



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 11/21/2022 **VisitType:** Licensing Study

Arrival: 10:25 AM

Departure: 3:30 PM

CCLC-31859

A.A.I.M.S. Montessori School

3665 Swiftwater Park Drive, Bldg. 1A Suwanee, GA 30024 Gwinnett County
 (678) 546-7700 soldier_mini@yahoo.com

Mailing Address
 Same

Regional Consultant

Margarita Collier

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Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
11/21/2022	Complaint Investigation & Licensing Study	Good Standing	
11/21/2022	Complaint Closure	Good Standing	
06/21/2022	Monitoring Visit	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L 6 wks-18mnths	Infants	1	3	C	19	C	NA	NA	Feeding,Free Play,Floor Play,Outside
Main	B-1R 18-23 mnths	Two Year Olds and Three Year Olds	2	6	C	20	C	NA	NA	Centers
Main	C-2L 3-12 years	Three Year Olds and Four Year Olds	1	12	C	20	C	NA	NA	Circle Time
Main	D-2R 3-6 years		0	0	C	20	C	NA	NA	Not In Use
Main	Upstairs 1L		0	0	C	22	C	NA	NA	Not In Use
Main	Upstairs 1R		0	0	C	19	C	NA	NA	Not In Use
Main	Upstairs 2L	Six Year Olds and Over	1	4	C	25	C	NA	NA	Art
Main	Upstairs Back	Four Year Olds and Five Year Olds	1	7	C	21	C	NA	NA	Circle Time,Story

Total Capacity @35 sq. ft.: 166

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 32

Total Capacity @35 sq. ft.: 166

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A-6 wks-2 years	22	C
Main	Playground B- 3-12 years	26	C
Main	Playground C- Back	43	C

Comments

The purpose of this visit was to conduct a licensing study visit and to follow-up on the previous visit conducted on June 21, 2022.

Plan of Improvement: Developed This Date 11/21/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Nargis Soldier, Program Official

Date

Margarita Collier, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning
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Findings Report

Date: 11/21/2022 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Comment

A variety of equipment and toys were observed throughout the center.

Finding

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined based on observation that a flat screen television was not secured on a tan bookshelf located in the block area and home living area located on the back-right side of classroom Upstairs 2L. The television was unplugged and not in use during the visit.

POI (Plan of Improvement)

The Center will ensure that the identified equipment or furniture and any other such existing or future items are secured adequately and will have a system for checking these for stability. Per the director, the television will be removed from the classroom.

Correction Deadline: 11/21/2022

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Not Evaluated

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1

Met

Child # 2

Met

Child # 3

Met

Child # 4 Met

Child # 5 Met

591-1-1-.08 Children's Records

Technical Assistance

Comment

Parent authorizations obtained/completed.

Technical Assistance

Please ensure parents update the following information as needed:

- Parents' person and work contact information and address.
- Release to persons' name and address.
- Emergency contact persons' name and contact information.
- Doctor's name and contact information.
- Any known medical conditions and/or needs.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Technical Assistance

Please be mindful to keep items that pose a hazard inaccessible to children.

Finding

591-1-1-.25(17) requires that the Center premises be free of plants and shrubs which are poisonous or hazardous. It was determined based on observation that bush branches were protruding through the front-right side of the fence located on playground A-6 wks-2. Furthermore, vines were observed protruding through the fence located on the back-left side of playground B-3-12 years and ivy vines were observed growing throughout the garden located on the back-right side of playground C-Back. The vines were observed to be accessible to the children and pose a potential tripping hazard.

POI (Plan of Improvement)

The harmful item will be removed. Per the director, the lawn contractor will trim the vines back to ensure the children are unable to access the vines.

Correction Deadline: 11/21/2022

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

Please monitor the playground areas for the following:

- Biting and/or stinging insects (i.e., bees, ants, etc.).
- Repluff resilient surface surrounding the fall zones of the sliding structure on playground C-Back.
- Standing water in and around playground equipment and toys.
- Normal wear and tear of playground equipment and toys.
- Loose and/or weak tree branches.
- Vines protruding through and/over the fence surrounding the playground areas.

Food Service

Comment

Center menu meets USDA guidelines.

Technical Assistance

Please ensure that infant feeding forms are updated regularly (i.e., every three months).

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Not Met****Finding**

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on observation that the diaper changing pad located on the front-left side of classroom A-1L 6wks-18mths was observed to be torn with exposed foam.

POI (Plan of Improvement)

The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

Correction Deadline: 11/21/2022

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Not Met****Finding**

591-1-1-.20(1) requires Personnel to obtain specific written authorization from the child's physician or parent in order to dispense prescription or non-prescription medications, except for first aid. Such authorization will include when applicable, date; full name of the child; name of the medication; prescription number, if any; dosage; the dates to be given; the time of day to be dispensed; and signature of parent. It was determined based on review of records that the center did not obtain specific written authorization from the children's parents to dispense "Auvi-Q," Epinephrine," or "Benadryl" in the event of an emergency. The medications were not dispensed during the visit.

POI (Plan of Improvement)

The Center will train Staff to obtain and review parental authorizations to ensure the authorization contains complete information. The designated person(s) will monitor daily. The consultant provided and reviewed the medication authorization form with the director during the visit.

Correction Deadline: 11/21/2022

Policies and Procedures

Finding

591-1-1-.21(1)(p) requires the Center to have a written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the Center; to have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions and shall include assurance that no Center Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals. It was determined based on review of records the center's written emergency preparedness plan did not include the following information: loss of electrical power or water, death, serious injury or loss of a child, natural disaster, procedures for evacuation, relocation, lock-down, communication and reunification with families, and continuity of operations, specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions and no assurance that no center personnel would impede in any way the delivery of emergency care or services to a child by a licensed or certified emergency health care professional.

POI (Plan of Improvement)

The Center will write or revise an emergency plan that includes all of the required items. The consultant emailed a sample copy of the emergency preparedness play to the director during the visit.

Correction Deadline: 11/26/2022

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on review of records that the center did not document a completed fire drill for the month of September 2022.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years. The consultant discussed documenting the completion of all emergency drills upon completion of the drills.

Correction Deadline: 11/26/2022

591-1-1-.29 Required Reporting

Technical Assistance

Technical Assistance

Please ensure to self-report the following situations to the department via DECAL KOALA within 24-hours of notification:

- Child abuse/neglect/deprivation
- Serious illness requiring hospitalization/medical attention
- Serious injury requiring hospitalization/medical attention
- Death of a child
- Program operating status (temporary/permanent)
- Fire
- Structural disaster
- Missing child
- Criminal record acquired by a staff member
- Any emergency requiring children to be relocated
- Notifiable communicable illness

Safety

591-1-1-.05 Animals

Not Evaluated

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Not Evaluated****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Not Evaluated****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 12**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 02/29/2016	
Staff # 2	Met
Date of Hire: 02/23/2021	
Staff # 3	Met
Date of Hire: 09/26/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 4	Met
Date of Hire: 06/21/2018	
Staff # 5	Met
Date of Hire: 11/01/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 6	Met
Date of Hire: 11/03/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 7	Met
Date of Hire: 10/13/2021	
Staff # 8	Met
Date of Hire: 07/08/2021	
Staff # 9	Met

Records Reviewed: 12

Records with Missing/Incomplete Components: 0

Date of Hire: 08/04/2016

Staff # 10

Met

Date of Hire: 01/01/2008

Staff # 11

Met

Date of Hire: 01/01/2008

Staff # 12

Met

Date of Hire: 10/27/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff Credentials Reviewed: 3

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

Comment

The director provided four files for four staff members hired since the previous visit was conducted on June 21, 2022. The consultant observed four of four newly hired staff members to have evidence of a current comprehensive determination letter on file.

591-1-1-.14 First Aid & CPR

Met

Comment

Complete first aid kits observed in center.

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training

Met

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.