



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 5/12/2022    **VisitType:** Licensing Study    **Arrival:** 1:00 PM    **Departure:** 2:00 PM

**CCLC-487**

**Little Dreamer's Academy**

176 Finis Springs Drive Cornelia, GA 30531 Habersham County  
 (706) 894-2606 amygrant@myemc.net

**Regional Consultant**

Margarita Collier

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margarita.collier@dec.al.gov

**Mailing Address**

P.O. Box 994  
 Cornelia, GA 30531

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
05/12/2022	Licensing Study	Good Standing	
03/09/2022	Complaint Investigation by Phone	Good Standing	
12/15/2021	Monitoring Visit	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.  
**Support** - Program performance is demonstrating a need for improvement in meeting rules.  
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 1	1L 2 years	One Year Olds	2	7	C	19	C	NA	NA	Nap
Building 1	1R 4 year olds		0	0	C	13	C	NA	NA	Not In Use
Building 1	2L Infants	Infants	3	6	C	27	C	NA	NA	Nap, Free Play, Floor Play
Building 1	2R 2-3 years	Three Year Olds	1	10	C	23	C	NA	NA	Nap
Building 1	3L 1 year olds	One Year Olds	2	11	C	18	C	NA	NA	Nap
Building 1	Dining		0	0	C	35	C	NA	NA	Not In Use
Building 1	Middle left 1-2 year olds	Two Year Olds	3	14	C	16	C	NA	NA	Nap
Building 1	Middle right	Four Year Olds	1	10	C	15	C	NA	NA	Nap
			Total Capacity @35 sq. ft.: 160			Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Fire Marshall Limitations		
Building 2	1L School Age	GA PreK	2	19	C	23	C	NA	NA	Nap
Building 2	1R 4-5 years old	GA PreK	2	17	C	25	C	NA	NA	Nap
			Total Capacity @35 sq. ft.: 50			Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Fire Marshall Limitations		
Total # Children this Date: 94			Total Capacity @35 sq. ft.: 210			Total Capacity @25 sq. ft.: 0				

<b>Building</b>	<b>Playground</b>	<b>Playground Occupancy</b>	<b>Playground Compliance</b>
Building 1	Playground A infants /twos	42	C
Building 1	Playground B	79	C
Building 2	Playground C	60	C
Building 2	Playground D-small left side	5	C

**Comments**

A virtual visit was completed on May 12, 2022 and an administrative review was completed on May 20, 2022. Staff files, criminal record check letters, and children's records were reviewed.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Amy Grant, Program Official

Date

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Margarita Collier, Consultant

Date



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**Findings Report**

**Date:** 5/12/2022 **VisitType:** Licensing Study

**Arrival:** 1:00 PM

**Departure:** 2:00 PM

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The following information is associated with a Licensing Study:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Children's Records**

**Records Reviewed: 6**

**Records with Missing/Incomplete Components: 1**

Child # 1	Met
Child # 2	Met
Child # 3	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)(a)-Work Address Missing	
Child # 4	Met
Child # 5	Met
Child # 6	Met

**Comment**

Parent authorizations obtained/completed.

**Comment**

Records were observed to be complete and well organized.

**Finding**

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on review of records that two of five children's files did not have documentation of the parents' work address and one of five children's files did not have documentation of the release to persons' address.

**POI (Plan of Improvement)**

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

**Correction Deadline: 5/12/2022**

<b>Facility</b>
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**591-1-1-.19 License Capacity(CR)**

Met

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

Met

**Comment**

Center appears clean and well maintained.

**591-1-1-.26 Playgrounds(CR)**

Met

**Comment**

Playground observed to be clean and in good repair.

<b>Food Service</b>
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**591-1-1-.15 Food Service & Nutrition**

Met

**Comment**

Center menu meets USDA guidelines.

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)**

Met

**Comment**

Diaper areas were observed to be clean and in good repair.

**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Staff stated proper handwashing procedures for children and staff.

**591-1-1-.20 Medications(CR)** **Met**

**Comment**

The Provider currently does not dispense/administer medication.

**Policies and Procedures**

**591-1-1-.21 Operational Policies & Procedures** **Met**

**Comment**

Program observed complete emergency drills

**Safety**

**591-1-1-.05 Animals** **Met**

**Comment**

Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

Center does not participate in field trips at this time.

**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Pleasant naptime environment observed.

**Staff Records**

**Records Reviewed: 28**

**Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Date of Hire: 07/10/2019

Staff # 2 Met

Date of Hire: 03/09/2022

Staff # 3 Met

Date of Hire: 06/04/2021

Staff # 4 Date of Hire: 02/22/2019	Met
Staff # 5 Date of Hire: 10/29/2019	Met
Staff # 6 Date of Hire: 01/01/2003	Met
Staff # 7 Date of Hire: 03/09/2022	Met
Staff # 8 Date of Hire: 04/20/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 9 Date of Hire: 05/28/2021	Met
Staff # 10 Date of Hire: 02/16/2022	Met
Staff # 11 Date of Hire: 10/09/2019	Met
Staff # 12 Date of Hire: 02/04/2022	Met
Staff # 13 Date of Hire: 03/10/2022	Met
Staff # 14 Date of Hire: 02/01/2003	Met
Staff # 15 Date of Hire: 10/21/2016	Met
Staff # 16 Date of Hire: 02/20/2020	Met
Staff # 17 Date of Hire: 09/16/2021	Met
Staff # 18 Date of Hire: 05/18/2021	Met

**Records Reviewed: 28**

**Records with Missing/Incomplete Components: 0**

Staff # 19 Date of Hire: 11/16/2021	Met
Staff # 20 Date of Hire: 05/11/2009	Met
Staff # 21 Date of Hire: 11/17/2021	Met
Staff # 22 Date of Hire: 04/30/2012	Met
Staff # 23 Date of Hire: 02/01/2005	Met
Staff # 24 Date of Hire: 01/25/2022	Met
Staff # 25 Date of Hire: 10/18/2006	Met
Staff # 26 Date of Hire: 11/16/2021	Met
Staff # 27 Date of Hire: 11/05/2018	Met
Staff # 28 Date of Hire: 11/04/2020	Met

**Staff Credentials Reviewed: 3**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

The director provided six files for staff members hired since the previous visit was conducted on December 15, 2021. The consultant observed six of six staff members to have evidence of a satisfactory determination letter on file.

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**591-1-1-.14 First Aid & CPR** **Technical Assistance**

**Technical Assistance**

Please ensure that all newly hired staff members complete first aid and CPR training within the first 90-days of their date of hire. Please remember that "blended" training (online study plus hands-on skill practice and assessment) is acceptable.

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**591-1-1-.33 Staff Training** **Met**



**Comment**

Documentation observed of required staff training.

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.