



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 8/24/2021 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 12:30 PM

CCLC-96

Sikes Rockin Horse Ranch

1670 Atlanta Highway, NW Auburn, GA 30011 Barrow County
 (770) 822-5683 kmckay3@comcast.net

Regional Consultant

Margarita Collier

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Same

Quality Rated: ★ ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/24/2021	Licensing Study	Good Standing	
03/11/2021	Monitoring Visit	Good Standing	
09/23/2020	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
2	H L Pre K3Front-Guppies	PreK	2	12	C	25	C	NA	NA	Centers
2	I : L Pre K4-Mid-Minnows	PreK	2	11	C	25	C	NA	NA	Outside
2	J: Rear-Sharks		0	0	C	52	C	NA	NA	Not In Use
2	Lunchroom		0	0	C	30	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 132			Total Capacity @25 sq. ft.: 261							
Main	A: R Front-Cuddly		0	0	C	14	C	NA	NA	Not In Use
Main	B: R Mid-Puddle Duck	One Year Olds	1	8	C	11	C	NA	NA	Free Play
Main	C: Right Rear-Busy Bunnies	Two Year Olds	1	6	C	20	C	NA	NA	Outside
Main	D: Mid-Rear-Cool Cats		0	0	C	24	C	33	C	Not In Use
Main	E: Library		0	0	C	18	C	26	C	Not In Use
Main	F: Left Middle-Leapin Lions	Three Year Olds	2	20	C	20	C	28	C	Outside
Main	G: Pre K2	PreK	2	13	C	22	C	31	C	Outside
Total Capacity @35 sq. ft.: 129			Total Capacity @25 sq. ft.: 261							
Total # Children this Date: 70			Total Capacity @35 sq. ft.: 261				Total Capacity @25 sq. ft.: 261			

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A:1 R-Infants	8	C

Main	PG B: 2R-Twos	10	C
Main	PG C: 3R-Two Yr	58	C
Main	PG D: Back R-Pre K	124	C
Main	PG E: Front Middle	41	C
Main	PG F: Front L-3 Yr	73	C
Main	PG G Left Back-School Age	439	C

Comments

An administrative review was completed on August 24, 2021. Staff file, training, and background checks were all reviewed. A virtual inspection was conducted on August 24, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Katrina McKay, Program Official

Date

Margarita Collier, Consultant

Date



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Findings Report

Date: 8/24/2021 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Technical Assistance

Comment

Parent authorizations obtained/completed.

Technical Assistance

Please ensure to monitor the expiration dates of children's immunization certificates.

Comment

Records were observed to be complete and well organized.

Facility**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

Please ensure to monitor the playground areas for the following hazards:

- Normal wear and tear of playground equipment and toys.
- Potential entrapment hazards in the fence surrounding the playground area.
- Biting and/or stinging insects (i.e. ants, bees, etc.).
- Loose and/or weak tree branches surrounding the playground area.
- Standing water in and around playground equipment after inclement weather.
- Refluff resilient surface as needed.

Food Service**591-1-1-.15 Food Service & Nutrition****Technical Assistance****Technical Assistance**

The consultant discussed infant feeding plans with the director. Please ensure that parents are documenting the children's feeding schedule (i.e., time, types of food, and amounts of food).

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff stated the proper handwashing procedures for children and staff.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

Program observed complete emergency drills

Safety**591-1-1-.05 Animals****Met****Comment**

Animals maintained clean and appropriately caged.

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)**Met****Comment**

The consultant observed the following vehicles to have evidence of a current vehicle inspection report on file:

- Vehicle tag # EHP 632 - Expires July 6, 2022
- Vehicle tag # CJA 4327 - Expires February 10, 2022
- Vehicle tag # PB 1288 - Expires September 17, 2021

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records**Records Reviewed: 17****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 08/08/2014

Staff # 2

Met

Date of Hire: 08/31/2017

Staff # 3

Met

Date of Hire: 08/19/1991

Staff # 4

Met

Date of Hire: 11/07/2001

Staff # 5

Met

Date of Hire: 02/11/2020

Records Reviewed: 17**Records with Missing/Incomplete Components: 0**

Staff # 6	Met
Date of Hire: 02/08/2011	
Staff # 7	Met
Date of Hire: 05/12/2021	
Staff # 8	Met
Date of Hire: 07/17/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 9	Met
Date of Hire: 06/29/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 10	Met
Date of Hire: 10/20/2016	
Staff # 11	Met
Date of Hire: 11/13/2017	
Staff # 12	Met
Date of Hire: 06/18/2018	
Staff # 13	Met
Date of Hire: 10/05/1995	
Staff # 14	Met
Date of Hire: 07/23/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 15	Met
Date of Hire: 08/10/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 16	Met
Date of Hire: 08/23/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 17	Met
Date of Hire: 09/01/1991	

Staff Credentials Reviewed: 14

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Technical Assistance****Comment**

Criminal record checks were observed to be complete.

Technical Assistance

The consultant discussed the following information regarding criminal record checks with the director:

- Monitor the expiration dates of all staff members', therapist, independent contractors, and/or volunteers criminal record check letters.
- Submit a portability request via DECAL KOALA for newly hired staff members, therapist, independent contractors and/or volunteers that have a previous satisfactory comprehensive criminal record check letter issued by the department.
- Ensure that all newly hired staff members, therapist, independent contractors, and/or volunteers have evidence of a satisfactory comprehensive criminal record check letter prior to providing services to children present for care.
- Ensure that all newly hired, seasonal staff members, therapist, and/or independent contractors with a six-month break of employment from child care submit an updated criminal record check application and complete the fingerprinting process prior to rendering services for child care services.

Comment

The director provided six files for staff members hired since the previous visit was completed on March 11, 2021. The consultant observed six of six staff members to have evidence of a satisfactory comprehensive determination letter on file.

591-1-1-.14 First Aid & CPR	Met
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Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training	Met
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Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)	Met
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Comment

Staff observed to provide direct supervision and be attentive to children's needs.