



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 8/26/2021 **VisitType:** Licensing Study

Arrival: 10:00 AM

Departure: 11:00 AM

CCLC-26052

Elite Academy

67 Boone Road Hoschton, GA 30548 Jackson County
 (706) 658-2343 admin@eliteacademyga.com

Mailing Address
 Same

Regional Consultant

Shannon Curtis

Phone: (770) 342-7802

Fax: (678) 891-5904

shannon.curtis@dec.al.ga.gov

Joint with: Lynn Schnitzer

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/26/2021	Licensing Study	Good Standing	
02/05/2021	Monitoring Visit	Good Standing	
10/14/2020	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1R	Infants	2	5	C	13	C	NA	NA	Feeding,Nap,Flo or Play
Main	B 2R	Infants	2	6	C	13	C	NA	NA	Nap,Floor Play
Main	C 3R	Three Year Olds	1	11	C	18	C	NA	NA	Centers
Main	D 4R	Three Year Olds	1	10	C	18	C	NA	NA	Outside
Main	E 5R	Four Year Olds	1	9	C	18	C	NA	NA	Outside
Main	F 6R	Four Year Olds	1	7	C	20	C	NA	NA	Centers
Main	G 7R Back		0	0	C	66	C	NA	NA	Not In Use
Main	H Middle		0	0	C	20	C	NA	NA	Not In Use
Main	I 1L	One Year Olds	1	11	C	17	C	NA	NA	Free Play,Centers
Main	J 2L	One Year Olds	2	11	C	16	C	NA	NA	Diapering,Outside
Main	K 3L	Two Year Olds	2	14	C	16	C	NA	NA	Outside
Main	L 4L	Two Year Olds	2	13	C	18	C	NA	NA	Circle Time,Story

Total Capacity @35 sq. ft.: 253

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 97

Total Capacity @35 sq. ft.: 253

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A	9	C

Main	PG B	50	C
Main	PG C	26	C
Main	PG D	23	C


Comments

The purpose of this visit was to conduct a Licesning Study visit and to follow-up to the previous visit conducted on February 5, 2021. Background checks were all reviewed on August 26, 2021. A virtual inspection was conducted on Thursday, August 26, 2021 with the Director, Alanna Richards. An inperson visit was not conducted due to the COVID-19 pandemic.

Consultant provided information as it relates to Live Scan Instructions, Rule Changes and First Aid Checklist on this date.



Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with $\frac{1}{2}$ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Alanna Richards, Program Official Date

Lynn Schnitzer, Consultant Date

Shannon Curtis, Consultant Date



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Findings Report

Date: 8/26/2021 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 11:00 AM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Consultant discussed with the Director to ensure all emergency contact is complete for all children in care on this date.

Comment

Parent authorizations obtained/completed.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date. A Virtual Visit was conducted due to the COVID-19 pandemic. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the playground area was observed and appeared to be in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Director on this date. Liquid soap and paper towels were observed accessible in the restroom area.

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Comment

Program observed complete emergency drills as of July 27, 2021 on this date.

591-1-1-.27 Posted Notices**Met****Comment**

Observed all required posted notices.

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date as of July 12, 2021.

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Review of transportation documentation was observed to be complete.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Correction Deadline: 2/5/2021**Corrected on 8/26/2021****Previous citation corrected. Consultant observed a safe sleep environment for Infants on this date.**

Staff Records

Records Reviewed: 49**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 07/14/2017

Staff # 2

Met

Staff # 3

Met

Date of Hire: 07/20/2020

Staff # 4

Met

Date of Hire: 03/20/2013

Staff # 5 Date of Hire: 03/01/2019	Met
Staff # 6	Met
Staff # 7	Met
Staff # 8 Date of Hire: 07/26/2019	Met
Staff # 9 Date of Hire: 08/12/2013	Met
Staff # 10	Met
Staff # 11 Date of Hire: 08/01/2016	Met
Staff # 12 Date of Hire: 03/26/2018	Met
Staff # 13 Date of Hire: 02/08/2021	Met
Staff # 14 Date of Hire: 07/29/2019	Met
Staff # 15	Met
Staff # 16 Date of Hire: 08/02/2018	Met
Staff # 17	Met
Staff # 18 Date of Hire: 01/16/2017	Met
Staff # 19	Met
Staff # 20 Date of Hire: 02/04/2019	Met
Staff # 21	Met
Staff # 22	Met
Staff # 23	Met

Date of Hire: 07/02/2018

Staff # 24 Met

Date of Hire: 08/01/2016

Staff # 25 Met

Staff # 26 Met

Date of Hire: 06/28/2021

Staff # 27 Met

Staff # 28 Met

Date of Hire: 01/07/2020

Staff # 29 Met

Date of Hire: 04/05/2021

Staff # 30 Met

Staff # 31 Met

Staff # 32 Met

Date of Hire: 10/30/2017

Staff # 33 Met

Date of Hire: 08/05/2013

Staff # 34 Met

Staff # 35 Met

Date of Hire: 10/13/2015

Staff # 36 Met

Staff # 37 Met

Staff # 38 Met

Date of Hire: 02/02/2015

Staff # 39 Met

Staff # 40 Met

Date of Hire: 09/08/2020

Staff # 41 Met

Staff # 42 Met

Date of Hire: 09/02/2014

Staff # 43 Met

Date of Hire: 07/21/2008

Staff # 44 Met

Date of Hire: 05/18/2021

Staff # 45 Met

Staff # 46 Met

Staff # 47 Met

Date of Hire: 06/07/2021

Staff # 48 Met

Date of Hire: 04/27/2021

Staff # 49 Met

Date of Hire: 07/22/2013

Staff Credentials Reviewed: 12

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided seven files for employees hired since last visit on February 5, 2021.

591-1-1-.14 First Aid & CPR Met

Comment

Consultant discussed with the Director to please replace/add missing/expired items in first aid kits on this date.

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training.

Comment

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through adequate supervision was observed.