of three children were missing a mark or symbol for being absent or loading at the facility and unloading at the school. Also observed on January 24 and January 25, 2022, during the afternoon route from Shirley Hills Elementary School to the facility, three out of three children were missing a mark or symbol for being absent or loading at the school and unloading at the facility . Further on January 28, 2022 during the morning route from the facility to Shirley Hills Elementary School, one out of three children was missing a mark or symbol for being absent or loading at the facility and unloading at the school and during the afternoon route from Shirley Hills Elementary School to the facility three out of three children were missing a mark or symbol for being absent or loading at the school and unloading facility. It was also observed that on January 24, 25 and 26 during the morning route from the facility to C.B. Watson Elementary School four out of four children were missing a mark or symbol for being absent or loading at the facility and unloading at the school..

POI (Plan of Improvement)
The driver or other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 2/9/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment
Discussed SIDS and infant sleeping position.

Comment
The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 5 **Records with Missing/Incomplete Components: 0**

Staff # 1 Met
Date of Hire: 11/09/2020

Staff # 2 Met
Date of Hire: 11/09/2020

Staff # 3 Met
Date of Hire: 10/13/2021

Staff # 4 Met
Date of Hire: 10/29/2020

Records Reviewed: 5	Records with Missing/Incomplete Components: 0

Staff # 5 — Met

Date of Hire: 10/13/2021

Staff Credentials Reviewed: 2

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) — **Met**

Comment
Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR) — **Met**

Comment
Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) — **Met**

Comment
Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) — **Met**

Comment
Adequate supervision observed on this date.