



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 4/20/2021    **VisitType:** Licensing Study    **Arrival:** 9:15 AM    **Departure:** 10:25 AM

**CCLC-678**

**Rabun County PreK**

1236 Old Highway 441 South Clayton, GA 30525 Rabun County  
 (706) 782-4718 tj.cabe@ndohs.org

**Regional Consultant**

Colleen Covey

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**Mailing Address**

PO Box 901  
 Clayton, GA 30525

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/20/2021	Licensing Study	Good Standing	
11/02/2020	Monitoring Visit	Good Standing	
10/07/2019	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-4 years	One Year Olds and Two Year Olds and Three Year Olds	2	7	C	25	C	NA	NA	Outside
Main	B-4 years blended		0	0	C	27	C	NA	NA	
Main	C-head start		0	0	C	26	C	NA	NA	
Main	D-3-4 years	Three Year Olds and Four Year Olds	2	15	C	22	C	NA	NA	Circle Time
Main	E-3-4 years HS	Three Year Olds and Four Year Olds	2	10	C	22	C	NA	NA	Circle Time
Main	F-3-4 years HS		0	0	C	21	C	NA	NA	
Main	G-Library		0	0	C	21	C	NA	NA	
Main	Playroom		0	0	C	26	C	36	C	
Total Capacity @35 sq. ft.: 175			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Fire Marshall Limitations				
Total # Children this Date: 32			Total Capacity @35 sq. ft.: 175			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	153	C

**Comments**

An Administrative Review was conducted on April 19, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on April 20, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on March 31, 2021 was reviewed during the virtual inspection.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Date \_\_\_\_\_

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

### Facility

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<b>591-1-1-.06 Bathrooms</b>	<b>Met</b>
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**Comment**

Bathrooms observed to be clean and well maintained.

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<b>591-1-1-.19 License Capacity(CR)</b>	<b>Met</b>
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**Comment**

Discussed amendment to change diapered classrooms and ages served.

**Comment**

Licensed capacity observed to be routinely met by center.

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<b>591-1-1-.25 Physical Plant - Safe Environment(CR)</b>	<b>Met</b>
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**Comment**

A virtual walk through of the center was conducted on April 20, 2021 due to the COVID-19 pandemic. No hazards were observed accessible to children on this date.

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<b>591-1-1-.26 Playgrounds(CR)</b>	<b>Met</b>
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**Comment**

A virtual walk through of the playground was conducted on April 20, 2021 due to the COVID-19 pandemic. The playground was observed to be clean and in good repair.

<b>Food Service</b>
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<b>591-1-1-.15 Food Service &amp; Nutrition</b>	<b>Met</b>
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**Comment**

Center menu meets USDA guidelines.

**Comment**

Discussed new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

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<b>591-1-1-.18 Kitchen Operations</b>	<b>Met</b>
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**Comment**

Kitchen appears clean and well organized.

<b>Health and Hygiene</b>
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<b>591-1-1-.10 Diapering Areas &amp; Practices(CR)</b>	<b>Met</b>
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**Comment**

Staff state proper knowledge of diapering procedures.

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<b>591-1-1-.17 Hygiene(CR)</b>	<b>Met</b>
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**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Staff stated knowledge of proper hand washing procedures for staff and children.

**Comment**

Staff were observed to remind children to wash hands.

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<b>591-1-1-.20 Medications(CR)</b>	<b>Not Evaluated</b>
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**Comment**

The Director stated that no medication has been administered since the previous visit was conducted on November 2, 2020. (This rule was not evaluated on this date).

<b>Policies and Procedures</b>
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**591-1-1-.21 Operational Policies & Procedures****Met****Comment**

Discussed emergency drills and emergency plans with the Director.

**591-1-1-.29 Required Reporting****Met****Comment**

Discussed reporting requirements.

<b>Safety</b>
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**591-1-1-.05 Animals****N/A****Comment**

Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)****Met****Comment**

TA-A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

**591-1-1-.13 Field Trips(CR)****N/A****Comment**

Center does not participate in field trips at this time.

**591-1-1-.36 Transportation(CR)****N/A****Comment**

Center does not provide routine transportation.

<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

No infants are currently enrolled at the center. (This rule was not evaluated on this date).

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

<b>Staff Records</b>
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**Records Reviewed: 40****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 03/10/2020

Staff # 2

Met

Date of Hire: 06/27/2019

Staff # 3

Met

Date of Hire: 10/06/2020

Staff # 4 Met

Date of Hire: 07/22/2019

Staff # 5 Met

Date of Hire: 10/18/2019

Staff # 6 Met

Date of Hire: 01/14/2017

Staff # 7 Met

Date of Hire: 12/13/2017

Staff # 8 Met

Date of Hire: 06/05/2018

Staff # 9 Met

Date of Hire: 09/03/2002

Staff # 10 Met

Date of Hire: 01/01/2019

Staff # 11 Met

Date of Hire: 04/23/2019

Staff # 12 Met

Date of Hire: 03/15/2019

Staff # 13 Met

Date of Hire: 12/03/2018

Staff # 14 Met

Date of Hire: 01/01/2009

Staff # 15 Met

Date of Hire: 08/19/2019

Staff # 16 Met

Date of Hire: 04/04/2019

Staff # 17 Met

Date of Hire: 03/15/2019

Staff # 18 Met

Date of Hire: 07/27/2017

Staff # 19 Date of Hire: 07/10/2019	Met
Staff # 20 Date of Hire: 03/19/2019	Met
Staff # 21 Date of Hire: 01/06/2017	Met
Staff # 22 Date of Hire: 05/29/2019	Met
Staff # 23 Date of Hire: 03/22/2019	Met
Staff # 24 Date of Hire: 01/15/2020	Met
Staff # 25 Date of Hire: 01/01/2019	Met
Staff # 26 Date of Hire: 03/20/2019	Met
Staff # 27 Date of Hire: 03/22/2019	Met
Staff # 28 Date of Hire: 10/15/2018	Met
Staff # 29 Date of Hire: 03/06/2019	Met
Staff # 30 Date of Hire: 03/28/2019	Met
Staff # 31 Date of Hire: 03/11/2019	Met
Staff # 32 Date of Hire: 03/11/2019	Met
Staff # 33 Date of Hire: 03/20/1995	Met



Staff # 34	Met
Date of Hire: 03/13/2019	
Staff # 35	Met
Date of Hire: 10/31/2018	
Staff # 36	Met
Date of Hire: 03/22/2019	
Staff # 37	Met
Staff # 38	Met
Date of Hire: 08/03/2018	
Staff # 39	Met
Date of Hire: 03/21/2019	
Staff # 40	Met
Date of Hire: 08/03/2018	

**Staff Credentials Reviewed: 4**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete for all staff observed during the virtual visit or listed on the staff list provided by the Director.

**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training** **Met**

**Comment**

Documentation observed of required staff training for the 2020 year.

**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on March 31, 2021.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Adequate supervision observed on this date.

**Comment**

Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during meal times and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.