



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/17/2023 **VisitType:** Monitoring Visit **Arrival:** 9:45 AM **Departure:** 2:00 PM

CCLC-11430

Hand Memorial United Methodist Day Care

242 Hand Avenue West Pelham, GA 31779 Mitchell County
 CCLC-11430 hmumcpreday@camillaga.net

Regional Consultant

Angela Williams-Jackson
 Phone: ()
 Fax:
 angela.williams-jackson@decal.ga.gov

Mailing Address

P.O Box 424
 Pelham, GA 31779

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/17/2023	Monitoring Visit	Support	
09/13/2022	Licensing Study	Good Standing	
01/26/2022	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	(1)- Infants- 1 yr	Infants	1	3	C	9	C	NA	NA	Floor Play,Diapering
Main	(2)- Two's	Two Year Olds	2	7	C	10	C	NA	NA	Free Play
Main	(3)- 3-4 yrs	Three Year Olds and Four Year Olds	1	8	C	11	C	NA	NA	Free Play
Main	(4)- One's	One Year Olds	1	7	C	8	C	NA	NA	Outside
Main	Cafeteria Area/Afterschool	Four Year Olds and Five Year Olds and Six Year Olds and Over	2	12	C	46	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 50					Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Fire Marshall Limitations			
Total # Children this Date: 37			Total Capacity @35 sq. ft.: 50		Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Back Playground Area	59	C
Main	Side Playground	28	C

Comments

A plan of improvement was left and is due July 31, 2023.

Plan of Improvement: To Be Submitted 07/31/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.ga.gov for more information. Free technical assistance is available!

Joyce Cox, Program Official

Date

Angela Williams-Jackson, Regional Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

(Findings Report)

Date: 7/17/2023 **VisitType:** Monitoring Visit

Arrival: 9:45 AM

Departure: 2:00 PM

CCLC-11430

Hand Memorial United Methodist Day Care

242 Hand Avenue West Pelham, GA 31779 Mitchell County
CCLC-11430 hmumcpreday@camillaga.net

Regional Consultant

Angela Williams-Jackson

Phone: ()

Fax:

angela.williams-
jackson@decal.ga.gov

Mailing Address

P.O Box 424
Pelham, GA 31779

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 9/13/2022

Corrected on 7/17/2023

The citation was observed to be corrected on this date.

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the blue slide had two cracks at the top and a crack at the bottom.

Correction Deadline: 7/17/2023

Recited on 7/17/2023

Correction Deadline: 9/23/2022

Corrected on 7/17/2023
The citation was observed to be corrected on this date.

Finding
591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the playground had pine cones covering the play area and vines were coming through the back fencing. It was further determined that a water hose was accessible.

Correction Deadline: 7/17/2023

Recited on 7/17/2023

Health and Hygiene

591-1-1-.07 Children's Health **Met**

Correction Deadline: 9/13/2022

Corrected on 7/17/2023
The citation was observed to be corrected on this date.

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment
Proper diapering procedures observed.

Correction Deadline: 9/13/2022

Corrected on 7/17/2023
The citation was observed to be corrected on this date.
Correction Deadline: 9/13/2022

Corrected on 7/17/2023
The citation was observed to be corrected on this date.

591-1-1-.17 Hygiene(CR) Met

Comment
Staff were observed to remind children to wash hands.
Correction Deadline: 9/13/2022

Corrected on 7/17/2023
The citation was observed to be corrected on this date.
Correction Deadline: 9/13/2022

Corrected on 7/17/2023
The citation was observed to be corrected on this date.

591-1-1-.20 Medications(CR) N/A

Comment
The Provider currently does not dispense/administer medication.

Organization

591-1-1-.16 Governing Body & License Met

Correction Deadline: 9/13/2022

Corrected on 7/17/2023
The citation was observed to be corrected on this date.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures Not Met

Finding
591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that the center had no fire drills, smoke detector, tornado drills, lockdown drills, fire extinguisher, or emergency procedures for the 2023 year.

Correction Deadline: 7/17/2023

Recited on 7/17/2023

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)

Not Met

Finding

591-1-1-.36(6) requires written Parental authorization for routine transportation provided by or on behalf of the Center. Written authorization must include the routine pick-up location, routine pick-up time, routine delivery location, routine delivery times and the name of any person authorized to receive the child. It was determined based on a review of records that one out of 17 children was missing the transportation agreement.

Correction Deadline: 7/18/2023

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Correction Deadline: 9/13/2022

Corrected on 7/17/2023

The citation was observed to be corrected on this date.

Correction Deadline: 9/13/2022

Corrected on 7/17/2023

The citation was observed to be corrected on this date.

Staff Records

Records Reviewed: 12

Records with Missing/Incomplete Components: 3

Staff # 6

Not Met

Date of Hire: 05/31/2023

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 8

Not Met

Date of Hire: 03/02/2023

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.24(1)-Evidence of Orientation Missing

Staff # 9

Not Met

Records Reviewed: 12

Records with Missing/Incomplete Components: 3

Date of Hire: 06/09/2023

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

The director's designated staff person provided three files for employees hired since last visit.

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(1) requires all Employees and Provisional Employees to receive Initial Center orientation prior to assignment to children or task. It was determined based on a review of records that the three new employee files reviewed, did not have documentation of orientation.

Correction Deadline: 7/17/2023

Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that staff number eight did not complete health and safety orientation training within the first 90 days of employment as required.

Correction Deadline: 8/16/2023

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Adequate supervision observed on this date.

591-1-1-.32 Supervision(CR)

Not Met

Finding

591-1-1-.32(7) requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. It was determined based on observation that a child opened the center's entrance door by pushing the unlock button giving access to the consultant to enter the building. Once the consultant was inside the building, the child was observed to be sitting at the front office desk without the direct supervision of a staff member.

Correction Deadline: 7/17/2023

Recited on 7/17/2023