



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 6/7/2021 **VisitType:** Monitoring Visit **Arrival:** 10:45 AM **Departure:** 1:25 PM

CCLC-39314

Little Folks Farm & Childcare

1392 GA Hwy. 56 East Lyons, GA 30436 Toombs County
 (912) 565-0262 lam4_@hotmail.com

Regional Consultant

Connie Boatright

Phone: (912) 544-9701
 Fax: (912) 544-9700
 connie.boatright@decal.ga.gov

Mailing Address

1378 Ga Hwy 56 E, 10
 Lyons, GA 30436

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/07/2021	Monitoring Visit	Good Standing	
12/02/2020	Licensing Study	Good Standing	
09/23/2019	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	Donkies - Left	One Year Olds and Two Year Olds	2	13	NC	12	NC	17	C	Transitioning, Free Play, Floor Play, Lunch, Circle Time	
Main	Pigs - Right	Infants and One Year Olds	2	10	C	13	C	NA	NA	Free Play, Nap, Feeding, Diapering, Floor Play, Transitioning	
Main	Ponies - Middle	Three Year Olds and Four Year Olds	3	25	NC	16	NC	NA	NA	Transitioning, Lunch, Art, Centers	
Total Capacity @35 sq. ft.:			41			Total Capacity @25 sq. ft.:			84		
Total # Children this Date:			48			Total Capacity @35 sq. ft.:			79		
						Total Capacity @25 sq. ft.:			84		

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	38	C

Comments

The Monitoring Visit was completed in person. The consultant reviewed the Executive Order with the provider. The provider stated no field trips or routine transportation is provided and no medication is administered. The provider has a total of 7 staff and 5 of the 7 staff has been hired since the consultant's last visit. A total of 3 new staff members was hired prior to obtaining a criminal records check. A script was read to the provider and a one-day letter and affidavit was left with the provider. Seven of seven staff members have no CPR / First Aid or CPR / First Aid has expired. The center director stated a CPR / First Aid class has been scheduled for June 19, 2021 for all staff. The center is currently on the summer food program.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Lisa Williams, Program Official

Date

Connie Boatright, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
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Findings Report

Date: 6/7/2021 **VisitType:** Monitoring Visit **Arrival:** 10:45 AM **Departure:** 1:25 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Toys and equipment was observed to be clean and in good repair.

Comment

The consultant observed age appropriate activities through out the center.

Correction Deadline: 7/7/2021

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 1

Records with Missing/Incomplete Components: 0

Child # 1

Met

591-1-1-.08 Children's Records

Met

Correction Deadline: 12/2/2020

Corrected on 6/7/2021

.08(1) - The previous citation was observed to be corrected on this date.

Facility

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Not Met****Finding**

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation and child head count that the one and two-year-old classroom located on the left had thirteen children present and the thirty-five square foot capacity is twelve. Additionally, the three and four-year-old and up classroom located in the middle had twenty-five children present and the thirty-five foot capacity is sixteen. A total of forty-eight children were present when the overall thirty-five foot maximum capacity is forty-one.

POI (Plan of Improvement)

The Center will limit the number of children in this space to the licensed capacity.

Correction Deadline: 6/7/2021

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the bathroom located on the left side of the diaper changing table had a toilet plunger stored beside of the toilet and accessible to the children in care. Additionally, the bathroom located on the right side of the diaper changing table had a toilet brush stored beside of the toilet and accessible to the children in care.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 6/17/2021

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the following hazards are present on the playground and accessible to the children in care:

---One beige sand box has a three inch crack on the lid posing as a pinching / cutting hazard.

---Two of two green dinosaur rockers are missing the handles leaving four holes the size of a quarter posing as an entrapment / cutting hazard.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 6/17/2021**Technical Assistance**

591-1-1-.26(9) - The center director will ensure that the playground is kept clean (grass needs to be mowed) free from litter and free of hazards (landscaping paper is loose and accessible to the children posing as a tripping hazard), such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete.

Correction Deadline: 6/7/2021

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

The center director stated no medication is administered.

Safety

591-1-1-.05 Animals **Met**

Correction Deadline: 2/4/2021

Corrected on 6/7/2021

.05(3) - The previous citation was observed to be corrected on this date. The center director has made a notebook for animals in which she keeps vet visits and inoculations.

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Technical Assistance**

Technical Assistance

591-1-1-.30(4) - The center director and staff will ensure that cots / mats are fully covered when stored inside of the child classroom area (left classroom).

Correction Deadline: 6/7/2021

Staff Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 8

Staff # 1

Not Met

Date of Hire: 06/04/2021

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 2	Not Met
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Dissatisfied	
Staff # 3	Not Met
Date of Hire: 03/08/2021	
<u>"Missing/Incomplete Components"</u>	
.24(1)-Evidence of Orientation Missing,.31(2)(b)2.-Staff Qualifications-Education Missing,.33(3)-Health & Safety Certificate	
Staff # 4	Not Met
Date of Hire: 05/26/2021	
<u>"Missing/Incomplete Components"</u>	
.24(1)-Evidence of Orientation Missing	
Staff # 5	Not Met
Date of Hire: 06/04/2021	
<u>"Missing/Incomplete Components"</u>	
.24(1)-Evidence of Orientation Missing	
Staff # 6	Not Met
Date of Hire: 02/01/2020	
<u>"Missing/Incomplete Components"</u>	
.24(1)-Evidence of Orientation Missing,.33(3)-Health & Safety Certificate,.31(2)(b)2.-Staff Qualifications-Education Missing	
Staff # 7	Not Met
Date of Hire: 06/01/2021	
<u>"Missing/Incomplete Components"</u>	
.24(1)-Evidence of Orientation Missing,.31(2)(b)2.-Staff Qualifications-Education Missing	
Staff # 8	Not Met
Date of Hire: 06/06/1992	
<u>"Missing/Incomplete Components"</u>	
.24(1)-Evidence of Orientation Missing,.14(2)-CPR missing,.14(2)-First Aid Missing,.33(4)-Food Prep Training Missing 4 hrs.	

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Not Met
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Comment

Director provided 5 file(s) for employees hired since last visit.

Finding

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined that three staff and one independent contractor was hired and started work prior to a Records Check Application being sent to the Department and an authorized fingerprinting site. A one-day letter was left with the center director.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will immediately ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will immediately ensure the CRC rules are maintained.

Correction Deadline: 6/7/2021

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined that one staff member was hired and started work on May 26, 2021 and a satisfactory comprehensive criminal records check determination letter was not received until June 2, 2021. Additionally, a second staff member was hired and started work on March 8, 2021 and a satisfactory comprehensive criminal records check determination letter was not received until June 2, 2021. Additionally, a third staff member was hired and started work on June 1, 2021 and a satisfactory comprehensive criminal records check determination letter was not received until June 4, 2021. Additionally, an independent contractor has an undetermined start date and has been present at the center, around the children and involved with the children in daycare activities and a satisfactory comprehensive criminal records check determination letter has not been received as of June 7, 2021. A one-day letter and affidavit was left with the center director.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will immediately ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will immediately ensure the CRC rules are maintained.

Correction Deadline: 6/7/2021

591-1-1-.14 First Aid & CPR**Not Met****Finding**

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on review of all staff files that the center director's CPR / First Aid certificate had expired.

POI (Plan of Improvement)

The Center Director and at least 50% of the caregiver Staff will complete the needed training. The Director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection. The center director has a CPR / First Aid class scheduled for June 19, 2021.

Correction Deadline: 6/30/2021

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(1) requires all Employees and Provisional Employees to receive Initial Center orientation prior to assignment to children or task. It was determined based on review of all staff files that seven of seven staff had no proof of completion of center orientation prior to assignment to children or task as required.

POI (Plan of Improvement)

The Center will develop and provide orientation for all new Staff prior to their staff's assignment to children or task.

Correction Deadline: 6/17/2021

Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of all staff files that two staff members hired more than 90 days had no proof of completion of Health and Safety and Orientation training as required.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 6/17/2021

Recited on 6/7/2021

Finding

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on the review of all staff files that there is no proof of completion of Food Preparation and Nutrition Training for the center director.

POI (Plan of Improvement)

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

Correction Deadline: 6/17/2021

Recited on 6/7/2021

Correction Deadline: 6/17/2021

Corrected on 6/7/2021

.33(5) - The previous citation was observed to be corrected.

Finding

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on review of all staff files that three lead teachers hired since the last regulatory visit do not have the required educational credentials.

POI (Plan of Improvement)

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

Correction Deadline: 6/17/2021

Recited on 6/7/2021

Finding

591-1-1-.31(2)(b)3.(ii)(I)-(VIII) requires the Center develop a written plan for newly hired teacher's who do not possess the educational credential or degree listed in 591-1-1-.31(2)(b)2.(i) through (xii). It was determined based on review of all staff files that three lead teachers hired since the last regulatory visit had no proof of a written plan to obtain educational credentials.

POI (Plan of Improvement)

The Center will develop a written plan for newly hired teacher's and ensure that the teacher's follow the plan.

Correction Deadline: 6/17/2021

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.