



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 2/15/2022 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 12:30 PM

CCLC-52620

Grace Learning Center

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Regional Consultant

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 Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
02/15/2022	Licensing Study	Good Standing	
08/16/2021	Complaint Closure	Good Standing	
08/13/2021	Complaint Investigation & Monitoring Visit	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building II	Room G		0	0	C	75	C	NA	NA	
Total Capacity @35 sq. ft.: 75			Total Capacity @25 sq. ft.: 0							
Main	Room A - 1L	Three Year Olds and Four Year Olds	2	20	C	32	C	NA	NA	Centers
Main	Room B - 2L/3L	GA PreK	2	20	C	31	C	NA	NA	Centers
Main	Room C - 4L		0	0	C	40	C	NA	NA	
Main	Room D - 3R	Two Year Olds	1	10	C	19	C	NA	NA	Centers
Main	Room E - 2R	One Year Olds	1	8	C	18	C	NA	NA	Story
Main	Room F - 1R	Infants and One Year Olds	2	9	C	15	C	NA	NA	Floor Play,Nap
Total Capacity @35 sq. ft.: 155			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 67			Total Capacity @35 sq. ft.: 230			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Building II	Playground F	112	C
Main	Playground A (1st left)	14	C
Main	Playground B (second left)	19	C
Main	Playground C (Large back left)	64	C
Main	Playground D (Outside of class D)	8	C

Main	Playground E (right of class E)	6	C
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Comments

An in person visit was conducted on February 15, 2022. An Administrative Review was completed on February 23, 2022 and the center was informed of all citations.

Plan of Improvement: Developed This Date 02/15/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.



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Findings Report

Date: 2/15/2022 **VisitType:** Licensing Study

Arrival: 10:00 AM

Departure: 12:30 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

Consultant discussed the tables in the After School Classrooms are peeling and need repair.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Not Met

Comment

Please monitor bathrooms for necessary supplies.

Finding

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based on observation that ventilation in the restrooms throughout the center was not working properly.

POI (Plan of Improvement)

The Center will fully enclose and ventilate bathroom areas, as required, and will provide adequate ventilation and sanitation in bathrooms that are not fully enclosed.

Correction Deadline: 3/17/2022

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the following items were in need of being repaired or cleaned throughout the center:

Kitchen, 2nd Right Room, and 4th Left Room- floor tiles were broken.

Dirt and debris was around the baseboards of the classrooms and kitchen.

Pre-K Room -behind the boys' toilet there was a hole, exposed rust, and tile was missing off of the wall.

Afterschool Room-blue rubber was coming off of the wall near the left side of the door.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 3/1/2022

591-1-1-.26 Playgrounds(CR)**Technical Assistance**

Consultant discussed the back fencing is not meeting the height requirements due to sand build-up and will need corrected.

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Finding

591-1-1-.26(7) requires that climbing and swinging equipment be anchored. It was determined based on observation that the yellow school bus and fire engine were not anchored.

POI (Plan of Improvement)

The Center will remove or repair equipment that is not anchored and will regularly inspect the equipment to ensure it remains anchored.

Correction Deadline: 2/25/2022**Correction Deadline: 8/23/2021****Corrected on 2/15/2022****.26(8) - Corrected****Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that gum balls, pinecones, and exposed tree roots near the right side of the toddler playground slide were present.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 2/15/2022

Food Service

591-1-1-.15 Food Service & Nutrition**Comment**

Please ensure that infant feeding forms are updated regularly.

Technical Assistance

Please ensure that food not in the ordinal container are labeled as to their contents.

Correction Deadline: 2/15/2022

Health and Hygiene

591-1-1-.07 Children's Health **Met**

Correction Deadline: 8/16/2021

Corrected on 2/15/2022

.07(2) - Citation observed to be corrected.

591-1-1-.10 Diapering Areas & Practices(CR) **Not Met**

Finding

591-1-1-.10(9) requires Center Staff to not use the area used for diapering for food preparation and to keep the diapering area clear of formulas, food, food utensils and food preparation items. It was determined based on observation that bottles were placed on the diapering sink in a plastic tub.

POI (Plan of Improvement)

Center staff will be trained, specified areas will be available for food preparation and placement of food-related items, and the director will monitor.

Correction Deadline: 2/15/2022

591-1-1-.17 Hygiene(CR) **Not Met**

Comment

Please ensure lids remain on trash containing organic waste.

Finding

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on observation that a center staff member failed to wash her hands prior to diapering.

POI (Plan of Improvement)

The Center will ensure liquid soap and warm running water are available for handwashing, train Staff on the handwashing requirements, review the requirements with Staff periodically, and monitor handwashing.

Correction Deadline: 2/15/2022

591-1-1-.20 Medications(CR) **Not Evaluated**

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.27 Posted Notices **Met**

Comment

Please make sure that all required signs are posted and up to date.

Safety

591-1-1-.05 Animals**Not Evaluated****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**Not Evaluated****Comment**

Center does not participate in field trips at this time.

Comment

There were no children enrolled on this date. Proper field trip documentation and regulations regarding checklists, name tags and permission forms was discussed on this date.

591-1-1-.36 Transportation(CR)**Not Met****Correction Deadline: 8/26/2021****Corrected on 2/15/2022**

.36(3)(a-b) - Citation observed to be corrected.

Finding

591-1-1-.36(4)(b) requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. It was determined based on observation that three of three center vans/buses had trash on the floor. It was further determined that the van ending in 7172 had a hole with exposed foam on the driver's seat. In addition, the seats on buses were in need of repair.

POI (Plan of Improvement)

The center will maintain that all transportation vehicles are clean, in safe repair, and free from hazards.

Correction Deadline: 2/16/2022**Finding**

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on a review of records that the following were observed to be missing from the emergency medical authorizations:

- five were missing the medical facility used address.
- one was missing the doctor's phone number.
- one was missing if the child had any allergies.

POI (Plan of Improvement)

The Center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle.

Correction Deadline: 2/16/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Not Met****Comment**

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Finding

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on observation that three of three crib sheets in the 2nd Right Room were not tight-fitting.

POI (Plan of Improvement)

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

Correction Deadline: 2/15/2022

Staff Records

Records Reviewed: 19

Records with Missing/Incomplete Components: 1

Staff # 1	Met
Date of Hire: 09/21/2020	
Staff # 2	Met
Date of Hire: 02/01/2022	
Staff # 3	Met
Date of Hire: 10/25/2021	
Staff # 4	Met
Date of Hire: 11/30/2012	
Staff # 5	Met
Date of Hire: 05/13/2021	
Staff # 6	Met
Date of Hire: 08/30/2021	
Staff # 7	Met
Date of Hire: 01/12/2022	
Staff # 8	Met
Date of Hire: 04/06/2021	
Staff # 9	Met
Date of Hire: 05/12/2021	
Staff # 10	Met
Date of Hire: 07/15/2020	
Staff # 11	Met
Date of Hire: 07/25/2020	

Records Reviewed: 19**Records with Missing/Incomplete Components: 1**

Staff # 12 Date of Hire: 10/27/2021	Met
Staff # 13 Date of Hire: 08/02/2021	Met
Staff # 14 Date of Hire: 11/15/2018	Met
Staff # 15 Date of Hire: 07/12/2021 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing	Not Met
Staff # 16 Date of Hire: 01/22/2019	Met
Staff # 17 Date of Hire: 10/08/2020	Met
Staff # 18 Date of Hire: 06/07/2021	Met
Staff # 19	Met

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
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Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR	Not Met
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Technical Assistance

Please note that the department does not accept online first aid and CPR and it has to be completed in person.

Correction Deadline: 3/17/2022**Finding**

591-1-1-.14(3) requires the Center to have a first aid kit in each building of the Center and in any vehicle used by the Center for transportation of children, that contains scissors, tweezers, gauze pads, adhesive tape, thermometer, band-aids, assorted sizes, antibacterial ointment, insect-sting preparation, an antiseptic cleansing solution, triangular bandages, rubber gloves, protective eye wear, a protective face mask, and a cold pack. The first aid kit, together with a first aid instruction manual which must be kept with the kit at all times, shall be stored so that it is not accessible to children but is easily accessible to Staff. It was determined based on observation that the following items were missing from first aid kits:

Center- triangular bandage, insect sting preparation.
 Bus-goggles, scissors, tweezers, and thermometer.
 Vans ending in tags 7171 and 6935- goggles and thermometer.

POI (Plan of Improvement)

Center Staff will provide any missing first aid kits, add any missing items to each first aid kit and will develop and use a plan for checking the kits and replacing missing items in each kit in the future. First aid kits and instruction manuals will be stored so that they kits are not accessible to children but are easily accessible to Center Staff.

Correction Deadline: 2/25/2022

591-1-1-.31 Staff(CR)

Not Met

Finding

591-1-1-.31(2)(b)3.(ii)(I)-(VIII) requires the Center develop a written plan for newly hired teacher's who do not possess the educational credential or degree listed in 591-1-1-.31(2)(b)2.(i) through (xii). It was determined based on a review of records that two new hires did not have a written plan for the newly hired lead teachers.

POI (Plan of Improvement)

The Center will develop a written plan for newly hired teacher's and ensure that the teacher's follow the plan.

Correction Deadline: 2/15/2022

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Correction Deadline: 8/16/2021

Corrected on 2/15/2022

.32(4)(b) - Citation observed to be corrected.

591-1-1-.32 Supervision(CR)

Not Met

Finding

591-1-1-.32(7) requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtime, naptime, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. It was determined based on observation that a one-year-old in the 1st Right Room was feeding on a bottle while in the high chair and staff were not seated within an arm's length.

POI (Plan of Improvement)

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

Correction Deadline: 2/15/2022