



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 10/21/2021 **VisitType:** Licensing Study

Arrival: 10:30 AM

Departure: 12:00 PM

CCLC-49068

Carrington Academy at Braselton

2417 Hancock Drive Braselton, GA 30519 Hall County
 (470) 238-0800 jennaposs@carringtonacademy.com

Regional Consultant

Margarita Collier

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Mailing Address

Same

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/21/2021	Licensing Study	Good Standing	
06/10/2021	Complaint Investigation by Phone	Good Standing	
06/08/2021	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L - Room 1 - A - Infant	Infants and One Year Olds	2	7	C	8	C	NA	NA	Free Play
Main	2L - Room 2 - B - Infant II	One Year Olds	2	6	C	8	C	NA	NA	Free Play
Main	3L - Room 5 - E - Two's	Two Year Olds	1	5	C	20	C	NA	NA	Circle Time
Main	3R - Room 9 - I - Preschool	Three Year Olds	1	7	C	28	C	NA	NA	Outside
Main	4L - Room 6 - F - Older Two's	Two Year Olds	1	5	C	18	C	NA	NA	Circle Time
Main	4R - Room 10 - J - Preschool	GA PreK	2	20	C	25	C	NA	NA	Centers
Main	5L - Room 7 - G - Preschool	Four Year Olds	1	9	C	25	C	NA	NA	Outside
Main	5R - Room 11 - K - School-Age		1	0	C	25	C	NA	NA	Clean Up
Main	6L - Room 8 - H - Preschool	GA PreK	1	11	C	23	C	NA	NA	Outside, Transitioning
Main	Back-Right - Room 4 - D - Toddler 1-2		0	0	C	17	C	NA	NA	
Main	Corner Back Right - Room 3 - C - Toddler 1		0	0	C	15	C	NA	NA	

Total Capacity @35 sq. ft.: 212

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	1L - Playground A	38	C
Main	1R - Playground C	57	C
Main	Back - Playground B	50	C

Comments

An administrative review was completed on October 21, 2021. Staff file, training, and background checks were all reviewed. A virtual inspection was conducted on October 21, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: Developed This Date 10/21/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

**Important New Deadlines:**

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jenna Poss, Program Official

Date

Margarita Collier, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

Technical Assistance

Please ensure parents update the following information in their children's file as needed:

- Parents' contact information (personal and/or work telephone number and address).
- Release to persons' name and address.
- Emergency contact persons' name and contact information.

Facility**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Food Service**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene**591-1-1-.07 Children's Health****Met**

Correction Deadline: 6/10/2021

Corrected on 10/21/2021

The previous citation was observed to be corrected. The consultant did not observe any child to have any objects (i.e., pacifiers) attached to their person.

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff stated the proper handwashing procedures for children and staff members.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

Program observed complete emergency drills

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Not Met****Comment**

Complete documentation of transportation observed.

Comment

The following vehicle was observed to have evidence of a current vehicle inspection report:

- Vehicle tag # DWF 137 - Expires June 5, 2022

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on review of records that staff member #1, date of hire March 31, 2015, did not have evidence of a current transportation training on file. Staff member #1 was observed to have a previous transportation training certificate dated for October 28, 20218.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 10/31/2021

Sleeping & Resting Equipment

Defer

The previous citation was deferred due to nap time not being observed during the visit. The previous citation will be observed during the center's next regulatory visit.

POI (Plan of Improvement)

The Center will only place infants in safe cribs to sleep and will transfer them to a safe crib when the infants are asleep in other equipment. The center no longer allows parents to drop their children off in their car seats. The center ensures that the staff members immediately remove the children from their car seats during drop-off and return the car seats to the parents.

Correction Deadline: 6/10/2021

Staff Records

Records Reviewed: 15

Records with Missing/Incomplete Components: 1

Staff # 1 Not Met

Date of Hire: 03/31/2015

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

Staff # 2 Met

Date of Hire: 04/14/2019

Staff # 3 Met

Date of Hire: 05/21/2018

Staff # 4 Met

Date of Hire: 09/03/2020

Staff # 5 Met

Date of Hire: 05/17/2021

Staff # 6 Met

Date of Hire: 07/19/2021

Staff # 7 Met

Date of Hire: 08/07/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 8 Met

Date of Hire: 07/13/2020

Staff # 9 Met

Date of Hire: 08/07/2019

Staff # 10 Met

Date of Hire: 08/07/2019

Staff # 11 Met

Records Reviewed: 15**Records with Missing/Incomplete Components: 1**

Date of Hire: 09/21/2020

Staff # 12

Met

Date of Hire: 03/25/2019

Staff # 13

Met

Date of Hire: 07/20/2020

Staff # 14

Met

Date of Hire: 02/01/2020

Staff # 15

Met

Date of Hire: 02/03/2020

Staff Credentials Reviewed: 15

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Technical Assistance****Comment**

Criminal record checks were observed to be complete.

Technical Assistance

The consultant discussed the following information regarding criminal record checks with the director:

- Monitor the expiration dates of all staff members', therapist, independent contractors, and/or volunteers criminal record check letters.
- Submit a portability request via DECAL KOALA for newly hired staff members, therapist, independent contractors and/or volunteers that have a previous satisfactory comprehensive criminal record check letter issued by the department.
- Ensure that all newly hired staff members, therapist, independent contractors, and/or volunteers have evidence of a satisfactory comprehensive criminal record check letter prior to providing services to children present for care.
- Ensure that all newly hired, seasonal staff members, therapist, and/or independent contractors with a six-month break of employment from child care submit an updated criminal record check application and complete the fingerprinting process prior to rendering services for child care services.

Comment

The director provided two files for staff members hired since the previous visit was conducted on June 8, 2021. The consultant observed two of two newly hired staff members to have evidence of a satisfactory comprehensive determination letter on file.

591-1-1-.14 First Aid & CPR**Technical Assistance****Technical Assistance**

Please ensure that all newly hired staff members complete first aid and CPR training within the first 90-days of their date of hire.

Technical Assistance

The consultant informed the director that if a staff member complete an online first aid and CPR training course, the course also offers a hands-on/in-person component.

591-1-1-.33 Staff Training**Met****Comment**

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.