



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/12/2022 **VisitType:** Complaint Investigation Follow Up **Arrival:** 12:30 PM **Departure:** 1:30 PM

CCLC-46499

Sunbrook Academy at Woodstock

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Regional Consultant

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 Same

Quality Rated: ★ ★

Compliance Zone Designation		
09/12/2022	Complaint Investigation Follow Up	Good Standing
11/16/2021	Licensing Study	Good Standing
05/25/2021	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L - Room B - Infant	Infants	1	6	C	11	C	NA	NA	Transitioning, Nap
Main	1R - Room A - Infants	Infants	2	10	C	11	C	NA	NA	Feeding, Floor Play
Main	2L - Room D - Junior Toddler		0	0	C	19	C	NA	NA	
Main	2R - Room C - Junior Toddler		0	0	C	20	C	NA	NA	Nap
Main	3L - Room E - Senior Toddlers	Two Year Olds	2	16	C	25	C	NA	NA	Nap
Main	3R - Room I - Pre-K 4	Three Year Olds	1	12	C	24	C	NA	NA	Nap
Main	4R - Room J - School Age	Three Year Olds	1	14	C	28	C	NA	NA	Nap
Main	Back-Left - Room H - Pre-K 4	Four Year Olds	2	21	C	26	C	NA	NA	Transitioning, Nap
Main	Middle Left - Room F - Pre-K 3	Four Year Olds	1	11	C	20	C	NA	NA	Transitioning, Nap
Main	Middle-Right Room G - Pre-K 3	Three Year Olds	1	8	C	20	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 157					Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Health Department Limitations			
Total # Children this Date: 98			Total Capacity @35 sq. ft.: 157			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	20	C
Main	Playground B	45	C
Main	Playground C	11	C

Comments

09-12-2022: The purpose of the visit was to conduct a complaint investigation and to follow up on the previous visit.

Plan of Improvement: To Be Submitted 09/26/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

