



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/11/2024 **VisitType:** Licensing Study

Arrival: 11:15 AM **Departure:** 4:00 PM

CCLC-48274

Front Row Early Learning Academy

6350 Old National Highway College Park, GA 30349 Fulton County
(770) 996-8059 sheliabolden@att.net

Process & QI Unit Coordinator

Twantaye Compton

Phone: (770) 357-1660

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Mailing Address
Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/11/2024	Licensing Study	Good Standing	
03/05/2024	Monitoring Visit	Good Standing	
01/11/2023	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	D - Modular 1	Four Year Olds	1	15	C	15	C	21	C	Nap
Main	E - Modular 2	Three Year Olds	1	15	C	15	C	21	C	Nap
Main	Rm -A	Infants	1	10	NC	10	C	NA	NA	Nap,Feeding
Main	Rm B	One Year Olds	1	8	C	8	C	NA	NA	Lunch
Main	Rm C- Preschool	Six Year Olds and Over	1	19	NC	10	NC	14	NC	Outside
Main	Room D	Two Year Olds	1	11	NC	9	NC	13	C	Lunch,Transitioning,Free Play

Total Capacity @35 sq. ft.: 67

Total Capacity @25 sq. ft.: 87

Total # Children this Date: 78

Total Capacity @35 sq. ft.: 67

Total Capacity @25 sq. ft.: 87

Building	Playground	Playground Occupancy	Playground Compliance
Main	A - Small PG	4	C
Main	All Children	38	C

Comments

The purpose for today's visit was to conduct a Licensing Study. All questions were answered and a copy of the report was provided during the exit conference. Consultant discussed that the nineteen school age children being supervised on the playground from approximately 11:15 a.m. to 2:50 p.m. would need to follow a scheduled structured plan and have an area inside the center out of the weather elements.

Plan of Improvement: To Be Submitted 06/26/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 1 855-800-7747 or qualityrated@decal.ga.gov for more information. Free technical assistance is available!



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(13) requires Center Staff to develop a daily schedule for each group to reflect routines and activities that is flexible but routinely followed to provide structure. The schedule must be posted in each group's room or area and made available to Parent(s) upon request. It was determined based on observation that a school-age group did not follow a daily schedule to reflect routine activities and provide structure. There was no schedule posted that corresponded with the activities or events taken place on this date.

Correction Deadline: 6/11/2024

Technical Assistance

Consultant discussed with center staff to ensure the Center kept current lesson plans on site that reflect appropriate instruction practices and activities to support children's development.

Correction Deadline: 6/11/2024

Technical Assistance

Consultant discussed with center staff to ensure that a variety of age-appropriate toys and play materials be available for all children throughout the center.

Correction Deadline: 7/11/2024

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**Met****Comment**

Center does not provide swimming activities.

Facility**591-1-1-.19 License Capacity(CR)****Not Met****Finding**

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that the center failed to provide 35 square feet of usable space per child on this date. Room D was observed to have eleven two-year-old children and one staff member when the approved space per child was nine (9). Additionally, a group of school-age children totaling nineteen children and one staff member were observed outside from 11:15 a.m. to 1:15 p.m. Center staff stated that the class was using the front office area which is licensed for ten children. The group of school-age children were not observed to return to the office area as stated by staff.

Correction Deadline: 6/11/2024

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that a cabinet in modular #2 was unlocked and accessible to children. The cabinet contained a center staff personal bag and cleaning supplies that read "keep out of reach of children".

Correction Deadline: 6/11/2024

591-1-1-.26 Playgrounds(CR)**Not Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that playground equipment did not provide an opportunity for the children to engage in a variety of experiences and age-appropriate for school age children. Additionally, the outdoor equipment was observed to not be regularly maintained evidenced by peeling paint, splintered wood, sharp corners, rust and other safety hazards.

Correction Deadline: 6/21/2024

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the playground contained the following hazards on this date: pine cones, large sticks, weeds and briar vines along the rear fence line, and exposed tree roots.

Correction Deadline: 6/11/2024

Food Service

591-1-1-.15 Food Service & Nutrition

Not Met

Finding

591-1-1-.15(2)(a) requires Center Personnel to hold and feed infants less than six months of age and older children who cannot hold their own bottles or sit alone. Baby bottles shall never be propped; the infant's head shall be elevated while feeding. It was determined based on consultant observation in Rm-A, that a baby bottle was propped on a Boppy Pillow in order to feed an infant child who was placed in a swing and fell asleep while feeding.

Correction Deadline: 6/11/2024

Finding

591-1-1-.15(3) requires baby bottles and formula to be labeled with the individual child's name; supplied by the Parent daily in bottles; and refrigerated at a temperature of forty (40) degrees Fahrenheit or less. Only the current day's formula or breast milk shall be served. If formula must be provided by the Center, only commercially prepared, ready-to-feed formula shall be used. Refrigerated or frozen breast milk shall only be heated or thawed under warm running water or in a container of warm water. It was determined based on observation and a review of records that baby bottles were not properly labeled and dated as required. One bottle observed was dated April 8, 2024 when observed on this date.

Correction Deadline: 6/11/2024

591-1-1-.18 Kitchen Operations

Not Met

Comment

Please ensure that all food items are stored in airtight containers.

Finding

591-1-1-.18(3) requires ventilation to be provided either by mechanical or natural means so as to provide fresh air and control of unpleasant odors in the food preparation area. It was determined based on consultant observation that the stove hood was not operable and there were no other means to provide fresh air and control unpleasant odors in the food preparation area.

Correction Deadline: 6/21/2024

Finding

591-1-1-.18(6) requires that non-disposable dishes, glasses and silverware are properly cleaned by pre-rinsing, or scraping, washing, sanitizing and air drying. A three (3) compartment sink or a dishwasher with a sani-cycle or capability of maintaining a rinse water temperature of a minimum of one hundred fifty (150) degrees Fahrenheit and a two (2) compartment sink shall be available. Dishes, glasses and silverware shall be rinsed in the approved dishwasher or rinsed in a chemical sanitizer and air dried. It was determined based on observation that a dishwasher with a sani-cycle or capability of maintaining a rinse water temperature of a minimum of one hundred fifty (150) degrees Fahrenheit was not operable in the kitchen where a two compartment sink was observed to be used to clean and sanitize dishes.

Correction Deadline: 7/11/2024

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Please ensure lids remain on trash containing organic waste.

Comment

Please ensure soiled items are stored inaccessible to children.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Organization

591-1-1-.16 Governing Body & License

Not Met

Finding

591-1-1-.16(f) requires the Center to submit an application for an amended License at least 30 days prior to a change if there is a change in the name of the program or Center, changes in the ages of the children to be served, an increase in the regular hours of operation such that the Center would be providing evening or night-time care in addition to day-time care, changes in the services provided, or additions to or changes in the use of the building by the licensed Center. If an emergency situation arises which makes it impossible to give thirty (30) days' notice, the management of the Center shall notify the Department by telephone and shall submit an application for an amended License as soon as management becomes aware of the change that will be necessitated by the emergency situation. In no case, however, shall a new owner operate the Center without first securing a new License or Permit from the Department. It was determined based on observation and a review of records that the provider failed to submit an application for an amended License at least 30 days prior to a change. It was observed that Room C-Preschool had been changed into an office and there was no space for nineteen school-age children to be supervised inside of the center or the two Modulares on the property.

Correction Deadline: 6/11/2024

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Not Met****Finding**

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on a review of records that the provider failed to ensure that two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children was completed prior to transporting children.

Correction Deadline: 6/21/2024

Technical Assistance

Consultant discussed with the center staff to ensure an emergency medical information record be maintained in the vehicle for each child being transported.

Correction Deadline: 6/12/2024

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Met****Finding**

591-1-1-.30(2)(c) requires that infants shall not sleep in equipment other than safety-approved cribs, such as, but not limited to, a car safety seat, bouncy seat, highchair, or swing. Infants who arrive at the Center asleep or fall asleep in such equipment, on the floor or elsewhere, shall be transferred to a safety-approved crib. It was determined based on consultant's observations in Rm-A Infants and One Year Olds an infant was observed asleep in a bouncy seat inside a crib and another infant toddler was observed asleep in a swing on this date.

Correction Deadline: 6/11/2024

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Correction Deadline: 3/5/2024****Corrected on 6/11/2024**

All current employees had a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child was present for care.

591-1-1-.14 First Aid & CPR**Not Met****Finding**

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on a review of records that one (1) of nine (9) files had current CPR and first aid training; fifty percent (50%) was required during this review.

Correction Deadline: 7/11/2024**591-1-1-.24 Personnel Records****Technical Assistance****Technical Assistance**

Consultant discussed with the center staff to organize staff files to provide clear evidence that each file contained the center to maintained a personnel file on the Director, all Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance, and other Support Staff for the duration of the term of employment plus one calendar year, and it shall contain the following: identifying information to include: name, date of birth, social security number, current address and current telephone number; employment history; as applicable to the position held: evidence of education and qualifying work experience; evidence of all training required by these rules which shall include: title of training, date of training, trainer's signature, location of training and number of clock hours obtained

Correction Deadline: 6/16/2024

Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that staff #'s hire date was March 17, 2023 but the staff did not complete the health and safety orientation training within the first 90 days of employment as required. The training was completed on October 27, 2023.

Correction Deadline: 7/11/2024

Finding

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on a review of records that the Director and person(s) primarily responsible for food preparation did not have evidence of the completion of four clock hours of training in food nutrition planning preparation, serving, proper dish washing and food storage as required.

Correction Deadline: 7/11/2024

Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on a review of records that six of eight records reviewed did not have the required ten (10) clock hours of annual training as required.

Correction Deadline: 7/11/2024

591-1-1-.31 Staff(CR)

Not Met

Technical Assistance

Consultant discussed with the center staff to ensure the Center to have a Director who is responsible for the supervision, operation and maintenance of the Center. The Director must be on the Center's premises. If the Director is absent from the Center at any time during the hours of the Center's operation, there shall be an officially designated person on the Center site to assume responsibility for the operation of the Center, and this person shall have full access to all records required to be maintained under these rules. The director shall be present at least eighty percent (80%) of the time of operation.

Correction Deadline: 6/11/2024

Finding

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on a review of records that two (2) of three (3) lead teacher files reviewed did not have evidence of lead care giver requirements as required.

Correction Deadline: 6/11/2024

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Not Met

Finding

591-1-1-.32(1) requires the Center to maintain the required Staff:child ratios as follows: under 1 year or under 18 months if not walking = 1:6; 1 year and walking = 1:8; 2 years = 1:10; 3 years = 1:15; 4 years = 1:18; 5 years = 1:20; and 6 years and older = 1:25. A Center must establish groupings of children for care with maximum group sizes as follows: under 1 year = 12; under 18 months/not walking = 12; 1 year and walking = 16; 2 years = 20; 3 years = 30; 4 years = 36; 5 years = 40; and 6 years and older = 50. It was determined based on consultant's observation that the center did not observe and maintain adequate Staff: child ratios in the following rooms on this date:

Room A Infants and One-Year-Olds- ten infants and one-year-old children were observed being supervised by one center staff, the required ratio was 1:6.

Room D- Two-Year-Olds- eleven two-year-old children were being supervised by one center staff, the required ratio was 1:10.

Correction Deadline: 6/11/2024

591-1-1-.32 Supervision(CR)

Technical Assistance

Technical Assistance

Consultant discussed with the Center staff to ensure that staff are attentive and actively supervising children at all times.

Correction Deadline: 6/11/2024