



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/30/2022 **VisitType:** Licensing Study **Arrival:** 1:15 PM **Departure:** 4:35 PM

CCLC-46842

Kiddie Academy of Dacula

1162 Auburn Rd Dacula, GA 30019 Gwinnett County
 (770) 277-2200 dacula@kiddieacademy.net

Regional Consultant

Lynn Schnitzer

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lynn.schnitzer@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/30/2022	Licensing Study	Support	
03/31/2022	Monitoring Visit	Good Standing	
02/10/2022	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 1L	Infants	2	7	C	12	C	NA	NA	Nap, Diapering
Main	B - 2L	One Year Olds	2	11	C	12	C	NA	NA	Nap
Main	C - 3L	Two Year Olds	2	11	C	16	C	NA	NA	Nap
Main	D - R Hall L	GA PreK	2	1	C	25	C	NA	NA	Story
Main	E - 4R	Four Year Olds	2	10	C	25	C	NA	NA	Snack, Transitioning, Nap
Main	F - 3R	Three Year Olds and Four Year Olds	1	10	C	24	C	NA	NA	Snack, Transitioning
Main	G - 2R	Three Year Olds	2	17	C	23	C	NA	NA	Transitioning
Main	H - 1R	Two Year Olds	2	13	C	20	C	NA	NA	Transitioning, Snack
Main	I - Middle	Five Year Olds and Six Year Olds and Over	1	15	C	25	C	35	C	Transitioning, Centers, Snack
Total Capacity @35 sq. ft.: 182						Total Capacity @25 sq. ft.: 192				
Total # Children this Date: 95			Total Capacity @35 sq. ft.: 182			Total Capacity @25 sq. ft.: 192				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A - Left	22	C


Main	B - Back	78	C
Main	C - Right	65	C

Comments

The purpose of today's visit was to conduct a licensing study and to follow up from the previous visit conducted on March 31, 2022.

Plan of Improvement: Developed This Date 08/30/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.



Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 1 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Imani Wilkey, Program Official

Date

Lynn Schnitzer, Consultant

Date



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Consultant discussed with Director to monitor vinyl furniture and diaper changing pads for wear and tear.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08(1) - TA for children's records:

Please ensure that the parents update the following information as needed:

- Parents' work and contact information.
- Parents' work and personal address.
- Emergency contact persons' name and contact information.
- Release to persons' names and address.
- Doctor's name and contact information.
- Allergy/medical information

Correction Deadline: 8/30/2022

Facility

591-1-1-.06 Bathrooms**Not Met****Technical Assistance**

591-1-1-.06(4) - Consultant discussed with Director to ensure that vents are cleaned regularly.

Correction Deadline: 9/29/2022**Finding**

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based on observation that the following vents were not drawing air properly over the changing tables in classrooms B-2L and C-3L, both bathrooms shared between classrooms D-R Hall L and E-4R, and the bathroom on the right in classroom G-2R.

POI (Plan of Improvement)

The Center will fully enclose and ventilate bathroom areas, as required, and will provide adequate ventilation and sanitation in bathrooms that are not fully enclosed.

Correction Deadline: 9/29/2022

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that a tape dispenser and adult scissors were stored accessible to children in classroom D-R Hall L.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 8/30/2022**Recited on 8/30/2022****Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the ceiling in the kitchen and in classroom A-1R was peeling and the light fixture was missing a cover in the first bathroom shared between classrooms D-R Hall L and E-4R and in left bathroom in classroom G-2R.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 9/7/2022**Recited on 8/30/2022**

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the gate had a gap underneath that measured approximately four inches between playgrounds B and C. It was further determined that the fence on playground A had protruding wires along the bottom.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 8/30/2022**Technical Assistance**

591-1-1-.26(6) - Consultant discussed with director to ensure that the riding toys have hand grips.

Correction Deadline: 9/9/2022

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines.

Comment

Consultant observed updated infant feeding forms for children under twelve months old.

591-1-1-.18 Kitchen Operations**Technical Assistance****Comment**

591-1-1-.18(1) - Consultant observed refrigerator and freezer at the appropriate temperatures on this date.

Correction Deadline: 8/30/2022**Technical Assistance**

591-1-1-.18(3) - Consultant discussed with the director to ensure ceiling vents are cleaned regularly.

Correction Deadline: 9/9/2022

Health and Hygiene

591-1-1-.07 Children's Health**Technical Assistance****Technical Assistance**

591-1-1-.07(5) - Consultant discussed with director to ensure that pacifier clips are not permitted.

Correction Deadline: 8/30/2022

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Correction Deadline: 4/14/2022**

Corrected on 8/30/2022

.17(7) - The previous citation was observed to be corrected. Consultant observed proper handwashing throughout the center.

Correction Deadline: 4/14/2022

Corrected on 8/30/2022

.17(8) - The previous citation was observed to be corrected. Consultant observed staff following proper handwashing procedures.

591-1-1-.20 Medications(CR) Met

Correction Deadline: 3/31/2022

Corrected on 8/30/2022

.20(1) - The previous citation was observed to be corrected. Per the director, the center does not administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures Met

Comment

Program observed complete emergency drills

591-1-1-.27 Posted Notices Technical Assistance

Technical Assistance

591-1-1-.27 - Please make sure that all required signs are posted and up to date.

Safety

591-1-1-.05 Animals Met

Comment

Animals maintained clean and appropriately caged.

591-1-1-.11 Discipline(CR) Met

Comment

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) Not Evaluated

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) Not Met

Finding

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined based on a review of records that the center did not have documentation of an annual safety check for the vehicle license tag #CSI4232

POI (Plan of Improvement)

The Center will obtain the annual vehicle inspection.

Correction Deadline: 9/4/2022

Finding

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on a review of records that the center failed to provide emergency medical forms for seventeen of twenty-nine students receiving school transportation services. Further, twelve of twelve forms did not have documentation of any known allergies, special medical needs and conditions, and current prescribed medications that the children are required to take on a daily basis for a chronic condition and two of twelve forms did not have the name and phone number of the child's doctor.

POI (Plan of Improvement)

The Center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle.

Correction Deadline: 9/6/2022

Recited on 8/30/2022

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on a review of records that center staff did not document the second check of a vehicle after an afternoon school transportation route to Fort Daniel Elementary School on August 30, 2022.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 8/30/2022

Recited on 8/30/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

Technical Assistance

591-1-1-.30 - Discussed SIDS and infant sleeping position.

Technical Assistance

591-1-1-.30(1)(a)3 - Consultant discussed with director to ensure that crib sheets fit tightly on the mattress.

Correction Deadline: 8/30/2022

Technical Assistance

591-1-1-.30(1)(d) - Consultant discussed with director to ensure that children shall be placed on mats so that one child's head is toward another child's feet in the same row and that the mats in the same row are placed twelve inches apart.

Correction Deadline: 8/30/2022

Finding

591-1-1-.30(2)(c) requires that infants shall not sleep in equipment other than safety-approved cribs, such as, but not limited to, a car safety seat, bouncy seat, highchair, or swing. Infants who arrive at the Center asleep or fall asleep in such equipment, on the floor or elsewhere, shall be transferred to a safety-approved crib. It was determined based on observation that four children under the age of nine months old were asleep on "Boppy" cushions and covered with blankets.

POI (Plan of Improvement)

The Center will only place infants in safe cribs to sleep and will transfer them to a safe crib when the infants are asleep in other equipment.

Correction Deadline: 8/30/2022

Staff Records

Records Reviewed: 26

Records with Missing/Incomplete Components: 3

Staff # 3 Not Met

Date of Hire: 03/14/2022

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 12 Not Met

Date of Hire: 02/18/2022

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 23 Not Met

Date of Hire: 05/24/2021

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided fifteen files for employees hired since last visit March 31, 2022.

591-1-1-.14 First Aid & CPR Not Met

Technical Assistance

591-1-1-.14 - Consultant discussed with director to ensure missing items are replaced in first aid kits.

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that staff #3, date of hire March 14, 2022, staff #12, date of hire February 12, 2022, and staff #23, date of hire May 24, 2021, did not have evidence of current certification in first aid and CPR on file.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 9/29/2022

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that staff #6, date of hire March 26, 2022, staff #11, date February 2, 2022, and staff #19, date of hire April 19, 2022, did not complete health and safety orientation training within the first 90 days of employment.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 9/29/2022

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.