



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/29/2022 **VisitType:** Licensing Study

Arrival: 10:30 AM **Departure:** 2:30 PM

CCLC-23214

Ivy League Academy

1607 Peachtree Pkwy Cumming, GA 30041 Forsyth County
 (770) 889-7452 hemalsu@yahoo.com

Regional Consultant

Margarita Collier

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Mailing Address

Same

Quality Rated: ★ ★

<u>Compliance Zone Designation</u>		
09/29/2022	Licensing Study	Good Standing
01/28/2022	Monitoring Visit	Good Standing
08/24/2021	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 1	1L		0	0	C	32	C	NA	NA	
Building 1	1R	Two Year Olds	2	9	C	21	C	NA	NA	Nap, Transitioning
Building 1	2L Back	Five Year Olds and Six Year Olds and Over	1	9	C	25	C	NA	NA	Lunch, Transitioning, Outside
Building 1	2L Front		0	0	C	29	C	NA	NA	
Building 1	2R	One Year Olds and Two Year Olds	2	8	C	23	C	NA	NA	Nap
Building 1	3L	Three Year Olds	3	14	C	27	C	NA	NA	Transitioning, Lunch, Nap
Building 1	4L		0	0	C	27	C	NA	NA	
Building 1	Infant Room Front Right	Infants	1	2	C	9	C	NA	NA	Floor Play
Total Capacity @35 sq. ft.: 193					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 42					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Building 1	Right Side	58	C

Comments

The purpose of this visit was to conduct a licensing study visit and to follow-up on the previous visit conducted on January 28, 2022.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Hemal Subbarao, Program Official

Date

Margarita Collier, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
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Findings Report

Date: 9/29/2022 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Met

Technical Assistance

Consultant discussed monitoring toys and equipment for normal wear and tear.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

Not Evaluated

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Technical Assistance

Comment

Parent authorizations obtained/completed.

Technical Assistance

Please ensure parents update the following information as needed:

- Parents' home and work address.
- Parents' home and work contact information.
- Release to persons' name and address.
- Emergency contact persons' name and contact information.
- Children's allergies and/or other medical needs.

Comment

Records were observed to be complete and well organized.

Facility**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Technical Assistance**

Please be mindful to keep items that pose a hazard inaccessible to children.

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation the following hazardous items were observed to be accessible to the children:

- Classroom 1L - A tape dispenser, paper hole puncher, heavy duty shipping tape, stapler, a tube of hand cream, two pair of adult scissors, and a bottle of white out were stored in an unlocked teacher's desk drawer located on the back-middle side next to the back door exit. Further observation revealed that two grocery bags were sitting on top of a teacher's desk, a roll of trash bags were sitting underneath an art easel located on the back-middle side next to the back door exit. A pair of adult size scissors were stored inside of a purple pen/pencil holder on a red and yellow bookshelf located on the middle-left side of the classroom and a bottle of "Clorox" disinfectant wipes were sitting on a low sink counter next to the cubby area located on the front-right side of the classroom.
 - Classroom 2L Front - A bottle of "Hydrogen Peroxide" and "Ajax" dish soap were stored in an unlocked sink cabinet on the back-left side of the classroom across from the cubby area. A small box of push pens, pair of adult scissors, stapler remover, heavy duty packing tape dispenser, staples and safety pins were stored in unlocked teacher's desk drawers located on the back-right side of the classroom. A bottle of "Equate" sunscreen was stored in a child's cubby located on the front-left entrance of the classroom.
 - Classroom 4L - A stapler was observed sitting on a blue table, a packing tape dispenser was observed sitting on a red table, and four rolls of packing tape dispensers were stored in a blue bag inside of a blue box underneath a red table located on the back-left side of the classroom.
- Several of the items were observed to contain the label "KEEP OUT OF REACH OF CHILDREN."

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 9/29/2022

Finding

591-1-1-.25(17) requires that the Center premises be free of plants and shrubs which are poisonous or hazardous. It was determined based on observation that ivy vines were observed growing through the lower half of the green fence located on the front-left side of playground Back-Left creating a potential tripping hazard for children present for care.

POI (Plan of Improvement)

The harmful item will be removed. Please continue to monitor the vines on the adjacent side of the playground to ensure they do not begin to grow through the fence surrounding the playground areas.

Correction Deadline: 9/29/2022

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the following areas were in need of repair:

- A ceiling tile was observed to be missing exposing the insulation in the ceiling in the shared restroom suite between classroom 1R and classroom 2R.
- The vent/light fixture combo was not secured to the ceiling in the shared restroom suite between classroom 1L and classroom 2L.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 9/29/2022

591-1-1-.26 Playgrounds(CR)

Not Met

Technical Assistance

Please continue to monitor the playground areas for the following hazards:

- Broken and/or loose tree branches.
- Biting and/or stinging insects (i.e., ants, bees, spiders, etc.).
- Refluff resilient surface as needed around the fall zones of each playground equipment (i.e., slides, swings, etc.).
- Exposed tree roots (potential tripping hazards).
- Normal wear and tear of equipment and toys.
- Excessive pine cones, leaves, and broken sticks throughout the playgrounds.

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the green fence shared between playground Back-Left and playground Back-Right contained chipped paint throughout the fence. Further observation revealed that the green fence shared between playground Front-Right and playground Back-Right contained chipped paint throughout the fence.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use. The center will ensure to repair the chipped paint throughout the fence.

Correction Deadline: 9/29/2022

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)	Not Evaluated
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Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures	Met
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Comment

Program observed complete emergency drills

Safety

591-1-1-.05 Animals	Not Evaluated
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Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)	Met
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Comment

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)	Not Evaluated
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Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)	Not Evaluated
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Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 21

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 08/04/2022

Reminder - Health & Safety training is required within 90
calendar days of hired

Staff # 2	Met
Date of Hire: 08/05/2021	
Staff # 3	Met
Date of Hire: 03/01/2021	
Staff # 4	Met
Date of Hire: 11/18/2013	
Staff # 5	Met
Date of Hire: 08/02/2018	
Staff # 6	Met
Staff # 7	Met
Date of Hire: 08/15/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 8	Met
Date of Hire: 09/17/2007	
Staff # 9	Met
Date of Hire: 08/29/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 10	Met
Date of Hire: 09/02/2012	
Staff # 11	Met
Date of Hire: 02/17/2022	
Staff # 12	Met
Date of Hire: 09/26/2021	
Staff # 13	Met
Date of Hire: 08/19/2019	
Staff # 14	Met
Date of Hire: 05/26/2022	
Staff # 15	Met
Date of Hire: 08/25/2021	
Staff # 16	Met
Date of Hire: 02/03/2019	

Staff # 17	Met
Date of Hire: 08/13/2007	
Staff # 18	Met
Date of Hire: 08/13/2007	
Staff # 19	Met
Date of Hire: 08/13/2012	
Staff # 20	Met
Date of Hire: 07/13/2009	
Staff # 21	Met
Date of Hire: 06/09/2022	

Staff Credentials Reviewed: 6**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete.

Comment

The director provided six files for staff members hired since the previous visit was conducted on January 28, 2022. The consultant observed six of six newly hired staff members to have evidence of a current comprehensive determination letter on file.

591-1-1-.14 First Aid & CPR Met**Comment**

Evidence observed of 99% of center staff certified in First Aid and CPR. One of six newly hired staff members has 90-days to complete the required first aid and CPR training.

Comment

The consultant observed the center to have a complete first aid kit.

591-1-1-.33 Staff Training Met**Comment**

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) Met**Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met**Comment**

Discussed proper supervision: responding promptly, bathrooms and playgrounds.

Comment

Staff observed to provide direct supervision and be attentive to children's needs.