



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 11/8/2022 **VisitType:** Monitoring Visit

**Arrival:** 10:40 AM **Departure:** 5:00 PM

**CCLC-52441**

**The Goddard School**

4000 S. Bogan Rd. Buford, GA 30519 Gwinnett County  
 (770) 831-2328 bufordga@goddardschools.com

**Regional Consultant**

Margarita Collier

Phone: (770) 342-7934

Fax: (678) 891-5989

margarita.collier@decal.ga.gov

**Mailing Address**

4000 S Bogan Rd  
 Buford, GA 30519

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
11/08/2022	Complaint Investigation & Monitoring Visit	Good Standing	
03/15/2022	Licensing Study	Good Standing	
08/19/2021	Complaint Closure	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.  
**Support** - Program performance is demonstrating a need for improvement in meeting rules.  
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1st Left	Four Year Olds and Five Year Olds	1	18	C	26	C	NA	NA	Nap
Main	B 2nd Left	Four Year Olds and Five Year Olds	1	9	C	22	C	NA	NA	Nap
Main	C 3rd Left	Three Year Olds and Four Year Olds	1	14	C	22	C	NA	NA	Nap
Main	D 4th Left	Three Year Olds	2	17	C	22	C	NA	NA	Transitioning, Nap
Main	E 5th Left		0	0	C	23	C	33	C	Not In Use
Main	F 6th Right	Two Year Olds and Three Year Olds	2	9	C	17	C	NA	NA	Centers
Main	G 5th Right	Two Year Olds	2	13	C	17	C	NA	NA	Centers, Transitioning
Main	H 4th Right	One Year Olds and Two Year Olds	2	15	C	17	C	NA	NA	Transitioning, Lunch
Main	I 3rd Right	One Year Olds	2	11	C	11	C	NA	NA	Lunch, Diapering
Main	J 2nd Right	Infants and One Year Olds	3	11	C	11	C	NA	NA	Outside
Main	K 1st Right	Infants and One Year Olds	2	9	C	18	C	NA	NA	Free Play, Floor Play
Total Capacity @35 sq. ft.:			206			Total Capacity @25 sq. ft.: 216				
Total # Children this Date:			126			Total Capacity @25 sq. ft.: 216				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A (inf-2yrs)	51	C
Main	Activity Area	46	C
Main	B ( 3-12 yrs)	135	C

**Comments**

The investigation remains open on this date, pending additional information. Upon completion the finding will be reviewed with the provider and a final copy of the report will be sent.

The purpose of this visit was to complete a complaint investigation and monitoring visit and to follow-up on the previous visit conducted on March 15, 2022.

Plan of Improvement: Developed This Date 11/08/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Tasha McIntosh, Program Official

Date

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Margarita Collier, Consultant

Date



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**Findings Report**

**Date:** 11/8/2022 **VisitType:** Monitoring Visit

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**Departure:** 5:00 PM

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Technical Assistance**

**Technical Assistance**

Consultant discussed monitoring toys and equipment for normal wear and tear.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Facility**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Technical Assistance**

Please be mindful to keep items that pose a hazard inaccessible to children.

**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the sink was inoperable in the back-right restroom and the sink was inoperable on the back-right outside of the restroom located in classroom I 3rd Right.

**POI (Plan of Improvement)**

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

**Correction Deadline: 11/8/2022**

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**591-1-1-.26 Playgrounds(CR)****Not Met****Technical Assistance**

Please ensure to monitor the playground areas for the following potentially hazardous items:

- Normal wear and tear of equipment and toys.
- Normal wear and tear of the rubber resilient surface.
- Biting and/or stinging insects (i.e., bee hives, ants, etc.).
- Loose and/or weak tree branches surrounding the playground area.
- Standing water in and around playground equipment and toys.

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that a green electrical cord was observed hanging from the brown drainage pipe attached to the building located on the front-right side of playground A (inf-2yrs). The cord was observed to be accessible to the children present for care during the visit.

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 11/8/2022**

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<b>Food Service</b>
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**591-1-1-.15 Food Service & Nutrition****Not Met****Finding**

591-1-1-.15(4) requires that a feeding chair or similar equipment designed for feeding children shall be provided for the use of each child being fed who is capable of sitting up but who is unable to sit unassisted at a table and must be cleaned with a disinfectant after each use. Such chair or similar equipment shall have a broad base to prevent tipping, a surface that the child cannot raise, a strap or other device which prevents the child from sliding out of the chair, and a feeding surface free of cracks. It was determined based on observation that the infant feeding chair/table set were missing the safety straps located on the front-left side of classroom K 1st Right.

**POI (Plan of Improvement)**

The Center will inspect feeding equipment to ensure it meets each of the listed criteria and to verify a feeding chair or equipment is provided for each child who requires one. The Center will train staff and monitor to ensure that the feeding equipment is cleaned with a disinfectant after each use. The center will replace the safety straps in the feeding chair/table set.

**Correction Deadline: 11/8/2022**

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<b>Health and Hygiene</b>
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**591-1-1-.07 Children's Health****Not Met****Finding**

591-1-1-.07(5) requires Center Staff to not permit children to wear around their necks or attach to their clothing pacifiers or other hazardous items. It was determined based on observation that two infants were observed to have a pacifier attached to their person in classroom K 1st Right. Further observation revealed that one child was observed to have a pacifier attached to their person and one child was observed to have a necklace around their neck in classroom I 3rd Right.

**POI (Plan of Improvement)**

The Center will instruct Staff regarding this safety requirement.

**Correction Deadline: 11/8/2022**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

**Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Proper hand washing observed throughout the center.

**Comment**

Staff were observed to remind children to wash hands.

**591-1-1-.20 Medications(CR)**

**Met**

**Comment**

Documentation for medication dispensing observed complete.

**Safety**

**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

**Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.36 Transportation(CR)**

**Met**

**Comment**

Center does not provide routine transportation.

**Correction Deadline: 3/25/2022**

**Corrected on 11/8/2022**

**The previous citation was observed to be corrected. Per director, the previously cited staff member is no longer employed with the center.**

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Not Met**

**Technical Assistance**

Consultant discussed SIDS and infant sleeping position with the director.

**Finding**

591-1-1-.30(2)(c) requires that infants shall not sleep in equipment other than safety-approved cribs, such as, but not limited to, a car safety seat, bouncy seat, highchair, or swing. Infants who arrive at the Center asleep or fall asleep in such equipment, on the floor or elsewhere, shall be transferred to a safety-approved crib. It was determined based on observation that an infant was allowed to sleep on a boppy pillow on the floor with a pacifier attached to their person. The child was observed to be lying on their belly while sleeping on the boppy pillow.

**POI (Plan of Improvement)**

The Center will only place infants in safe cribs to sleep and will transfer them to a safe crib when the infants are asleep in other equipment. The center will further ensure that upon an infant falling asleep during floor play and/or during other scheduled activities, staff members will place the child in an approved crib with no items attached to their person and/or the crib.

**Correction Deadline: 11/8/2022**

**Staff Records**

**Records Reviewed: 36**

**Records with Missing/Incomplete Components: 2**

Staff # 1

Met

**Records Reviewed: 36**

**Records with Missing/Incomplete Components: 2**

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Date of Hire: 08/16/2021

Staff # 2 Met

Staff # 3 Not Met

Date of Hire: 09/12/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

.14(2)-CPR missing

Staff # 4 Met

Date of Hire: 03/30/2021

Staff # 5 Met

Date of Hire: 09/29/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 6 Met

Date of Hire: 09/26/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 7 Met

Date of Hire: 09/28/2021

Staff # 8 Met

Date of Hire: 10/03/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 9 Met

Date of Hire: 08/16/2021

Staff # 10 Met

Date of Hire: 03/02/2022

Staff # 11 Met

Date of Hire: 01/14/2019

Staff # 12 Met

Date of Hire: 10/18/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 13 Met

Date of Hire: 06/15/2022

Staff # 14 Met

Date of Hire: 09/19/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 15 Date of Hire: 11/07/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 16 Date of Hire: 06/01/2022	Met
Staff # 17 Date of Hire: 06/01/2022	Met
Staff # 18 Date of Hire: 08/24/2021	Met
Staff # 19 Date of Hire: 07/13/2022	Met
Staff # 20 Date of Hire: 10/20/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 21 Date of Hire: 08/10/2022	Met
Staff # 22 Date of Hire: 02/01/2019	Met
Staff # 23 Date of Hire: 02/22/2022	Met
Staff # 24 Date of Hire: 08/16/2021	Met
Staff # 25 Date of Hire: 03/24/2022	Not Met
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing	
Staff # 26 Date of Hire: 10/11/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 27 Date of Hire: 03/03/2020	Met
Staff # 28 Date of Hire: 07/12/2021	Met



**Records Reviewed: 36****Records with Missing/Incomplete Components: 2**

Staff # 29 Date of Hire: 06/20/2022	Met
Staff # 30 Date of Hire: 09/19/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 31 Date of Hire: 07/27/2022	Met
Staff # 32 Date of Hire: 03/29/2022	Met
Staff # 33 Date of Hire: 07/01/2016	Met
Staff # 34 Date of Hire: 02/22/2022	Met
Staff # 35 Date of Hire: 06/23/2021	Met
Staff # 36 Date of Hire: 09/02/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>

**Staff Credentials Reviewed: 1****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

The director provided 20 files for staff members hired since the previous visit was conducted on March 15, 2022. The consultant observed 19 of 20 newly hired staff members to have evidence of a satisfactory comprehensive determination letter on file. The consultant observed one of 20 newly hired staff members to have evidence of a national satisfactory criminal record check determination letter on file. The staff member was not present during the visit.

**591-1-1-.14 First Aid & CPR Not Met****Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on review of records that staff member #3, date of hire September 12, 2022, and staff member #25, date of hire March 24, 2022, completed an online CPR training course

**POI (Plan of Improvement)**

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date. The center will ensure that staff members complete a hands on CPR training course.

**Correction Deadline: 12/8/2022**

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**591-1-1-.33 Staff Training****Technical Assistance****Technical Assistance**

Please ensure all newly hired staff members complete the required first aid and CPR training and health and safety orientation training within the first 90-days of their date of hire.

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**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.