



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 12/28/2021 **VisitType:** Licensing Study

Arrival: 11:00 AM

Departure: 12:30 PM

CCLC-39755

Kids R Kids University Center

225 Collins Industrial Way Lawrenceville, GA 30043 Gwinnett County
(770) 962-6400 Chanae@kidsrkidsuniversitycenter.com

Regional Consultant

Margarita Collier

Phone: (770) 342-7934

Fax: (678) 891-5989

margarita.collier@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/28/2021	Licensing Study	Good Standing	
10/06/2021	Incident Investigation by Phone	Good Standing	
04/20/2021	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left		0	0	C	22	C	NA	NA	
Main	1st Right		0	0	C	25	C	NA	NA	
Main	2nd Left		0	0	C	22	C	NA	NA	
Main	2nd Right		0	0	C	23	C	NA	NA	
Main	3rd Left		0	0	C	22	C	NA	NA	
Main	4th Left		0	0	C	22	C	NA	NA	
Main	5th Left		0	0	C	23	C	NA	NA	
Main	Cafeteria		0	0	C	24	C	NA	NA	
Main	Gym		0	0	C	44	C	NA	NA	
Main	Middle		0	0	C	27	C	NA	NA	
Main	Test		0	0	C	5	C	NA	NA	
Total Capacity @35 sq. ft.: 259						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 0			Total Capacity @35 sq. ft.: 259			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	24	C
Main	Playground B	87	C
Main	Playground C	41	C
Main	Playground D	43	C

Comments

An administrative review was completed on December 28, 2021. Staff file, training, and background checks were all reviewed. A virtual inspection was conducted on December 28, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: Developed This Date 12/28/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Chanae Brooks, Program Official

Date

Margarita Collier, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 12/28/2021 **VisitType:** Licensing Study

Arrival: 11:00 AM

Departure: 12:30 PM

CCLC-39755

Kids R Kids University Center

225 Collins Industrial Way Lawrenceville, GA 30043 Gwinnett County
(770) 962-6400 Chanae@kidsrkidsuniversitycenter.com

Mailing Address
Same

Regional Consultant

Margarita Collier

Phone: (770) 342-7934

Fax: (678) 891-5989

margarita.collier@decal.ga.gov

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Parent authorizations obtained/completed.

Comment

Records were observed to be complete and well organized.

Facility**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

There were no children were present in the program on this date. Proper diaper facilities were observed with warm running water and proper ventilation.

591-1-1-.17 Hygiene(CR)**Met****Comment**

There were no children were present on this date. Proper hand washing of children and staff was discussed with the director on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Safety**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

There were no children were present on this date. The center's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Defer****Defer**

The previous citation was deferred due to no children being present at the center during the virtual visit. The rule will be evaluated during the center's next regulatory visit.

POI (Plan of Improvement)

The Center will take all steps necessary to provide a safe sleep environment for infants as listed in these rules; will train Staff to follow these rules; and will monitor for compliance.

Correction Deadline: 4/20/2021

Staff Records

Records Reviewed: 27

Records with Missing/Incomplete Components: 1

Staff # 1	Met
Date of Hire: 07/23/2021	
Staff # 2	Not Met
Date of Hire: 03/24/2014	
<u>"Missing/Incomplete Components"</u>	
.33(4)-Food Prep Training Missing 4 hrs.,.31(2)(b)2.-Staff Qualifications-Education Missing	
Staff # 3	Met
Date of Hire: 07/30/2018	
Staff # 4	Met
Date of Hire: 08/16/2021	
Staff # 5	Met
Date of Hire: 09/15/2021	
Staff # 6	Met
Date of Hire: 11/19/2021	
<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>	
Staff # 7	Met
Date of Hire: 08/13/2013	
Staff # 8	Met
Date of Hire: 05/09/2016	
Staff # 9	Met

Date of Hire: 11/27/2017

Staff # 10 Met

Date of Hire: 12/09/2019

Staff # 11 Met

Date of Hire: 09/28/2021

Staff # 12 Met

Date of Hire: 02/15/2016

Staff # 13 Met

Date of Hire: 11/01/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 14 Met

Date of Hire: 01/26/2018

Staff # 15 Met

Date of Hire: 12/02/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 16 Met

Date of Hire: 11/30/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 17 Met

Date of Hire: 01/30/2020

Staff # 18 Met

Date of Hire: 09/28/2021

Staff # 19 Met

Date of Hire: 10/27/2017

Staff # 20 Met

Date of Hire: 08/12/2021

Staff # 21 Met

Date of Hire: 04/15/2021

Staff # 22 Met

Date of Hire: 07/26/2021

Staff # 23 Met

Staff # 24 Met

Date of Hire: 06/04/2021

Staff # 25 Met

Staff # 26 Met

Date of Hire: 07/23/2021

Staff # 27 Met

Date of Hire: 02/14/2020

Staff Credentials Reviewed: 1**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Technical Assistance****Comment**

Criminal record checks were observed to be complete.

Technical Assistance

The consultant discussed the following information regarding criminal record checks with the director:

- Monitor the expiration dates of all staff members' criminal record check letters.
- Submit a portability request via DECAL KOALA for newly hired staff members that have a previous satisfactory comprehensive criminal record check letter issued by the department.
- Ensure that all newly hired staff members have evidence of a satisfactory comprehensive criminal record check letter prior to providing services to children present for care.
- Ensure that all newly hired and/or seasonal staff members with a six-month break of employment from child care submit an updated criminal record check application and complete the fingerprinting process prior to rendering services for child care services.

Comment

The director provided 13 files for staff members hired since the previous visit was conducted on April 20, 2021. The consultant observed 13 of 13 staff members to have evidence of a satisfactory comprehensive determination letter on file.

591-1-1-.14 First Aid & CPR**Technical Assistance****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

Technical Assistance

Please ensure that all newly hired staff members complete first aid and CPR training within the first 90-days of their date of hire. Please ensure that the CPR training also offers a hands-on/in-person component.

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on review of records that staff member #2, date of hire March 24, 2014, did not complete the required four hour nutrition training.

POI (Plan of Improvement)

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

Correction Deadline: 1/27/2022**591-1-1-.31 Staff(CR)****Not Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Finding

591-1-1-.31(1)(b)2 requires the Director to possess at least one of the sets of minimum academic requirements and qualifying child care experience listed in Rule 591-1-1-.31(1)(b)2.(i-xiii). It was determined based on review of records that staff member #2, date of hire March 24, 2014, did not possess at least one of the sets of minimum academic requirements required of a director.

POI (Plan of Improvement)

The Center will ensure that the Director meets the minimum education and work requirements and secure the necessary documentation.

Correction Deadline: 12/28/2021

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

There were no children were present on this date. Proper ratios and classroom capacities were discussed with the director on this date.

591-1-1-.32 Supervision(CR) Met

Comment

There were no children were present on this date. Proper supervision of children, including being prompt to children's needs, was discussed with the director on this date.