



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/8/2021 **VisitType:** Licensing Study **Arrival:** 1:00 PM **Departure:** 3:00 PM

CCLC-45819

Cleveland Academy

50 Woodlawn Drive Cleveland, GA 30528 White County
 (706) 219-1322 clevelandacademyga@gmail.com

Regional Consultant

Margarita Collier

Phone: (770) 342-7934

Fax: (678) 891-5989

margarita.collier@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/08/2021	Licensing Study	Good Standing	
09/07/2021	Incident Investigation & Follow Up	Good Standing	
01/07/2021	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building B	Downstairs-Pre-K	PreK	2	18	C	18	C	NA	NA	Transitioning, Nap
Building B	Upstairs-Pre-K	PreK	1	15	C	36	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 54			Total Capacity @25 sq. ft.: 148							
Main	A- 1st Left	Three Year Olds	1	22	C	23	C	32	C	Nap
Main	B-2nd Left	Three Year Olds	1	19	C	20	C	29	C	Nap
Main	C-3rd Left	Two Year Olds	2	16	C	16	C	NA	NA	Nap
Main	D-4th Left	One Year Olds	2	8	C	12	C	NA	NA	Nap
Main	E-1st Right	Infants and One Year Olds	2	11	C	13	C	NA	NA	Nap
Main	F-Front Right infants (non walkers)	Infants	2	6	C	10	C	NA	NA	Free Play, Floor Play
Total Capacity @35 sq. ft.: 94			Total Capacity @25 sq. ft.: 148							
Total # Children this Date: 115			Total Capacity @35 sq. ft.: 148			Total Capacity @25 sq. ft.: 148				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	22	C
Main	B	34	C

Comments

An administrative review was completed on September 8, 2021. Staff file, training, and background checks were all reviewed. A virtual inspection was conducted on September 8, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Cayla Davidson, Program Official

Date

Margarita Collier, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 9/8/2021 **VisitType:** Licensing Study **Arrival:** 1:00 PM **Departure:** 3:00 PM

CCLC-45819

Cleveland Academy

50 Woodlawn Drive Cleveland, GA 30528 White County
(706) 219-1322 clevelandacademyga@gmail.com

Mailing Address
Same

Regional Consultant

Margarita Collier

Phone: (770) 342-7934
Fax: (678) 891-5989
margarita.collier@decal.ga.gov

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Technical Assistance

Comment

Parent authorizations obtained/completed.

Technical Assistance

Please ensure that parents update the following information as needed:

- Parents' personal and work contact information (i.e., home/work address, contact number, etc.).
- Release to persons' name, address, and relationship to the child and parents.
- Emergency contact persons' name and contact information.
- Medical conditions and/or needs.
- Doctor's name and contact information.

Facility**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

Please ensure to monitor the playground areas for the following hazards:

- Normal wear and tear of playground equipment and toys.
- Potential entrapment hazards in the fence surrounding the playground area.
- Biting and/or stinging insects (i.e. ants, bees, etc.).
- Loose and/or weak tree branches surrounding the playground area.
- Standing water in and around playground equipment after inclement weather.
- Monitor resilient surface for normal wear and tear.

Food Service**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff stated the proper handwashing procedures for staff and children.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Safety**591-1-1-.05 Animals****Met****Comment**

Animals maintained clean and appropriately caged.

591-1-1-.11 Discipline(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the director/owner on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records**Records Reviewed: 26****Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Date of Hire: 10/05/2018

Staff # 2 Met

Date of Hire: 03/26/2018

Staff # 3 Met

Date of Hire: 07/23/2018

Staff # 4 Met

Date of Hire: 08/06/2018

Staff # 5 Met

Date of Hire: 02/11/2019

Staff # 6	Met
Date of Hire: 08/10/2020	
Staff # 7	Met
Date of Hire: 07/05/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 8	Met
Date of Hire: 08/18/2016	
Staff # 9	Met
Date of Hire: 08/10/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 10	Met
Date of Hire: 06/01/2016	
Staff # 11	Met
Date of Hire: 07/14/2016	
Staff # 12	Met
Date of Hire: 08/10/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 13	Met
Date of Hire: 08/09/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 14	Met
Date of Hire: 02/21/2018	
Staff # 15	Met
Date of Hire: 11/06/2018	
Staff # 16	Met
Date of Hire: 01/05/2021	
Staff # 17	Met
Date of Hire: 07/01/2019	
Staff # 18	Met
Date of Hire: 09/28/2020	
Staff # 19	Met
Date of Hire: 11/09/2020	
Staff # 20	Met

Records Reviewed: 26**Records with Missing/Incomplete Components: 0**

Date of Hire: 08/10/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 21

Met

Date of Hire: 02/27/2018

Staff # 22

Met

Date of Hire: 02/18/2019

Staff # 23

Met

Date of Hire: 01/19/2021

Staff # 24

Met

Date of Hire: 04/17/2017

Staff # 25

Met

Date of Hire: 08/22/2018

Staff # 26

Met

Date of Hire: 01/25/2021

Staff Credentials Reviewed: 10**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Technical Assistance****Comment**

Criminal record checks were observed to be complete.

Technical Assistance

The consultant discussed the following information regarding criminal record checks with the director:

- Monitor the expiration dates of all staff members', therapist, independent contractors, and/or volunteers criminal record check letters.
- Submit a portability request via DECAL KOALA for newly hired staff members, therapist, independent contractors and/or volunteers that have a previous satisfactory comprehensive criminal record check letter issued by the department.
- Ensure that all newly hired staff members, therapist, independent contractors, and/or volunteers have evidence of a satisfactory comprehensive criminal record check letter prior to providing services to children present for care.
- Ensure that all newly hired, seasonal staff members, therapist, and/or independent contractors with a six-month break of employment from child care submit an updated criminal record check application and complete the fingerprinting process prior to rendering services for child care services.

Comment

The director provided seven files for seven staff members hired since the previous visit was conducted on January 7, 2021. The consultant observed seven of seven newly hired staff members to have evidence of a satisfactory comprehensive determination letter on file.

591-1-1-.14 First Aid & CPR**Met****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training**Technical Assistance****Comment**

Documentation observed of required staff training.

Technical Assistance

Please ensure that the following staff members complete the required four-clock hour nutrition training within one year from their date of hire:

- Cook
- Director
- Other staff members assisting in the preparation of meals (i.e., breakfast, lunch, snack, etc.).

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.