



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 6/14/2023 **VisitType:** Monitoring Visit

**Arrival:** 11:00 AM

**Departure:** 1:50 PM

**CCLC-666**

**E.E. Butler Head Start/Pre-K**

1300 Athens Street Gainesville, GA 30507 Hall County  
 (770) 536-1816 wanda.harris@ndohs.org

**CCS Coordinator**

Margarita Collier

Phone: (770) 342-7934

Fax: (678) 891-5989

margarita.collier@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>		
06/14/2023	Monitoring Visit	Good Standing
05/12/2022	Licensing Study	Good Standing
12/15/2021	Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	T Back L Hall 1R		0	0	C	20	C	NA	NA	Not In Use
Main	U Back R Hall		0	0	C	22	C	NA	NA	Not In Use
Main	O Main Hall 2L		0	0	C	21	C	NA	NA	Not In Use
Main	A 1R Hall 1R		0	0	C	22	C	NA	NA	Not In Use
Main	B 1R Hall 2R		0	0	C	22	C	NA	NA	Not In Use
Main	D 1R Hall 4R		0	0	C	22	C	NA	NA	Not In Use
Main	E 1R Hall 5R	Two Year Olds	2	6	C	21	C	NA	NA	Lunch
Main	F 1R Hall 3L	Two Year Olds and Three Year Olds	2	8	C	17	C	NA	NA	Lunch
Main	G 1R Hall 2L		0	0	C	19	C	NA	NA	Not In Use
Main	H 1R Hall 1L	One Year Olds and Two Year Olds	3	8	C	22	C	NA	NA	Lunch
Main	I L Hall 1L		0	0	C	19	C	NA	NA	Not In Use
Main	J L Hall 2L		0	0	C	22	C	NA	NA	Not In Use
Main	L 2R Hall 2L		0	0	C	22	C	NA	NA	Not In Use
Main	P Main Hall 3L		0	0	C	21	C	NA	NA	Not In Use
Main	R Main Hall 4L		0	0	C	21	C	NA	NA	Not In Use
Main	S Back L Hall 2R		0	0	C	22	C	NA	NA	Not In Use
Main	C 1R Hall 3R		0	0	C	22	C	NA	NA	Not In Use
Main	K Hall 2L		0	0	C	19	C	NA	NA	Not In Use
Main	M 2R Hall 1L		0	0	C	22	C	NA	NA	Not In Use
Main	N Main Hall 1L		0	0	C	21	C	NA	NA	Not In Use

	Total Capacity @35 sq. ft.: 382	Total Capacity @25 sq. ft.: 0	Building @35 capacity limited by Fire Marshall Limitations
Total # Children this Date: 22	Total Capacity @35 sq. ft.: 382	Total Capacity @25 sq. ft.: 0	Building @25 capacity limited by Fire Marshall Limitations


Building	Playground	Playground Occupancy	Playground Compliance
Main	Large Playground	368	C
Main	Small Playground	52	C

**Comments**

The purpose of this visit was to complete a monitoring visit and to follow-up on the previous visit conducted on May 12, 2022.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov) for more information. Free technical assistance is available!**

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Wanda Harris, Program Official

Date

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Margarita Collier, CCS Coordinator

Date



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**(Findings Report)**

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Not Evaluated**

**Comment**

Center does not provide swimming activities.

**Facility**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Center appears clean and well maintained.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Playground observed to be clean and in good repair.

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

The diaper changing areas were observed to be clean and in good repair.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Per director, no medications have been administered and the center does not currently have any medications housed at the center at this time.

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**Organization**

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**591-1-1-.16 Governing Body & License****Technical Assistance****Technical Assistance**

The consultant discussed the amendment process with the director when changing licensed classrooms to office space. When needed, please ensure to submit an amendment application via DECAL KOALA if the following changes are made:

- Changes in hours, days, and/or months of operation.
- Change in postal address.
- Change in legal name.
- Change in doing business as name (d/b/a).
- Change in use of a classroom (i.e., diapered classroom to a non-diapered classroom).
- Increase and/or decrease in licensed capacity (i.e., removal of a classroom, adding a newly licensed classroom).
- Changes in ages served.
- 25 square foot approval.

**Correction Deadline: 6/14/2023**

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****Not Evaluated****Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

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**Staff Records**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

The director provided two files for two staff members hired since the previous visit was conducted on May 12, 2022. The consultant observed two of two newly hired staff members to have evidence of a current satisfactory comprehensive determination letter on file.

**Correction Deadline: 5/12/2022****Corrected on 6/14/2023**

The previous citation was observed to be corrected. The consultant observed all staff members to have evidence of a current satisfactory comprehensive determination letter on file.

**Correction Deadline: 5/12/2022****Corrected on 6/14/2023**

The previous citation was observed to be corrected. The consultant observed all staff members to have evidence of a current satisfactory comprehensive determination letter on file.

**Correction Deadline: 5/12/2022****Corrected on 6/14/2023**

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**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.