



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 5/18/2021    **VisitType:** Licensing Study    **Arrival:** 12:50 PM    **Departure:** 1:50 PM

**CCLC-713**

**Kids 'R' Kids #23**

1471 Jennings Mill Road Watkinsville, GA 30677 Oconee County  
 (706) 546-9400 corinne@krk23ga.com

**Regional Consultant**

Margarita Collier

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margarita.collier@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★ ★

| <b>Compliance Zone Designation</b> |                                |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|--------------------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 05/18/2021                         | Licensing Study                | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 12/31/2020                         | Incident Investigation Closure | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 12/29/2020                         | Monitoring Visit               | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

**Ratios/License Capacity**

| Building | Room   | Age Group                          | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes                      |
|----------|--------|------------------------------------|-------|----------|------|------------|--------------|------------|--------------|----------------------------|
| Main     | 100    | Infants                            | 2     | 5        | C    | 17         | C            | NA         | NA           | Nap, Free Play, Floor Play |
| Main     | 150    | One Year Olds                      | 1     | 2        | C    | 15         | C            | NA         | NA           | Free Play, Floor Play      |
| Main     | 200    |                                    | 0     | 0        | C    | 18         | C            | NA         | NA           |                            |
| Main     | 250    | One Year Olds and Two Year Olds    | 3     | 13       | C    | 22         | C            | NA         | NA           | Diapering, Transitioning   |
| Main     | 300    |                                    | 0     | 0        | C    | 23         | C            | NA         | NA           |                            |
| Main     | 350    | Two Year Olds                      | 3     | 13       | C    | 22         | C            | NA         | NA           | Lunch                      |
| Main     | 400    | Three Year Olds                    | 2     | 12       | C    | 22         | C            | NA         | NA           | Lunch                      |
| Main     | 450    | PreK                               | 2     | 15       | C    | 20         | C            | NA         | NA           | Centers                    |
| Main     | 500    | PreK                               | 2     | 16       | C    | 21         | C            | NA         | NA           | Centers                    |
| Main     | 550    | PreK                               | 2     | 14       | C    | 26         | C            | 36         | C            | Outside                    |
| Main     | Dining |                                    | 0     | 0        | C    | 24         | C            | NA         | NA           |                            |
| Main     | Gym    | Three Year Olds and Four Year Olds | 2     | 18       | C    | 60         | C            | 83         | C            | Lunch, Transitioning       |

Total Capacity @35 sq. ft.: 320

Total Capacity @25 sq. ft.: 0

Building @35 capacity limited by Health Department Limitations

Total # Children this Date: 108

Total Capacity @35 sq. ft.: 320

Total Capacity @25 sq. ft.: 0

| Building | Playground   | Playground Occupancy | Playground Compliance |
|----------|--------------|----------------------|-----------------------|
| Main     | Playground A | 67                   | C                     |


|      |              |     |   |
|------|--------------|-----|---|
| Main | Playground B | 200 | C |
| Main | Playground C | 95  | C |
| Main | Playground D | 52  | C |

**Comments**

An administrative review was completed on May 18, 2021. Staff file, training, and background checks were all reviewed. A virtual inspection was conducted on April 28, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 1, 2021 was reviewed during the virtual inspection.



Plan of Improvement: Developed This Date 05/24/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

**Important New Deadlines:**

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Deandra Harris, Program Official

Date

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Margarita Collier, Consultant

Date



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### Findings Report

**Date:** 5/18/2021    **VisitType:** Licensing Study    **Arrival:** 12:50 PM    **Departure:** 1:50 PM

#### CCLC-713

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.03 Activities

Met

Correction Deadline: 12/31/2020

Corrected on 5/18/2021

The previous citation was observed to be corrected. The consultant did not observe any staff member and/or children to be engaged in activities that could be detrimental to the children's health and well-being.

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 4**

Child # 1

Met

Child # 2

Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

Child # 3

Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing,.08(1)(a)-Work Address Missing

Child # 4 Not Met  
"Missing/Incomplete Components"  
 .08(3)-Address of Release Person Missing

Child # 5 Not Met  
"Missing/Incomplete Components"  
 .08(3)-Address of Release Person Missing

**591-1-1-.08 Children's Records**

**Not Met**

**Finding**

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on review of records that child #2, child #4, and child #5 did not have documentation of the address for the release to person. Further review of records revealed that child #3 did not have documentation of the address for the release to persons and parents' work.

**POI (Plan of Improvement)**

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

**Correction Deadline: 5/24/2021**

|  |                 |
|--|-----------------|
|  | <b>Facility</b> |
|--|-----------------|

**591-1-1-.06 Bathrooms**

**Met**

**Comment**

Bathrooms observed to be clean and well maintained.

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Center appears clean and well maintained.

**591-1-1-.26 Playgrounds(CR)**

**Technical Assistance**

**Technical Assistance**

Please ensure to monitor the playground areas for the following hazards:

- Normal wear and tear of playground equipment and toys.
- Potential entrapment hazards in the fence surrounding the playground area.
- Biting and/or stinging insects (i.e. ants, bees, etc.).
- Loose and/or weak tree branches surrounding the playground area.
- Standing water in and around playground equipment after inclement weather.
- Monitor rubber resilient surface for normal wear and tear.

**Food Service****591-1-1-.15 Food Service & Nutrition****Technical Assistance****Technical Assistance**

The consultant discussed new revision to restricted food. Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/wind pipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

**Technical Assistance**

The consultant discussed revision to the written feeding plans for children under the age of 1 years old. Age appropriate solid foods (including cereal) shall not be given to infants or children less than one (1) year of age until recommended as developmentally appropriate by the child's primary care physician and indicated in writing by the Parent(s). As soon as the feeding plan indicates that a child is ready for solid foods, the child shall be fed from individual spoons and individual containers or dishes. A child shall not be fed directly from the original baby food container if the contents are to be fed to the child at more than one (1) meal or to more than one (1) child.

**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

**Policies and Procedures****591-1-1-.21 Operational Policies & Procedures****Technical Assistance****Technical Assistance**

Please ensure to update the center's emergency preparedness plan and review any future revisions with the staff members to ensure their knowledge of the changes to the center's emergency plan.

**Technical Assistance**

The consultant discussed the required reporting process via DECAL KOALA with the director (i.e., communicable illness, program operating status, child abuse, neglect, deprivation, etc.).

**Safety**

**591-1-1-.05 Animals** **Met**

**Comment**

Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

Center does not participate in field trips at this time.

**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Comment**

Complete documentation of transportation observed.

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Staff Records**

**Records Reviewed: 30**

**Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Date of Hire: 08/13/2010

Staff # 2 Met

Date of Hire: 09/25/2017

Staff # 3 Met

Date of Hire: 05/07/2019

Staff # 4 Met

Date of Hire: 12/01/2003

Staff # 5 Met

Date of Hire: 12/01/2003

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|                                        |                                                                                                    |
|----------------------------------------|----------------------------------------------------------------------------------------------------|
| Staff # 6<br>Date of Hire: 01/17/2005  | Met                                                                                                |
| Staff # 7<br>Date of Hire: 01/18/2021  | Met                                                                                                |
| Staff # 8<br>Date of Hire: 08/25/2014  | Met                                                                                                |
| Staff # 9<br>Date of Hire: 11/20/2018  | Met                                                                                                |
| Staff # 10<br>Date of Hire: 04/27/2021 | Met<br><u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u> |
| Staff # 11<br>Date of Hire: 09/19/2018 | Met                                                                                                |
| Staff # 12<br>Date of Hire: 10/05/2020 | Met                                                                                                |
| Staff # 13<br>Date of Hire: 12/28/1999 | Met                                                                                                |
| Staff # 14<br>Date of Hire: 07/31/2020 | Met                                                                                                |
| Staff # 15                             | Met                                                                                                |
| Staff # 16<br>Date of Hire: 01/25/2026 | Met<br><u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u> |
| Staff # 17<br>Date of Hire: 11/27/2017 | Met                                                                                                |
| Staff # 18<br>Date of Hire: 02/24/2014 | Met                                                                                                |
| Staff # 19<br>Date of Hire: 08/15/2019 | Met                                                                                                |
| Staff # 20<br>Date of Hire: 12/10/2019 | Met                                                                                                |



**Records Reviewed: 30**

**Records with Missing/Incomplete Components: 0**

|                          |                                                                                             |
|--------------------------|---------------------------------------------------------------------------------------------|
| Staff # 21               | Met                                                                                         |
| Date of Hire: 05/03/2021 | <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u> |
| Staff # 22               | Met                                                                                         |
| Date of Hire: 05/31/2018 |                                                                                             |
| Staff # 23               | Met                                                                                         |
| Date of Hire: 02/12/2002 |                                                                                             |
| Staff # 24               | Met                                                                                         |
| Date of Hire: 12/16/2019 |                                                                                             |
| Staff # 25               | Met                                                                                         |
| Date of Hire: 08/15/2005 |                                                                                             |
| Staff # 26               | Met                                                                                         |
| Date of Hire: 01/02/2020 |                                                                                             |
| Staff # 27               | Met                                                                                         |
| Date of Hire: 06/01/2000 |                                                                                             |
| Staff # 28               | Met                                                                                         |
| Date of Hire: 03/06/2017 |                                                                                             |
| Staff # 29               | Met                                                                                         |
| Date of Hire: 10/15/2018 |                                                                                             |
| Staff # 30               | Met                                                                                         |
| Date of Hire: 10/15/2012 |                                                                                             |

**Staff Credentials Reviewed: 27**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Technical Assistance**

**Technical Assistance**

The consultant discussed the following information regarding criminal record checks with the director:

- Monitor the expiration dates of all staff members', therapist, independent contractors, and/or volunteers criminal record check letters.
- Submit a portability request via DECAL KOALA for newly hired staff members, therapist, independent contractors, and/or volunteers that have a previous satisfactory comprehensive criminal record check letter issued by the department.
- Ensure that all newly hired staff members, therapist, independent contractors, and/or volunteers have evidence of a satisfactory comprehensive criminal record check letter prior to providing services to children present for care.
- Ensure that all newly hired, seasonal staff members, therapist, and/or independent contractors with a six-month break of employment from child care submit an updated criminal record check application and complete the fingerprinting process prior to rendering services for child care services.

**Comment**

The director provided two files for staff members hired since the previous visit was conducted on December 29, 2020. The consultant observed two of two newly hired staff members to have evidence of a satisfactory comprehensive determination letter on file.

**Correction Deadline: 12/29/2020**

**Corrected on 5/18/2021**

**The previous citation was observed to be corrected. The consultant observed all staff members to have evidence of a satisfactory comprehensive determination letter on file.**

**Correction Deadline: 12/29/2020**

**Corrected on 5/18/2021**

**The previous citation was observed to be corrected. The consultant observed all staff members to have evidence of a satisfactory comprehensive determination letter on file.**

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**591-1-1-.14 First Aid & CPR**

**Technical Assistance**

**Technical Assistance**

The consultant discussed the following with the director regarding first aid and CPR training:

- Please ensure that all newly hired staff members complete first aid and CPR training within the first 90-days of their date of hire.
- Online-only CPR training and adult-only training do not meet the rule requirement. "Blended" training (online study plus hands-on skill practice and assessment) is acceptable. Pediatric CPR skills should be taught by demonstration, practice, and return demonstration to ensure the technique can be performed in an emergency.
- Monitor the expiration dates of all staff members first aid and CPR training.

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**591-1-1-.33 Staff Training**

**Met**

**Comment**

Documentation observed of required staff training.

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on May 1, 2021. Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Technical Assistance**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.

**Technical Assistance**

The consultant discussed staff being attentive and participating with all children during mealtime and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.